


<p>कोल इण्डिया लिमिटेड महाराष्ट्र कंपनी 3 तल्ला, कोर-2, प्रेमिसेस-04-एमआर, प्लॉट-ए एफ-III, एक्शन एरिया-1A, न्यूटाउन, रजरहट, कोलकाता-700156 फोन 033-23246526, फैक्स-033-23246510 ईमेल: <a href="mailto:mviswanathan2.cil@coalindia.in">mviswanathan2.cil@coalindia.in</a> वेबसाइट: <a href="http://www.coalindia.in">www.coalindia.in</a></p>		<p style="text-align: right;"><b>Coal India Limited</b> <b>A Maharatna Company</b> <b>(A Govt. of India Enterprise)</b> Regd. Office: 3rd floor, Core-2 Premises no-04-MAR, Plot no-AF-III, Action Area-1A, Newtown, Rajarhat, Kolkata-700156 PHONE: 033-2324-6526, FAX: 033-23246510 E-MAIL: <a href="mailto:mviswanathan2.cil@coalindia.in">mviswanathan2.cil@coalindia.in</a> WEBSITE: <a href="http://www.coalindia.in">www.coalindia.in</a> CIN- L23109WB1973GO1028844</p>
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Ref.No.CIL:XI(D):4157/4156:2022:

Dated:18.07.22

To,  
Listing Department,  
Bombay Stock Exchange Limited,  
14<sup>th</sup> Floor, P.J.Towers, Dalal Street,  
Mumbai – 400001  
Scrip Code 533278

To,  
Listing Department,  
National Stock Exchange of India Limited,  
Exchange Plaza, Bandra Kurla Complex,  
Bandra (E), Mumbai – 400051.  
Ref: ISIN – INE522F01014

**Sub: Newspaper publication of Pre AGM notice of CIL**

Dear Sir,

Further to our letter Ref.No.CIL:XI(D):4157/4156:2022 dated 15.07.2022, we are once again enclosing legible hard copies of Press release issued on 15.07.2022 in one English newspaper viz. “**The Times of India**”, Bengali newspaper i.e. “**Aajkaal**” and one Hindi i.e. “**Dainik Vishwamitra**” publishing the Pre-AGM Notice of CIL.

This is for your information and records please.

Yours faithfully,

*M. Viswanathan*  
18/7/22

(M. Viswanathan/एम०विस्वनाथन)  
Company Secretary/कंपनी सचिव  
& Compliance Officer/कम्प्लायंस ऑफिसर

Encl: As above



### Coal India Limited

A Maharatna Company  
Registered Office-Coal Bhsawan, Premises No-04 MAR, Plot No-AF-III,  
Action Area-1A, New town, Rajarhat, Kolkata-700156  
Phone: 033-23245555; Fax: 033-23246510  
Email: complianceofficer.ci@coalindia.in/lalitap@alankit.com  
Website: www.coalindia.in  
CIN: L23109WB1973GOI028844

#### PUBLIC NOTICE OF CONVENING FORTY-EIGHTH AGM MEETING TO BE HELD THROUGH VIDEO CONFERENCING (VC)/ OTHER AUDIO VISUAL MEANS (OAVM)

1. Notice is hereby given that the Forty-Eighth Annual General Meeting (AGM) of the members of Coal India Ltd. (Company) will be held on **Tuesday, 30th August, 2022 at 11.00 A.M IST through Video conferencing (VC)/Other Audio Visual Means (OAVM)** in compliance with all the applicable provisions of the Companies Act 2013 and the Rules made thereunder and Securities and Exchange Board of India ("SEBI") (Listing Obligations and Disclosure Requirements) Regulations, 2015 circular dated 5th May 2022 read with circular dated 5th May 2020, 13th Jan'21, 8th Dec'21 and 14th Dec'21 (collectively referred to as "MCA Circulars") had permitted holding of the Annual General Meeting ("AGM") through VC / OAVM, without the physical presence of the Members at a common venue. Further, the Securities and Exchange Board of India ("SEBI") vide its Circular dated 13th May 2022 had also granted certain relaxations. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), MCA Circulars and SEBI Circulars, the AGM of the Company is being held through VC / OAVM

The VC/OAVM facility for the meeting shall be provided by National Securities Depositories Limited ("NSDL") to transact the business set out in the Notice convening the AGM. The members can attend and participate in the AGM only through VC/OAVM as no provision has been made to attend the AGM in person. The attendance through VC / OAVM will be counted for the purpose of reckoning the quorum for the AGM.

