ALKEM LABORATORIES LTD.<br>Regd. Office : ALKEM HOUSE, Senapati Bapat Marg, Lower Parel (West), Mumbai - 400 013, Maharashtra, India.<br>- Phone: +91-22-3982 9999 • Fax: 022-2495 2955<br>- Email: contact@alkem.com - Website: www.alkemlabs.com<br>- CIN: L00305MH1973PLC174201

$25^{\text {th }}$ August, 2023

| The Corporate Relationship | National Stock Exchange of India |
| :--- | :--- |
| Department | Limited |
| BSE Limited | Exchange Plaza, |
| Phiroze Jeejeebhoy Towers, | Bandra Kurla Complex, |
| Dalal Street, | Bandra East, |
| Mumbai 400 001. | Mumbai 400 051. |
| Scrip Code: 539523 | Scrip Symbol: ALKEM |

Re: Intimation under Regulation 30 and 44(3) of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 ("SEBI LODR Regulations") - Outcome of the $49^{\text {th }}$ Annual General Meeting of the Company and Disclosure of voting results thereat.

Dear Sir/Madam,

This is with reference to the $49^{\text {th }}$ Annual General Meeting ("AGM") of the Company held on Thursday, $25^{\text {th }}$ August, 2023 at 11.00 a.m. through Video Conferencing (VC)/ Other Audio Visual Means (OAVM).

In compliance with the provisions of Regulation 44 of the SEBI LODR Regulations, Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management \& Administration) Rules 2014 as amended, the Company had provided remote e-voting facility to all its Members to enable them to cast their vote on all matters listed in the Notice convening the AGM during the period commencing from Tuesday, $22^{\text {nd }}$ August, 2023 (09.00 a.m.) to Thursday, $24^{\text {th }}$ August, 2023 (05.00 p.m.).

The Company had also provided e-voting facility to the Members attending the AGM through Video Conferencing (VC)/ Other Audio Visual Means (OAVM) and who had not cast their vote earlier through remote e-voting facility. We wish to inform you that all the resolutions contained in the Notice of the AGM were approved by the Members.

Pursuant to Regulation 30 of the SEBI LODR Regulations, we are submitting herewith the details regarding the brief proceedings of the $49^{\text {th }} \mathrm{AGM}$ of the Company.

As per Regulation 44(3) of the SEBI LODR Regulations, 2015, we are also submitting herewith the details regarding the voting results of the business transacted at the AGM in the prescribed format.

ALKEM LABORATORIES LTD.<br>Regd. Office : ALKEM HOUSE, Senapati Bapat Marg,<br>Lower Parel (West), Mumbai - 400 013, Maharashtra, India.<br>- Phone: +91-22-3982 9999 • Fax: 022-2495 2955<br>- Email: contact@alkem.com - Website: www.alkemlabs.com<br>- CIN: L00305MH1973PLC174201

Further, we are also enclosing the Report of the Scrutinizer on remote e-voting and e-voting during the AGM.

You are requested to take a note of the same.

Sincerely,
For Alkem Laboratories Limited
MANISH $\begin{aligned} & \text { Digitally signed } \\ & \text { by MANISH }\end{aligned}$
NARANG Date: 2023.08.25
16:58:57 +05'30'
Manish Narang
President - Legal, Company Secretary \& Compliance Officer

Encl.: a/a

ALKEM LABORATORIES LTD.<br>Regd. Office : ALKEM HOUSE, Senapati Bapat Marg, Lower Parel (West), Mumbai - 400 013, Maharashtra, India.<br>- Phone: +91-22-3982 9999 • Fax: 022-2495 2955<br>- Email: contact@alkem.com • Website: www.alkemlabs.com<br>- CIN: L00305MH1973PLC174201

## Brief Proceedings of the $4^{\text {th }}$ Annual General Meeting of Alkem Laboratories Limited ("Company"):

The $49^{\text {th }}$ Annual General Meeting ("AGM") of the Members of the Company was held on Friday, $25^{\text {th }}$ August, 2023 at 11:00 a.m. through Video Conferencing (VC)/ Other Audio Visual Means (OAVM).

