

STAR PAPER MILLS LIMITED

SAHARANPUR - 247 001 (U.P.) INDIA CIN No.: - L21011WB1936PLC008726

Phones: +91 132 2714101 to 2714105, FAX: +91 132 2714225 E-mail: star.sre@starpapers.com, Website: www.starpapers.com



C/SA/SE/474

12th June- 2024

To.

The National Stock Exchange of India Ltd. Exchange Plaza, Bandra Kurla Complex Bandra (E) Mumbai - 400 051 Symbol-'STARPAPER'

The Bombay Stock Exchange Ltd. Phiroze Jeejebhoy Towers **Dalal Street** Mumbai - 400 001 Stock code-'516022'

Sub: Reminder to shareholders for claiming unclaimed dividends, whose shares are liable transferred to IEPF

Dear Sir/Madam.

Please find enclosed herewith a specimen copy of the letters sent to the shareholders of the company, whose dividend remained unclaimed for seven consecutive years (FY 2016-17 onwards) , requesting them to claim the same well within time failing which their related shares along with dividend will be transferred to the IEPF Authority, pursuant to Section 124(6) of the Companies Act, 2013, read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended from time to time.

Kindly acknowledge the receipt.

Thanking you Yours faithfully

For STAR PAPER MILLS LTD.

SAURABH ARORA Company Secretary

Mem. No: FCS-9860

PERM Saharanpu

encl: a/a

STAR PAPER MILLS LIMITED

Regd. Office: Duncan House 2nd Floor 31 Netaji Subhas Road Kolkata 700001 Phone:033-22427380 & 22427383 CIN: L21011WB1936PLC008726

E mail: star.cal@starpaper.com; Website: www.starpapers.com

| R\SPM\IEPF\2018\ | Date: 10/06/2024 |
|--------------------------------|------------------|
| | |
| | |
| | |
| | |
| (Shareholder name and address) | |

Dear Shareholder/Investor,

Sub: Reminder for claiming the unclaimed dividend(s) to avoid transfer of unclaimed dividend(s) and equity share(s) of the Company against which dividend(s) has not been claimed for seven consecutive years or more to the Investor Education and Protection Fund.

We draw your kind attention to the dividend warrant(s)/demand draft(s) issued to you for the dividend(s) declared by Star Paper Mills Limited ("the Company") pertaining to Financial Years 2016-17 to 2022-23 for shares held by you in the Company.

We find from our records that the said dividend warrant(s)/demand draft(s) have not been encashed by you. As you may be aware, as per section 124(5) of the Companies Act, 2013 ("the Act"), any money transferred to the Unpaid Dividend Account of the Company pursuant to this section, which remains unpaid or unclaimed for a period of seven consecutive years from the date of such transfer shall be transferred by the Company to the Investor Education and Protection Fund ("IEPF") established by the Central Government. The Company has been regularly uploading on its website and submitting the full details of such unpaid or unclaimed dividends to the Ministry of Corporate Affairs, Government of India. Further, please note that section 124(6) of the Act requires that all Shares in respect of which dividend(s) has not been paid or claimed for seven consecutive years or more, shall be transferred to the IEPF.

We therefore request you to claim the said dividend(s) at the earliest and latest by 10th Oct., 2024 failing which the said dividend(s) and corresponding shares will be transferred to the IEPF after completion of a period of seven years as per the law. Thereafter, no claim shall lie against the Company in respect of the unclaimed dividend amounts and shares transferred to the IEPF. Kindly note that all subsequent corporate benefits accruing on such shareholding shall also be credited in favour of the IEPF Authority.

As per our records, the following dividend(s) which were paid to you are remaining unpaid/unclaimed as on date:

| Financial Year | Date of declaration of Dividend | No. of Equity Shares | Warrant /DD Number | Dividend Amount (Rs.) |
|----------------|---------------------------------|----------------------------|-----------------------|--------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

ACTION TO BE TAKEN BY THE SHAREHOLDER

You are requested to immediately claim your unclaimed dividend amount and avoid the transfer of dividend(s) and shares to IEPF by sending the relevant documents as stated below to us or to KFin Technologies Limited, Registrar and Share Transfer Agent of the Company:

- a. In case you are holding the original dividend warrant(s)/demand draft(s), please send the following documents along with it:
 - Self-attested copy of PAN card and address proof (viz. Aadhar card, electricity bill, etc.)
 - Copy of cancelled cheque
- b. In case the dividend warrant(s)/ demand draft(s) is not traceable or is lost, please return the enclosed Application-cum -Undertaking (attached as "Annexure I") along with the documents as mentioned in (a) above

You are requested to mandatorily update your bank details (NECS details) with the Depository Participants/Company's Registrar and Share Transfer Agent for online and timely remittance of dividend; and also register your email-id for prompt communication from the Company in future.

