



# MOHIT INDUSTRIES LIMITED

AN ISO 9001:2015 CERTIFIED COMPANY

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Date: 10.06.2023

To,  
BSE Limited  
1st Floor, Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai-400001

To,  
National Stock Exchange of India Limited,  
Exchange Plaza, C-1 Block G,  
Bandra- Kurla Complex, Bandra (E),  
Mumbai- 400050

Script Code: 531453

Symbol: MOHITIND

**Subject: Communication to the Shareholders - Transfer of Unclaimed Dividend /Equity Shares to Invest Education and Protection (IEPF) Fund.**

Dear Madam / Sir,

Pursuant to Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulation"), we would like to inform you that Company has sent the reminder letter to the concerned shareholders who have not claimed their dividends for seven or more consecutive years and whose shares are liable for transfer to the IEPF Authority. This is pursuant to Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended. We hereby enclosed the Specimen of reminder letters sent to concerned shareholders.

Kindly take the same on your record.

Thanking You.

**FOR MOHIT INDUSTRIES LIMITED**

**Janvi Shirawala**  
Company Secretary & Compliance Officer  
Membership No.: A65093

Encl: As Above

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CIN NO.: L17119GJ1991PLC015074

Office No. 908, 9th Floor, Rajhans Montessa, Dumas Road, Magdalla, Surat-395007  
(Ph.): +91-261-2463261, 2463262, 2463263

Email: [contact@mohitindustries.com](mailto:contact@mohitindustries.com) Visit us: [www.mohitindustries.com](http://www.mohitindustries.com)



# MOHIT INDUSTRIES LIMITED

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## SPECIMEN LETTER

### Urgent and Important for your immediate attention

Date: 09.06.2023

Sr. No. \_\_\_ -MOHIT

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Folio No./DPID/ Client ID: \_\_\_\_\_

No. of shares: \_\_\_\_\_

### Sub: Intimation of Transfer of Equity Shares to the Investor Education and Protection Fund

Dear Shareholder(s),

This is to inform you pursuant to Section 124(5) of the Companies Act, 2013 ("the Act") and other applicable provisions the Act read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 ("the Rules") and the Investor Education and Protection Fund Authority (Accounting, Audit, transfer and Refund) Amendment Rules, 2017 ("the Rules") all dividend which are unpaid or unclaimed for seven years are required to be transferred to the Investor Education and Protection Fund (IEPF) established by Central Government. The Company regularly uploads on its website and on the website of MCA, Government of India, full details of such unpaid or unclaimed dividends.

Further, pursuant to Section 124(6) the Act and Rules, **Equity Shares in respect of which dividend has not been encashed or claimed by the shareholders for seven consecutive years or more are liable to be transferred to Demat Account of IEPF in the prescribed manner.**

**As per the records of the Company, it has been observed that you have not encashed/claimed the dividend declared by the company for the last seven consecutive years, commencing from the Financial Year 2015-2016.**

#### **The details of dividend amount not claimed by you are as under:**

Final Dividend for the year	Warrant No.	Amount Rs.
2015-16	_____	_____

The unclaimed dividend(s) prior to the year(s) mentioned above has already been transferred to the Investor Education and Protection Funds (IEPF), as required under Section 124(5) of the said Act.

Accordingly, in terms of the provisions of the Act and the rules, your shares are liable to be transferred to Demat Account of IEPF. It may also be noted that all subsequent corporate benefits that may accrue in relation to the above shares will also be credited to the IEPF.

To claim above unpaid dividend or in case you need any information/clarification, please write to or contact the company or our Registrar and Share Transfer Agent M/s. Adroit Corporate Services Private Limited **on or before 20<sup>th</sup> August, 2023** along with following documents:

#### **For shares held in Demat form:**

1. Copy of the Demat Account Statement (Client master list) showing your name, address, Demat and Bank account details registered against the Demat account.
2. Unclaimed Old Dividend Warrant/ Letter of Undertaking (Format enclosed).

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## For shares held in physical form:

1. Investor Service Request Form ISR – 1, Form ISR – 2 and Form No. SH 13 (Nomination Form) duly filled as per the instructions stated there in along with the supporting documents such as self-attested copy of Pan Card, Address Proof including original cancelled cheque with pre-printed name (s) appearing on cheque.
2. Unclaimed Old Dividend Warrant / Letter of Undertaking (Format enclosed).

In case the request is not received by the Company/RTA from you on or before **20<sup>th</sup> August, 2023** or such other date as may be extended, with a view to comply with the requirements of the said Rules, the shares will be transferred to the Demat Account of IEPF by the due date as per procedure stipulated in the Rules, without any further notice.

## In case the shares are held by you:

**In physical form** – New share certificate(s) will be issued, converted into demat and by informing Depository, the shares shall be transferred through corporate action in favour of demat account of IEPF on completion of necessary formalities. Hence, the original share certificate(s) which stands registered in your name will be deemed cancelled and non-negotiable

**In demat form** – The Company shall inform the depository by way of corporate action for transfer of shares lying in your Demat account in favor of IEPF

Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares so transferred to IEPF Authority pursuant to the said Rules.

