

# PUNIT COMMERCIALS LIMITED

Diamond Manufacturers, Importers & Exporters

Date: 01<sup>st</sup> August, 2019

To,  
Dept. of Corporate Services,  
BSE Limited,  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai – 400 001

Scrip Code: 512099

Dear Sir,

## SUB: OUTCOME OF BOARD MEETING

### REF: REGULATION 30 OF SEBI (LODR) REGULATIONS, 2015

Pursuant to provision of Regulation 6 and 30 of the SEBI (LODR) Regulations, 2015, the Board of Directors at its Board Meeting held on 01<sup>st</sup> August, 2019 has appointed Ms. Jyoti Verma, a member of Institute of Company Secretaries of India (ACS 49657) as Company Secretary cum Compliance Officer of the Company w.e.f. 01<sup>st</sup> August, 2019.

The below are the contact details of Company Secretary of the Company:

**PUNIT COMMERCIALS LIMITED**  
AW 2022, "A" Tower, 2<sup>nd</sup> Floor, Bharat Diamond Bourse,  
Bandra Kurla Complex, Bandra (E), Mumbai – 400 051  
E-mail: punitcommercials903@gmail.com

Attached herewith is a brief profile of Ms. Jyoti Verma.

The information are being filed pursuant to Regulation 30 read with Schedule III, Part A, Para A (7) of SEBI (LODR) Regulations, 2015.

We request you to incorporate the above details on your website.

Kindly take the same on record.

Thanking you,

Yours faithfully,

For **PUNIT COMMERCIALS LIMITED**



**NIRAV MEHTA**

**MANAGING DIRECTOR**

**Registered Office :** AW 2022, 'A' Tower, Bharat Diamond Bourse, Bandra Kurla Complex, Bandra (E), Mumbai-400 051.

Tel.: +91 22 4210 6999 ■ Fax : +91 22 4002 1401 ■ QBC: 2362 9182

Web : www.punitcommercials.com ■ email: sakshime@punitcommercials.com / punitcommercials903@rediffmail.com

CIN No. L51900MH1984PLC034880

### **BRIEF PROFILE OF MS. JYOTI VERMA**

Ms. Jyoti Verma is a qualified Company Secretary since February 04, 2017.

She has over 2.5 years experience in the field of Secretarial Work having worked in a professional company secretary firm. She is well versed with compliance requirements for listed companies, having managed compliance for many listed companies in her previous job.

She has also handled quarterly compliance of Stock exchange, ROC Annual Filing, and related forms related to Companies regular compliance.