Further, we request you to convert your physical shares into Demat mode as per SEBI guidelines for mandatorily dematerialization of physical shares held by an Investor.

Please feel free to contact the Company / Kfin Technologies Limited, in case you have any queries at their following address / email / telephone number:

| Name and Address of Company | Name and Address of RTA |
|---------------------------------|---------------------------------|
| Star Paper Mills Limited | M/s Kfin Technologies Limited |
| Duncan House | Unit: STAR PAPER MILLS LIMITED |
| 2nd Floor | Selenium Tower B, Plot 31-32 |
| 31, N.S Road | Gachibowli Financial District, |
| KOLKATA-700001 | Nanakramguda Hyderabad 500032 |
| Phone No:033-22427380/ 22427383 | Toll Free No: 1800-4258-998 |
| Email: star.cal@starpapers.com | Phone No:040-67162222 |
| Website: www.starpapers.com | Email: einward.ris@kfintech.com |
| | Website: www.kfintech.com |

Thanking You

Yours faithfully, For STAR PAPER MILLS LIMITED

sd/ SAURABH ARORA Company Secretary

Application - Cum – Undertaking FOR ISSUE OF DUPLICATE DEMAND DRAFT / PAY ORDER

To,:
Kfin Technologies Limited,
Unit: **STARPAPER MILLS LIMITED**Selenium Tower B,
Plot 31-32, Gachibowli, Financial District,
Nanakramguda, Hyderabad - 500 032

REF : FOLIO/DPID/CLIENT ID :......

I/We hereby confirm that I/we have lost/misplaced/ not received and encashed, negotiated or otherwise dealt dividends paid by the company as detailed below:

| Financial Year | Date of declaration of Dividend | No. of Equity Shares | Warrant /DD Number | Dividend Amount (Rs.) |
|----------------|---------------------------------|----------------------------|-----------------------|--------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Shareholders holding shares in physical form alone should provide the following information at SI. No. 1 to 6:

Shareholders holding shares in electronic/Demat form, the dividend will be credited to the bank account registered with your DP. Please therefore arrange for updation of your KYC including Bank details & address with your DP and inform us accordingly for credit of dividend to your bank account.

I / we hereby request you to please transfer the aforesaid dividend proceeds to my / our Bank Account as mentioned below / send a DD to the address mentioned below in lieu of the aforesaid unclaimed dividend(s).

Bank Account details (For electronic credit of unpaid dividend(s) and payment of future dividend(s))

| 1 | Name of the 1st named holder (as appearing in your cheque book) | |
|---|--|--|
| 2 | Name of the Bank & Branch address | |
| 3 | Account Number (as appearing in your cheque book) | |
| 4 | Account Type (Savings / Current / Cash Credit) | |
| 5 | Digit MICR Number (as appearing on the MICR cheque issued by the bank) | |
| 6 | 11 Digit IFSC Code | |

I / we hereby agree to indemnify the Company in the manner hereinafter stated:

I / we have not charged, pledged, created any sort of encumbrance or otherwise dealt in to create any adverse claim upon the aforesaid dividend(s).

Now it is hereby agreed that in consideration of the Company transferring the dividend proceeds to my Bank Account / issuing a DD, I hereby covenant at all times hereafter and from time to time save, defend and keep indemnified the Company from and against all costs, suits, legal proceedings, accounts, claims, demands, losses, charges, expenses and liabilities of whatsoever nature which the Company may sustain or incur by reason of such re-issue of dividend(s) and also from and against any action which may be brought against the Company by any one from and against all damages, costs, charges, expenses which the Company may incur in respect thereof.

| It is hereby further agreed that I / we here and when found or received for cancellation | | uch original DD(s) / dividend warrant(s) as |
|---|--------------------------------------|---|
| In witnesses whereof, I / We hereto h (Date). | ave set and subscribed my respective | hands at (Place) on |
| Holder | Joint Holder 1 (if any) | Joint Holder 2 (if any) |
| Signature: | Signature: | Signature: |
| Date: Name: Address: | Date: Name: Address: | Date: Name: Address: |

Note1: For the undertaking to be considered complete, please ensure the name, address and bank details of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.

Note2: Please note that if the total dividend amount is in excess of Rs. 1000/- then the indemnity shall be executed on Rs.20/- Non-Judicial Stamp Paper.