Mr. Basudeo N. Singh, Executive Chairman of the Company, took the chair. The requisite quorum being present, Mr. Basudeo N. Singh called the meeting to order and welcomed the Members to the meeting.

The AGM was virtually attended by 76 Members. All the Directors were present at the AGM. Mr. Arun Kumar Purwar, Chairperson of the Audit Committee, Dr. Dheeraj Sharma, Chairperson of the Nomination \& Remuneration Committee and Mr. Sujjain Talwar, Chairperson of the Stakeholders' Relationship Committee and the representatives of the Statutory, Cost and Secretarial Auditors also attended the AGM. The requisite registers were electronically available for inspection by the Members till the conclusion of the meeting.

The Chairman commenced his speech and gave an overview of the performance of the Company for financial year ended $31^{\text {st }}$ March, 2023. Thereafter, he invited questions from the Members on the business to be transacted at the meeting.

Mr. Sandeep Singh, Managing Director then addressed the queries raised by the Members. Further, Mr. Basudeo N. Singh informed the Members that the Company had provided remote e-voting facility during the period commencing from Tuesday, $22^{\text {nd }}$ August, 2023 (09.00 a.m.) to Thursday, $24^{\text {th }}$ August, 2023 ( 05.00 p.m.) and e-voting facility during the AGM for the Members attending the AGM through VC/OAVM.

The following items of business as set out in the Notice dated $19^{\text {th }}$ May, 2023 convening the AGM were transacted through remote e-voting and e-voting during the AGM.

[^0]| Sr. <br> No. | Agenda | Resolution <br> required <br> (Ordinary/ <br> Special) | Mode of Voting |
| :---: | :--- | :--- | :--- |
| 1. | Receive, consider and adopt: <br> a) the Audited Standalone Financial Statements of the <br> Company for financial year ended 31 <br> and the Reports of the Board of Directors and Auditors <br> thereon; and <br> b) the Audited Consolidated Financial Statements of <br> the Company for financial year ended 31 St March, 2023 <br> and the Report of Auditors thereon. | Remote e-voting and <br> e-voting during the AGM |  |
| 2. | Confirm the payment of interim dividend and to <br> declare final dividend on equity shares for financial <br> year ended 31st March, 2023. | Ordinary | Remote e-voting and <br> e-voting during the AGM |
| 3. | Appointment of Mr. Mritunjay Kumar Singh (DIN: <br> 00881412), who retires by rotation and being eligible, <br> offers himself for re-appointment. | Ordinary | Remote e-voting and <br> e-voting during the AGM |
| 4. | Appointment of Mr. Sandeep Singh (DIN: 01277984), <br> who retires by rotation and being eligible, offers <br> himself for re-appointment. | Ordinary | Remote e-voting and <br> e-voting during the AGM |
| 5. | Alteration to Articles of Association of the Company. | Special | Remote e-voting and <br> e-voting during the AGM |
| 6. | Ratification for the payment of remuneration to <br> Mr. Suresh D. Shenoy, Cost Accountant (Membership <br> No. 8318), as Cost Auditor of the Company. | Ordinary | Remote e-voting and <br> e-voting during the AGM |

Based on the Scrutinizer's Report dated $25^{\text {th }}$ August, 2023 issued by CS Mannish L. Ghia, Practising Company Secretary, all the aforesaid business items were passed by the Members with requisite majority.

Kindly take the same on record.
Thanking You,
Sincerely,
For Alkem Laboratories Limited

