



April 24, 2024

To  
The Department of Corporate Relations,  
BSE Limited,  
25<sup>th</sup> Floor, P. J. Tower,  
Dalal Street,  
**Mumbai-400001**

Scrip ID: **OSIAJEE**

Scrip Code: **540198**

**Subject: Annual Secretarial Compliance Report for the year ended March 31, 2024**

Dear Sir/ Madam,

Pursuant to regulation 24(A) of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 read with SEBI Circular No. CIR/CFD/CMD1/27/2019 dated February 08, 2019, please find enclosed herewith the Annual Secretarial Compliance Report for the financial year ended March 31, 2024.

The aforesaid report is also available at the website of the Company at [www.osiajeehdl.com](http://www.osiajeehdl.com).

Kindly take the above information on record.

**For Osiajee Textfab Limited**

**REEMA**  
**SAROYA**  
Digitally signed by  
REEMA SAROYA  
Date: 2024.04.24  
13:04:50 +05'30'

**Reema Saroya**  
**Managing Director**  
**DIN: 08292397**

**Osiajee Textfab Limited**

**CIN: L17299PB1995PLC055743**

**Registered Office Address: Second Floor, Navraav Electro Limited Building, Opp. Punj Honda, Jalandhar Road, Hoshiarpur, Hoshiarpur, Balachaur, Punjab, India, 146001**

**Contact No. +91-90565-53253 | E-Mail: [csosiajee.textfab@gmail.com](mailto:csosiajee.textfab@gmail.com) | Website: [www.osiajeehdl.com](http://www.osiajeehdl.com)**

**Secretarial Compliance Report of OSIAJEE TEXTFAB LIMITED**  
**For The Year Ended March 31, 2024**

To  
**The Board of Directors**  
**Osiajee Textfab Limited**  
1043-1043, Bahadurpur Gate Road,  
Near Maurya Palace,  
Hoshiarpur-146 001, Punjab

We, **JPM & Associates LLP, Company Secretaries, Ludhiana** have examined:

- a) All the documents and records made available to us and explanation provided by OSIAJEE TEXTFAB LIMITED (“the listed entity”),
- b) The filings/submissions made by the listed entity to the stock exchange,
- c) Website of the listed entity,
- d) Any other document/filing, as may be relevant, which has been relied upon to make this certification,

for the year ended March 31, 2024 (“Review period”) in respect of compliance with the provision of :

- a) The Securities and Exchange Board of India Act 1992 (“SEBI Act”), and the Regulations, Circulars, Guidelines issued thereunder; and
- b) The Securities Contract (Regulation) Act, 1956 (“SCRA”), rules made thereunder and the Regulations, Circulars, Guidelines issued thereunder by the Securities and Exchange Board of India (“SEBI”);

The specific regulations, whose provisions and the Circulars/ Guidelines issued thereunder, have been examined, include :-

- a) The Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015;
- b) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; **(No event during the review period);**
- c) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeover) Regulations, 2011;
- d) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; **(No event during the review period);**
- e) The Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014 and Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021 ; **(No event during the review period);**

- f) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008 and The Securities and Exchange Board of India (Issue and Listing of Non- Convertible Securities) Regulations, 2021; **(No event during the review period);**
- g) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- h) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993;

and circulars / guidelines issued thereunder and based on the above examination, we hereby report that, during the review period:

- (a) The listed entity has substantially complied with the provisions of the above Regulations and Circulars/ Guidelines issued thereunder except in respect of matters specified below:

- **Refer Annexure “A” annexed to the Report**

- (b) The listed entity has taken the following actions to comply with the observations made in previous reports:

- **Refer Annexure “B” annexed to the Report**

**I further report that-**

- The Company has complied with the requirements of Structural Digital Data Base in terms of Securities & Exchange Board of India (Prohibition of Insider Trading) Regulation, 2015 including various Circulars issued by SEBI thereunder and Circular(s) issued by BSE Limited dated March 16, 2023.
- There was no event of appointment/ re-appointment/ resignation of Statutory Auditors of the Listed Entity during the review period and the Listed Entity has not modified the terms of appointment of its existing Auditor. In this regard, I report that the Listed Entity has complied with Circular No. CIR/CFD/CMD1/114/2019 dated October 18, 2019.

