

## SECY/S.E/L.A/AGM/2020-21

BSE Limited Department of Corporate Services Phiroze Jeejeebhoy Towers Dalal Street Mumbai – 400 001. September 01, 2021

SCRIP CODE : 506854

Dear Sir,

- Sub : Convening of 47<sup>th</sup> Annual General Meeting-Closure of Register of Members and Share Transfer Books – Fixing of cutoff date for Remote e-voting- Reg
- Ref: Our intimation dated 31<sup>st</sup> August 2021 along with Annual Report of FY 2020-21 and Notice to Shareholder.

Further to our Communication on 31<sup>st</sup> August 2021 uploading the Annual Report along with Notice to Shareholders for the 47<sup>th</sup> Annual General Meeting to be held through Video Conference ('VC') / Other Audio-Visual Means ('OAVM') in accordance with the relevant circulars issued by the Ministry of Corporate Affairs, Government of India and the Securities and Exchange Board of India on Tuesday, the 28<sup>th</sup> September 2021 @ 11.30 A.M, we would like to confirm the following once again:

The Register of Members and Share Transfer Books of the Company will remain closed from <u>Wednesday the 22<sup>nd</sup> September 2021 to Tuesday the 28<sup>th</sup> September 2021</u> (both days inclusive) for the purpose of convening of our Annual General Meeting.

The details for remote e-voting are as follows:

e-voting Platform Cutoff date for remote e-voting <u>Period of Remote e-voting</u> Commences on Ends on Scrutinizer for Remote e-voting : Central Depository Services (India) Limited (CDSL) : 21<sup>st</sup> September 2021 (Tuesday)

: Saturday the 25<sup>th</sup> September, 2021 at 9.00 A.M. : Monday the 27<sup>th</sup> September, 2021 at 5.00 P.M : Ms. Kalyani Srinivasan, Practicing Company Secretary (C.P No.6047 & FCS No.5854)

Thanking You,

Yours Faithfully, For TANFAC INDUSTRIES LIMITED

(ARCHANA.T) COMPANY SECRETARY

## TANFAC INDUSTRIES LIMITED (Joint Sector Company with TIDCO)



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