## Manish Narang

President - Legal, Company Secretary \& Compliance Officer

| Voting Results under Regulation 44(3) of SEBI (Listing Regulations and Disclosure Requirements) Regulations, 2015 |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Name of the Company |  |  |  |  | Alkem Laboratories Limited |  |  |  |  |
| Date of Annual General Meeting: |  |  |  |  | 25th August, 2023 |  |  |  |  |
| Total number of shareholders on record date |  |  |  |  | 66,687 |  |  |  |  |
| No. of shareholders present in the meeting either in person or through proxy: |  |  |  |  |  |  |  |  |  |
| Promoters and Promoter Group: |  |  |  |  | 0 |  |  |  |  |
| Public: |  |  |  |  | 0 |  |  |  |  |
| No. of Shareholders attended the meeting through Video Conferencing: |  |  |  |  |  |  |  |  |  |
| Promoters and Promoter Group: |  |  |  |  | 11 |  |  |  |  |
| Public: |  |  |  |  | 65 |  |  |  |  |
| Resolution Required : (Ordinary) |  |  | 1 - Receive, consider and adopt: <br> a) the Audited Standalone Financial Statements of the Company for the financial year ended 31st March, 2023 and the Reports of the Board of Directors and Auditors thereon; and <br> b) the Audited Consolidated Financial Statements of the Company for the financial year ended 31st March, 2023 and the Reports of Auditors thereon. |  |  |  |  |  |  |
| Whether promoter/ promoter group are interested in the agenda/resolution? |  |  | No |  |  |  |  |  |  |
| Category | Mode of Voting | No. of shares held | No. of votes polled | \% of Votes Polled on outstanding shares | No. of Votes - in favour | No. of Votes -Against | \% of Votes in favour on votes polled | \% of Votes against on votes polled | No. of votes Invalid |
|  |  | [1] | [2] | [3]=\{[2]/[1] ${ }^{*} 100$ | [4] | [5] | [6]=\{[4]/[2] ${ }^{*} 100$ | [7]=\{[5]/[2] ${ }^{*} 100$ | [8] |
| Promoter and Promoter Group | E-Voting | 68345949 | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
| Public Institutions | E-Voting | 27160030 | 24294654 | 89.4500 | 24294654 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 24294654 | 89.4500 | 24294654 | 0 | 100.0000 | 0.0000 | 0 |
| Public Non Institutions | E-Voting | 24059021 | 16175313 | 67.2318 | 16175191 | 122 | 99.9992 | 0.0008 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 16175313 | 67.2318 | 16175191 | 122 | 99.9992 | 0.0008 | 0 |
| Total |  | 119565000 | 98657918 | 82.5140 | 98657796 | 122 | 99.9999 | 0.0001 | 0 |


| Resolution Required : (Ordinary) |  |  | 2 - Confirm the payment of interim dividend and to declare final dividend on equity shares for the financial year ended 31st March, 2023. |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Whether promoter/ promoter group are interested in the agenda/resolution? |  |  | No |  |  |  |  |  |  |
| Category | Mode of Voting | No. of shares held | No. of votes polled | \% of Votes Polled on outstanding shares | No. of Votes - in favour | No. of Votes -Against | \% of Votes in favour on votes polled | \% of Votes against on votes polled | No. of votes Invalid |
|  |  | [1] | [2] | [3]=\{[2]/[1]\}*100 | [4] | [5] | [6]=\{[4]/[2] ${ }^{*} 100$ | [7]=\{[5]/[2]\}*100 | [8] |
| Promoter and Promoter Group | E-Voting | 68345949 | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
| Public Institutions | E-Voting | 27160030 | 24295812 | 89.4543 | 24295812 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 24295812 | 89.4543 | 24295812 | 0 | 100.0000 | 0.0000 | 0 |
| Public Non Institutions | E-Voting | 24059021 | 16175313 | 67.2318 | 16175291 | 22 | 99.9999 | 0.0001 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 16175313 | 67.2318 | 16175291 | 22 | 99.9999 | 0.0001 | 0 |
| Total |  | 119565000 | 98659076 | 82.5150 | 98659054 | 22 | 100.0000 | 0.0000 | 0 |