Shareholders may note that, both unclaimed dividend amount and the shares transferred to IEPF Demat Account can be claimed from IEPF Authority by making an application in prescribed Form IEPF-5(web based) and by sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company) along with requisite documents enumerated in the Form IEPF – 5 to the Company at its Registered Office Address.

The Rules and the application form (Form IEPF – 5), as prescribed by the MCA for claiming back the shares/dividend, are available on website of MCA at [www.iepf.gov.in](http://www.iepf.gov.in)

In case you have any queries, kindly feel free to contact the Company or Adroit Corporate Services Private Limited at the following address / Telephone No. / email:

<b>Mohit Industries Limited</b> Office No. 908, 9 <sup>th</sup> Floor, Rajhans Montessa, Dumas Road, Magdalla, Choyasi, Surat-395007 Tel.: +91-261-2463261 / 62 / 63 e-mail: <a href="mailto:compliancesecretary@mohitindustries.com">compliancesecretary@mohitindustries.com</a>	<b>Adroit Corporate Services Private Limited</b> <b>(Unit: Mohit Industries Ltd.)</b> 17/20, Jaferbhoy Industrial Estate, 1 <sup>st</sup> Floor, Makwana Road, Marol Naka, Andheri (East), Mumbai – 400 059 Tel: +91 - 022 - 42270400/28596060 E-mail: <a href="mailto:info@adroitcorporate.com">info@adroitcorporate.com</a>
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Yours truly,  
For Mohit Industries Limited

Sd/-  
Janvi Shirawala  
Company Secretary  
Membership No. – A65093

\*This is a computer-generated letter & hence does not require signature

**LETTER OF UNDERTAKING**  
**[For issue of Duplicate Dividend Warrant(s)]**

**Sr. No. \_\_\_\_\_**

To,  
Company Secretary  
Mohit Industries Ltd.  
Office No. 908, 9<sup>th</sup> Floor, Rajhans Montessa,  
Dumas Road, Magdalla,  
Surat-395007.

Ref. Folio/DP ID/Client ID: \_\_\_\_\_

Dear Sir/Madam,

I/We hereby confirm that I/we have not encashed, negotiated or otherwise dealt in respect of the following dividend paid by the Company in the last seven years, so as to create any adverse claim upon the amount of the dividend warrant(s). The following are the details of the unclaimed dividends:

<b>Dividend for Financial Year</b>	<b>2015-2016</b>
Dividend Warrant No.	
Dividend Amount (Rs.)	

In consideration of your issuing to me/us all Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed/unpaid in my/our name(s) and which are irretrievable/lost or misplaced, I/we hereby agree and undertake to hold the Company, its Directors and Officers harmless and to keep them protected from / against all loss(es), cost(s) or damage(s) which you may sustain or incur by reason of the Company issuing Demand Draft(s) / Pay Order(s) / Duplicate Dividend Warrant(s) or by the original Dividend Warrant(s) being, at any time, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested there in.

I/We agree and undertake to pay and make good any such losses, damages or expenses upon such demand being made. I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/us or again come into my/our possession at any time hereafter.

I/We, hereby consent to credit all the amount of further Dividend on my equity shares credited through National Electronics Clearing System, I hereby furnish my bank details in the table given below.

Thanking You.

Yours Faithfully,

	Name	Signature
First Holder		
Joint Holder-1		
Joint Holder-2		
Address of First holder Phone No. & Email ID		
Name of the Beneficiary:		
Name of the Bank:		
Address of the Bank Branch:		
Bank Account Number:		
Account Type : Saving Bank (S.B.)/Current/Cash Credit :		
Beneficiary IFCS Code :		
Witness-1 Signature: Name & Address:	Witness-2 Signature: Name & Address:	

**Note:**

- (1) For the undertaking to be considered complete, please ensure the name, address of first holder and joint holder(s), as applicable, are filled correctly and it is duly signed by all the holders and two witnesses.
- (2) In case any change in the corresponding address, while forwarding the undertaking please forward request letter also duly signed for updation of new corresponding address along with copy of proof of new address.
- (3) The signature made by shareholder(s) should match with Company's records failing which the application would be rejected. In case you foresee the possibility of signature mismatch, please forward specimen signature of all the shareholders duly attested by banker on their letter head by mentioning account number and contact details to enable us to update the fresh specimen signature.
- (4) Please note that if the dividend amount is in excess of Rs. 1000/- then the 'Letter of Undertaking' shall be executed on Rs. 20/- Non Judicial Stamp Paper or franking of Rs. 20/- and to be duly notarized if the dividend amount is in excess of Rs. 2500.

ENCL: (1) Self-attested copy of PAN card and Adhar card

(2) Please attach photocopy/cancelled cheque issued by your bank along with signature attestation letter from your bank manager