



STAR PAPER MILLS LIMITED

SAHARANPUR - 247 001 (U.P.) INDIA
CIN No. :- L21011WB1936PLC008726
Phones : +91 132 2714101 to 2714105, FAX : +91 132 2714225
E-mail : star.sre@starpapers.com, Website : www.starpapers.com



C/SA/SE/474

12th June- 2024

To,

The National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E)
Mumbai – 400 051
Symbol-'STARPAPER'

The Bombay Stock Exchange Ltd.
Phiroze Jeejebhoy Towers
Dalal Street
Mumbai – 400 001
Stock code-'516022'

Sub: Reminder to shareholders for claiming unclaimed dividends, whose shares are liable transferred to IEPF

Dear Sir/Madam,

Please find enclosed herewith a specimen copy of the letters sent to the shareholders of the company, whose dividend remained unclaimed for seven consecutive years (FY 2016-17 onwards) , requesting them to claim the same well within time failing which their related shares along with dividend will be transferred to the IEPF Authority, pursuant to Section 124(6) of the Companies Act, 2013, read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended from time to time.

Kindly acknowledge the receipt.

Thanking you
Yours faithfully

For STAR PAPER MILLS LTD.


SAURABH ARORA
Company Secretary
Mem. No: FCS-9860



encl: a/a

ACTION TO BE TAKEN BY THE SHAREHOLDER

You are requested to immediately claim your unclaimed dividend amount and avoid the transfer of dividend(s) and shares to IEPF by sending the relevant documents as stated below to us or to KFin Technologies Limited, Registrar and Share Transfer Agent of the Company:

- a. In case you are holding the original dividend warrant(s)/demand draft(s), please send the following documents along with it:
 - Self-attested copy of PAN card and address proof (viz. Aadhar card, electricity bill, etc.)
 - Copy of cancelled cheque
- b. In case the dividend warrant(s)/ demand draft(s) is not traceable or is lost, please return the enclosed Application-cum -Undertaking (attached as "Annexure I") along with the documents as mentioned in (a) above

You are requested to mandatorily update your bank details (NECS details) with the Depository Participants/Company's Registrar and Share Transfer Agent for online and timely remittance of dividend; and also register your email-id for prompt communication from the Company in future.

Further, we request you to convert your physical shares into Demat mode as per SEBI guidelines for mandatorily dematerialization of physical shares held by an Investor.

Please feel free to contact the Company / Kfin Technologies Limited, in case you have any queries at their following address / email / telephone number:

Name and Address of Company	Name and Address of RTA
Star Paper Mills Limited Duncan House 2nd Floor 31, N.S Road KOLKATA-700001 Phone No:033-22427380/ 22427383 Email: star.cal@starpapers.com Website: www.starpapers.com	M/s Kfin Technologies Limited Unit: STAR PAPER MILLS LIMITED Selenium Tower B, Plot 31-32 Gachibowli Financial District, Nanakramguda Hyderabad 500032 Toll Free No: 1800-4258-998 Phone No:040-67162222 Email: einward.ris@kfintech.com Website: www.kfintech.com

Thanking You

Yours faithfully,
For **STAR PAPER MILLS LIMITED**

sd/
SAURABH ARORA
Company Secretary

Application - Cum – Undertaking
FOR ISSUE OF DUPLICATE DEMAND DRAFT / PAY ORDER

To,;
 Kfin Technologies Limited,
 Unit: **STARPAPER MILLS LIMITED**
 Selenium Tower B,
 Plot 31-32, Gachibowli, Financial District,
 Nanakramguda, Hyderabad - 500 032

REF : FOLIO/DPID/CLIENT ID :.....

I/We hereby confirm that I/we have lost/misplaced/ not received and encashed, negotiated or otherwise dealt dividends paid by the company as detailed below:

Financial Year	Date of declaration of Dividend	No. of Equity Shares	Warrant /DD Number	Dividend Amount (Rs.)

Shareholders holding shares in physical form alone should provide the following information at Sl. No. 1 to 6:

Shareholders holding shares in electronic/Demat form, the dividend will be credited to the bank account registered with your DP. Please therefore arrange for updation of your KYC including Bank details & address with your DP and inform us accordingly for credit of dividend to your bank account.

I / we hereby request you to please transfer the aforesaid dividend proceeds to my / our Bank Account as mentioned below / send a DD to the address mentioned below in lieu of the aforesaid unclaimed dividend(s).

Bank Account details (For electronic credit of unpaid dividend(s) and payment of future dividend(s))

1	Name of the 1st named holder (as appearing in your cheque book)	
2	Name of the Bank & Branch address	
3	Account Number (as appearing in your cheque book)	
4	Account Type (Savings / Current / Cash Credit)	
5	9 Digit MICR Number (as appearing on the MICR cheque issued by the bank)	
6	11 Digit IFSC Code	

I / we hereby agree to indemnify the Company in the manner hereinafter stated:

I / we have not charged, pledged, created any sort of encumbrance or otherwise dealt in to create any adverse claim upon the aforesaid dividend(s).

Now it is hereby agreed that in consideration of the Company transferring the dividend proceeds to my Bank Account / issuing a DD, I hereby covenant at all times hereafter and from time to time save, defend and keep indemnified the Company from and against all costs, suits, legal proceedings, accounts, claims, demands, losses, charges, expenses and liabilities of whatsoever nature which the Company may sustain or incur by reason of such re-issue of dividend(s) and also from and against any action which may be brought against the Company by any one from and against all damages, costs, charges, expenses which the Company may incur in respect thereof.

It is hereby further agreed that I / we hereby undertake to return to the Company such original DD(s) / dividend warrant(s) as and when found or received for cancellation.

In witnesses whereof, I / We hereto have set and subscribed my respective hands at _____ (Place) on _____ (Date).

Holder	Joint Holder 1 (if any)	Joint Holder 2 (if any)
Signature: Date: Name: Address:	Signature: Date: Name: Address:	Signature: Date: Name: Address:

Note1: For the undertaking to be considered complete, please ensure the name, address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.

Note2: Please note that if the total dividend amount is in excess of Rs. 1000/- then the indemnity shall be executed on Rs.20/- Non-Judicial Stamp Paper.