2. In Compliance with the relevant circulars, the notice of the AGM and Standalone and Consolidated Financial Statements for the financial year 2021-22 along with Board's Report, Auditors' Report and other documents required to be attached thereto will be sent to all the Members of the Company whose email address are registered with the Depository Participant(s)/RTA. The aforesaid documents will also be available on the Company's website at [www.coalindia.in](http://www.coalindia.in) and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively and on the website of Company's Registrar and Transfer Agent, M/s Alankit Assignments Ltd and M/s NSDL. No physical copy of Notice & Annual report will be sent to any member.

#### 3. Manner of registering/updating email address:-

a) Members holding shares in dematerialized mode, who have not registered/updated their email address with their Depository participants are requested to register/update their email address with the Depository participant with whom they maintain their demat accounts to enable them to receive AGM notice and Annual Report & Accounts 21-22

b) Members holding shares in physical mode who have not registered/updated their email address with the Company/RTA, are requested to register /update the same by writing to the Company/RTA with details of folio number and attaching a self-attested copy of PAN card at [complianceofficer.ci@coalindia.in](mailto:complianceofficer.ci@coalindia.in) or to M/s Alankit Assignments Limited at [lalitap@alankit.com](mailto:lalitap@alankit.com) to enable them to receive AGM notice and Annual Report & Accounts 21-22

#### 4. Manner of casting vote(s) through e-voting:-

a) Members will have an opportunity to cast their vote(s) on the business as set out in the notice of the AGM through electronic voting system ("e-voting").

b) The manner of voting remotely ("remote e-voting") by members holding shares in dematerialized mode, physical mode and for members who have not registered their e-mail address will be provided in the notice of the AGM. The details will also be available on the website of the Company at [www.coalindia.in](http://www.coalindia.in) and on the website of M/s Alankit Assignments Ltd and M/s NSDL (<https://www.evoting.nsd.com>).

c) The facility for voting through electronic voting system will also be made available at the AGM ("Insta Poll") and members attending the AGM who have not cast their vote( s) by remote e-voting will be able to vote on AGM date through Insta Poll.

d) **The login credentials for casting votes through e-voting shall be made available to the members through email. Members who do not receive email or whose email address are not registered with the Depository Participant(s)/RTA, may generate login credentials by following instructions given in the notes to notice of AGM.**

e) The same login credentials may also be used for attending the AGM through VC.

#### 5. Record date for payment of Final Dividend :-

The Company has fixed **Friday, 12th August 2022 as the Record Date** for determining the eligibility of members to receive final dividend for 2021-22, recommended by the Board of Directors of the Company in their meeting held on 25th May 2022 @ Rs 3.00 per share.

The dividend if approved at AGM will be paid within the stipulated period of 30 days from the date of its approval through electronic mode to those members whose updated bank account details are available. For members whose bank account details are not updated, dividend warrants / demand drafts will be sent to their registered address. To avoid delay in receiving dividend, members are requested to register/update their bank account details.

#### 6. Manner of registering mandate for receiving Dividend electronically/Updating Bank details to enable the company to send future dividend to be declared by the company through bank :-

a) With their depository participants(s) with whom they maintain their demat accounts, if shares are held in dematerialized mode by submitting the requisite documents. Details in a form prescribed by your depository participants may also be required to be furnished, and

b) With the Company/M/s Alankit Assignments Limited or by emailing at [complianceofficer.ci@coalindia.in](mailto:complianceofficer.ci@coalindia.in) / [lalitap@alankit.com](mailto:lalitap@alankit.com) or by submitting (i) scanned copy of the signed request letter which shall contain member's name, folio number, bank details ( Bank Account Number, Bank & Branch name and address, IFSC, MICR details), (ii) Self-attested copy of the PAN Card and (iii) Cancelled Cheque leaf. Those members who have already updated their bank details with depository/Company/RTA and getting dividend through bank need not update their details unless there is any change in bank details.

By order of Board of Directors  
Sd/-

**Date: 13.07.2022** **M. Viswanathan**  
**Place: Kolkata** Company Secretary & Compliance Officer

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