

# SWAGTAM TRADING AND SERVICES LIMITED

Regd. Office: 33/36 Basement (Back Side), West Patel Nagar, New Delhi - 110008  
Website : [www.swagtam.com](http://www.swagtam.com) Tel : 011-35631443 E-mail Id : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com)  
CIN: L51909DL1984PLC289131

- |                                  |  |
|----------------------------------|--|
| 1) All Shareholders              | 7) M/s G. K. KEDIA & CO., Statutory Auditors       |
| 2) BSE Ltd.                      | 8) NSDL  |
| 3) Calcutta Stock Exchange Ltd.  | 9) CDSL  |
| 4) All Board Members             | 10) B. BHUSHAN & CO., Secretarial Auditors         |
| 5) All Promoters                 | 11) MITTAL JINDAL & ASSOCIATES., Internal Auditors |
| 6) RTA – Alankit Assignments Ltd |  |

SUB : Intimation / Notice of BOARD MEETING  
in compliance to Regulation 29 of SEBI(LODR) Regulations 2015

Dear Sir/ Madam,

13.06.2022

This is to inform that Meeting(s) of Nomination & Remuneration Committee, Audit Committee & Board of Directors will be held at “R-489, GF-A, New Rajinder Nagar, New Delhi – 110060” on FRIDAY – 24.06.2022 at 09:30 & 10:00 & 10:30 A.M. respectively to consider the following agenda:-

1. To consider and approve the Change in Situation of Registered Office within State of Delhi.
2. To Consider and Appoint 2(two) additional Independent Directors.
3. To accept/ take note of the resignation letter of Company Secretary – Mr. Vijay Kumar Sharma ACS-17929
4. To consider & appoint Company Secretary & Compliance Officer
5. Any other matter with the permission of the Chair.

✓ Copy of NOTICE is enclosed

Kindly advise if we have to submit any other information, papers, documents, etc

Kindly take it on record, do the needful & oblige.

For SWAGTAM TRADING AND SERVICES LIMITED

FOR SWAGTAM TRADING & SERVICES LIMITED

SUMIT GUPTA -- Director -- DIN: 06911742

## NOTICE

Pursuant to Listing Agreement(s) with BSE Ltd. & CSE, Notice is hereby given that Meeting(s) of Nomination & Remuneration Committee, Audit Committee & Board of Directors will be held at “R-489, GF-A, New Rajinder Nagar, New Delhi – 110060” on FRIDAY – 24.06.2022 at 09:30 & 10:00 & 10:30 A.M. respectively *inter-alia* to consider the following agenda : to consider and approve the Change in Situation of Registered Office within State of Delhi, to Consider and Appoint 2(two) additional Independent Directors, to Accept/take note of the resignation letter of Company Secretary – Mr. Vijay Kumar Sharma ACS-17929, To consider & appoint Company Secretary & Compliance Officer and Any other matter with the permission of Chair.

Place : New Delhi  
Dated: 13.06.2022

Sumit Gupta  
Director DIN: 06911742

FOR SWAGTAM TRADING & SERVICES LIMITED

SUMIT GUPTA -- Director -- DIN: 06911742