

August 17, 2023

To The Secretary Listing Department BSE Limited, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai - 400 001 Scrip Code: 539658	To The Secretary Listing Department National Stock Exchange of India Limited, Exchange Plaza, 5th Floor, Plot no. C/1, G Block, Bandra Kurla Complex, Bandra(E), Mumbai - 400 051 Scrip Code: TEAMLEASE
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Dear Sir/Ma'am,

Sub: Dispatch of Notice of Twenty Third (23rd) Annual General Meeting of TeamLease Services Limited (the Company)

With reference to the captioned subject and in compliance with the Circulars issued by the Ministry of Corporate Affairs and SEBI Circulars issued by Securities and Exchange Board of India, we hereby inform you that pursuant to Section 101 of the Companies Act, 2013 and other applicable provisions of the Act, the Company has completed on August 17, 2023, the electronic dispatch of the Notice of Twenty Third (23rd) Annual General Meeting of the Company dated May 17, 2023 along with the Annual Report for the Financial Year ended March 31, 2023, to those Members whose Email ID's are registered with the Company / Depositories, and whose names appear in the Register of Members/ List of Beneficial Owners as on August 04, 2023 (cut-off date).

The Notice of Twenty Third (23rd) Annual General Meeting of the Company and the Annual Report for the Financial Year ended March 31, 2023, has been uploaded on the website of the Company, the link for which is as below:

<https://group.teamlease.com/investor/teamlease-annual-report/>

Kindly take the above-said information on records and oblige.

Thanking You

Yours Faithfully,
For **TeamLease Services Limited**

Alaka Chanda
Company Secretary and Compliance Officer