Further to the matter and as advised in the BSE Notice No. 20230329-21 dated 29th March 2023 as well as BSE Notice No. 20230410-41 dated 10th April 2023, following are the additional information which is the parts of ongoing Annual Secretarial Audit Report –

Sl.No.	Particulars	Compliance Status (Yes/No/NA)	Observations/ Remarks by PCS
1.	<b><u>Secretarial Standards:</u></b> The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI)	Yes	Not Any

2.	<p><b><u>Adoption and timely updation of the Policies:</u></b></p> <ul style="list-style-type: none"> <li>• All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entities</li> <li>• All the policies are in conformity with SEBI Regulations and has been reviewed &amp; timely updated as per the regulations/circulars/guidelines issued by SEBI</li> </ul>	Yes	Not Any
3.	<p><b><u>Maintenance and disclosures on Website:</u></b></p> <ul style="list-style-type: none"> <li>•The Listed entity is maintaining a functional website</li> <li>•Timely dissemination of the documents/ information under a separate section on the website</li> <li>•Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which redirects to the relevant document(s)/ section of the website</li> </ul>	Yes	Not Any
4.	<p><b><u>Disqualification of Director:</u></b></p> <p>None of the Director of the Company are disqualified under Section 164 of Companies Act, 2013</p>	Yes	Not Any
5.	<p><b><u>To examine details related to Subsidiaries of listed entities:</u></b></p> <p>(a) Identification of material subsidiary companies (b) Requirements with respect to disclosure of material as well as other subsidiaries</p>	Yes	Not Any
6.	<p><b><u>Preservation of Documents:</u></b></p> <p>The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.</p>	Yes	Not Any
7.	<p><b><u>Performance Evaluation:</u></b></p> <p>The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year as prescribed in SEBI Regulations</p>	Yes	Not Any
8.	<p><b><u>Related Party Transactions:</u></b></p> <p>(a) The listed entity has obtained prior approval of Audit Committee for all Related party transactions</p>	Yes	Not Any

	(b) In case no prior approval obtained, the listed entity shall provide detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit committee		
9.	<b>Disclosure of events or information:</b> The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes	Not Any
10.	<b>Prohibition of Insider Trading:</b> The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015	Yes	Not Any
11.	<b>Actions taken by SEBI or Stock Exchange(s), if any:</b> No Actions taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder	Yes	Not Any
12.	<b>Additional Non-compliances, if any:</b> No any additional non-compliance observed for all SEBI regulation/circular/guidance note etc.	Yes	Not Any

**For JPM & Associates LLP**  
**Company Secretaries**  
**Peer Review Cert. No. 1903/2022**

Pankaj Malhotra Digitally signed by Pankaj Malhotra Date: 2024.04.19 15:59:37 +05'30'

**CS Pankaj Malhotra**  
**Designated Partner**  
**M.No. 11481 | CP No. 18710**  
**LLP ID: L2020PB007800**  
**UDIN: F011481F000189120**

**Dated: April 19, 2024**  
**Place: Ludhiana**

**Annexure “A”**

**The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:**

Compliance Requirement (Regulations/Circulars/ guidelines including specific clause)	Regulation/ Circular No.	Deviations	Action taken by	Type of Action (Advisory/Clarification/Fine/Show Cause Notice/ Warning, etc.)	Details of Violation	Fine Amount	Observations / Remarks of the Practicing Company Secretary)	Management Response
Regulation 6(1) of SEBI (LODR) 2015 (Not Appointment of Company Secretary)	Regulation 6(1)	The Existing Company Secretary and Compliance Officer resigned on 05.10.2023 and the company has not appointed company secretary and compliance officer within three months from such vacancy. However, the company has appointed Company Secretary and Compliance Officer on 13.03.2024.	NIL	Not taken	Not Appointment of Company Secretary and Compliance Officer within time limit mentioned in Regulation 6(1) of SEBI (LODR) 2015	NIL	The Company has not appointed Company Secretary and Compliance Officer within time limit as specified in Regulation 6(1) of SEBI (LODR) 2015	The delayed in appointment of Company Secretary and Compliance officer because Company could not find suitable candidate for the post of Company Secretary and compliance officer.
Regulation 34(3) of SEBI LODR 2015	Regulation 34(3)	The company has not paid Listing Fees for the FY 2023-24	NIL	Not taken	The company has not paid Listing Fees for the FY 2023-24	NIL	The company has not paid Listing Fees for the FY 2023-24	The management ensured to deposit Listing Fees as soon as possible.

**Annexure “B”**

**The listed entity has taken the following actions to comply with the observations made in previous reports: –**

Compliance Requirement (Regulations/Circulars/ guidelines including specific clause)	Regulation/ Circular No.	Deviations	Action taken by	Type of Action (Advisory/Clarification/Fine/Show Cause Notice/ Warning, etc.)	Details of Violation	Fine Amount	Observations / Remarks of the Practicing Company)
Not Any	N.A.	Not Any	Not Any	Not Any	Not Any	Nil	Not Any