



Ref: KCP / SHARE / RB / 22-23 / 121222
December 12, 2022

National Stock Exchange of India Limited (NSE)
Scrip : KCP
Bandra Kurla Complex,
Bandra (E)
Mumbai-400 051

Bombay Stock Exchange Ltd (BSE)
Scrip - 590066
Floor No.25, P J Towers
Dalal Street,
Mumbai 400 001

Dear Sir / Madam,

Sub: Intimation of calendar of events for the postal ballot process
Ref: Regulation 30 the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in continuance to our letter dated November 11, 2022.

This is to inform that the Company has approved the following calendar of events in connection with the postal ballot process for seeking consent of members of the Company by way of a special resolutions for Re-appointment of Dr. V.L. Indira Dutt as Chairperson & Managing Director and Smt. V. Kavitha Dutt as Joint Managing Director of the Company.

S.No	Particulars	Date
1.	Date of the Board Meeting for approval of Postal Ballot Notice and the Postal Ballot process	11 th November, 2022
2.	Specified date for determining members to whom Postal Ballot Notice will be sent (Cut-off Date).	9 th December, 2022
3.	Date of completion of despatch of Notice by electronic means.	16 th December, 2022
4.	Date of publishing Advertisement in Newspaper.	17 th December, 2022
5.	Date of commencement of Voting by Electronic mode.	19 th December, 2022
6.	End date of Voting by Electronic mode.	17 th January, 2023
7.	Date on which Resolutions will be deemed to be passed.	17 th January, 2023
8.	Date of submission of Report by the Scrutinizer.	19 th January, 2023
9.	The date of declaration of result of Postal Ballot.	19 th January, 2023
10.	Last date for signing of minutes by the Chairperson & Managing Director	13 th February, 2023

The copy of postal ballot notice will be submitted in due course. You are requested to kindly take the same on your record.

Thanking you,
Yours faithfully,
For THE KCP LIMITED,

Y. VIJAYAKUMAR
COMPANY SECRETARY AND
COMPLIANCE OFFICER.

THE KCP LIMITED

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