

MCS Share Transfer Agent Limited

383, Lake Gardens, 1st Floor, Kolkata - 700045

Phone : 033-40724051/53. Email : mcsta@rediffmail.com. CINNO.U67120WB2011PLC165872

MCSSTA/SURAJ/LOSS

24.02.2022.

To

Suraj Products Limited

Vill : Barpali,

P.O. Kesarmal, Rajgangpur,

Dist- Sundargarh

Pin – 770017 (Odisha)

Dear Sir/Madam,

Re : INTIMATION REGARDING LOSS OF SHARE CERTIFICATES

As per SEBI's Notification No. SEBI/LAD - NRO/GN/2015 - 16/013 dated 02.09.2015 vide Sub-clause 3 of Clause 39 on the above captioned subject, we would like to inform you that the following share certificates have been lost reported by the shareholder(s).

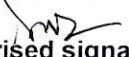
Sl. No.	Name of the Share-holder	Share Certificate Nos.	Distinctive. Nos.		No. of Shares	Folio No.
			From	To		
1	PAWAN KUMAR MUNDRA	1759	1672601	1672700	100	P0014 79
		14628	2959501	2959600	100	
		17069	3203601	3203700	100	
		17070	3203701	3203800	100	
		27840	4280701	4280800	100	
2	RAJENDRA KUMAR MUNDRA	21204	3617101	3617200	100	R0019 51
		21220	3618701	3618800	100	
		21221	3618801	3618900	100	
		21338	3630501	3630600	100	
		23919	3888601	3888700	100	

This is for your information and doing the needful.

Thanking you,

Yours faithfully,

For MCS Share Transfer Agent Limited


Authorised signatory

From :-

PAWAN KUMAR MUNDRA

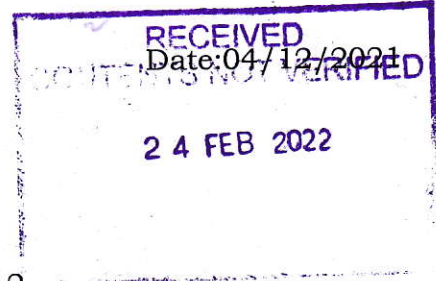
Orchid Tower

Floor-10, 10-A

33/1A, Kankurgachi Road

Kolkata - 700 054

Email ID- pawanmundra66@gmail.com, Mob-9830288412



To,

SURAJ PRODUCTS LIMITED

Vill-Barpali, P.O.-Kesramal,

Rajgangpur, Dist-Sundargarh,

Orissa, Pin-770017

Unit: Sub: 1- Issue Duplicate Share Certificate
2- Update of Bank Account Details
3- Claiming unpaid Dividend

Ref : Folio No. - P001479

Dear Sirs,

With reference to the above I am forwarding the following Documents:

1. Self-attested copy of PAN
2. Self-attested copy of Aadhar
4. Original Cancelled Cheque –
5. Copy of Bank Details Letter

I have 500 Shares of your Company under the above Folio No. I have misplaced the original Share Certificate I would request you to please issue duplicate share certificate of above share and send to my permanent address Orchid Tower, Floor-10, 10-A, 33/1A, Kankurgachi Road, Kolkata - 700 054.

Please update bank details in your record as per details attached.

Please credit outstanding dividend, if any, lying with you, to my bank account directly after bank details update in your record is completed.

If you have any query or required any other document please contact to my email ID or my Mobile No mentioned above.

We request you to do the needful.

Thanking you,

Yours faithfully,

Pawan Mundra

PAWAN KUMAR MUNDRA

From:

Rajendra Kumar Mundra

5B, Judge Court Road,

6TH Floor, Alipore,

Kolkata – 700027

Email Id- rajendramundra61@gmail.com, Contact No - 9830612978

Date: 01 FEB 2021

VERIFIED

24 FEB 2022

To,

SURAJ PRODUCTS LIMITED

Vill-Barpali, P.O.-Kesramal,

Rajgangpur, Dist-Sundargarh,

Orissa, Pin-770017

Unit: Sub: 1- Issue Duplicate Share Certificate

2- Update of Bank Account Details

3- Claiming unpaid Dividend

Ref : Folio No. - R001951

Dear Sirs,

With reference to the above I am forwarding the following Documents:

1. Self-attested copy of PAN
2. Self-attested copy of Aadhar
4. Original Cancelled Cheque –
5. Copy of Bank Details Letter

I have 500 Shares of your Company under the above Folio No. I have misplaced the original Share Certificate I would request you to please issue duplicate share certificate of above share and send to my permanent address 5B, Judges Court Road, 6th Floor, Alipore, Kolkata - 700 027. Please update bank details in your record as per details attached.

Please credit outstanding dividend, if any, lying with you, to my bank account directly after bank details update in your record is completed.

If you have any query or required any other document please contact to my email ID or my Mobile No mentioned above.

We request you to do the needful.

Thanking you,

Yours faithfully,

Rajendra Mundra

Rajendra Kumar Mundra

Encl.: as above