

January 05, 2024

General Manager- DCS  
BSE Limited.  
Corporate Relationship Department 1st Floor,  
New Trading Ring, Rotunda Building,  
P. J. Towers, Dalal Street,  
Fort, Mumbai- 400001



[www.rexseal.com](http://www.rexseal.com)  
An ISO 9001:14001 Company

Dear Sir

Code:- 543744

**Outcome of Board Meeting pursuant to Regulation 30 and 33 of the SEBI Listing Obligation and Disclosure Requirements, 2015 – Appointment of Company Secretary and Compliance Officer**

The Board of Directors of the Company at its meeting held today i.e. January 05, 2024 inter-alia transacted the following business:

1. Appointment of Ms. Aishwarya Kacchawaha as Company Secretary and Compliance Officer of the Company (ACS No. ACS72005)
2. The Board commenced at 11.10 A.M. and concluded at 11.21 A.M.

The above announcements are also being made available on the website of the company

We request you to kindly take the above on your records.

Thanking You,

Yours Faithfully,  
For Rex Sealing and Packing Industries Limited

  
Naresh Nayak  
Managing Director  
DIN 00347765



Enclosed : Bio Data (Ms. Aishwarya Kacchawaha)

**Rex Sealing and Packing Industries Ltd.**

Corporate Off.: A - 207, Byculla Service Industries, D. K. Road, Byculla East, Mumbai – 400 027. India

Tel: +91-22-23751599/40021599 E-mail : [sales@rexseal.com](mailto:sales@rexseal.com)

Works - Plot No. M-44, M.I.D.C. Ind. Area, Taloja, Tal.: Panvel, Dist.Raigad – 410 208. (Maharashtra) India.



# AISHWARYA KACHHAWAHA

Email: [aishwaryakachhwaha@gmail.com](mailto:aishwaryakachhwaha@gmail.com)

Phone: +91-9664455199

## PROFESSIONAL PROFILE

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To achieve the targeted goals of the organization efficiently and effectively with my hardwork, education skills, communication skills and most importantly with my courage to face future challenges effortlessly. I promise to firmly support the organization in challenging situations.

## ACADEMIA

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**CS] Company Secretary**  
[2017 August]

**B.com] Jai Narain Vyas University**  
[2016]  
Economic Honrs.

**XII Board] MAHESH Public School (C.B.S.E)**  
[2012]  
84%

**X Board] Mahesh Public School (C.B.S.E)**  
[2010]  
80%

## TRAINING EXPERIENCE

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**CS Apprenticeship trainee (12 months)**  
• CS Nisha Parakh Jodhpur , Rajasthan

**Academic Training (15 days)**  
• Under Institute of Company Secretaries of India(ICSI).

**MSOP (Management Skill Orientation programme -15 days)**  
• Under Institute of Company Secretaries of India(ICSI)

## SKILLS

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- Drafting of various agreements such as lease Agreement, LLP Agreement etc.
- Annual Return forms of companies and LLP.
- Drafting of minutes, statutory registers of company.
- Drafting of various resolutions relating to board and general meeting.
- Formation of company & LLP.
- Conversion of company into LLP.
- Filing of other numerous forms such as for registered office, charge forms, director appointment & resignation etc.
- Drafting of other legal documents such as indemnity bonds & affidavits.
- Various other forms related to company & LLP.