| Resolution Required : (Ordinary) |  |  | 3 - Appointment of Mr. Mritunjay Kumar Singh (DIN: 00881412), who retires by rotation and being eligible, offers himself for re-appointment. |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Whether promoter/ promoter group are interested in the agenda/resolution? |  |  | No |  |  |  |  |  |  |
| Category | Mode of Voting | No. of shares held | No. of votes polled | \% of Votes Polled on outstanding shares | No. of Votes - in favour | No. of Votes -Against | \% of Votes in favour on votes polled | \% of Votes against on votes polled | No. of votes Invalid |
|  |  | [1] | [2] | [3]=\{[2]/[1] ${ }^{*} 100$ | [4] | [5] | [6]=\{[4]/[2] ${ }^{*} 100$ | [7]=\{[5]/[2]\}*100 | [8] |
| Promoter and Promoter Group | E-Voting | 68345949 | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
| Public Institutions | E-Voting | 27160030 | 24294653 | 89.4500 | 19782233 | 4512420 | 81.4263 | 18.5737 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 24294653 | 89.4500 | 19782233 | 4512420 | 81.4263 | 18.5737 | 0 |
| Public Non Institutions | E-Voting | 24059021 | 16175313 | 67.2318 | 16175030 | 283 | 99.9983 | 0.0017 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 16175313 | 67.2318 | 16175030 | 283 | 99.9983 | 0.0017 | 0 |
| Total |  | 119565000 | 98657917 | 82.5140 | 94145214 | 4512703 | 95.4259 | 4.5741 | 0 |


| Resolution Required : (Ordinary) |  |  | 4 - Appointment of Mr. Sandeep Singh (DIN: 01277984), who retires by rotation and being eligible, offers himself for re-appointment. |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Whether promoter/ promoter group are interested in the agenda/resolution? |  |  | No |  |  |  |  |  |  |
| Category | Mode of Voting | No. of shares held | No. of votes polled | \% of Votes Polled on outstanding shares | No. of Votes - in favour | No. of Votes -Against | \% of Votes in favour on votes polled | \% of Votes against on votes polled | No. of votes Invalid |
|  |  | [1] | [2] | [3]=\{[2]/[1] ${ }^{*} 100$ | [4] | [5] | [6]=\{[4]/[2]\}*100 | [7]=\{[5]/[2] ${ }^{*} 100$ | [8] |
| Promoter and Promoter Group | E-Voting | 68345949 | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
| Public Institutions | E-Voting | 27160030 | 24294654 | 89.4500 | 21991942 | 2302712 | 90.5217 | 9.4783 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 24294654 | 89.4500 | 21991942 | 2302712 | 90.5217 | 9.4783 | 0 |
| Public Non Institutions | E-Voting | 24059021 | 16175313 | 67.2318 | 16175030 | 283 | 99.9983 | 0.0017 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 16175313 | 67.2318 | 16175030 | 283 | 99.9983 | 0.0017 | 0 |
| Total |  | 119565000 | 98657918 | 82.5140 | 96354923 | 2302995 | 97.6657 | 2.3343 | 0 |


| Resolution Required : (Special) <br> Whether promoter/ promoter group are interested in <br> the agenda/resolution? |  |  | 5 - Approval for alteration to the Articles of Association of the Company. |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Yes |  |  |  |  |  |  |
| Category | Mode of Voting | No. of shares held | No. of votes polled | \% of Votes Polled on outstanding shares | No. of Votes - in favour | No. of Votes -Against | \% of Votes in favour on votes polled | \% of Votes against on votes polled | No. of votes Invalid |
|  |  | [1] | [2] | [3]=\{[2]/[1]\}*100 | [4] | [5] | [6]=\{[4]/[2]\}*100 | [7]=\{[5]/[2] ${ }^{*} 100$ | [8] |
| Promoter and Promoter Group | E-Voting | 68345949 | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
| Public Institutions | E-Voting | 27160030 | 24294695 | 89.4502 | 19864214 | 4430481 | 81.7636 | 18.2364 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 24294695 | 89.4502 | 19864214 | 4430481 | 81.7636 | 18.2364 | 0 |
| Public Non Institutions | E-Voting | 24059021 | 16175313 | 67.2318 | 16175277 | 36 | 99.9998 | 0.0002 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 16175313 | 67.2318 | 16175277 | 36 | 99.9998 | 0.0002 | 0 |
| Total |  | 119565000 | 98657959 | 82.5141 | 94227442 | 4430517 | 95.5092 | 4.4908 | 0 |


| Resolution Required : (Ordinary) |  |  | 6 - Ratification for payment of remuneration to Mr. Suresh D. Shenoy, Cost Accountant (Membership No. 8318), as Cost Auditor of the Company. |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Whether promoter/ promoter group are interested in the agenda/resolution? |  |  | No |  |  |  |  |  |  |
| Category | Mode of Voting | No. of shares held | No. of votes polled | \% of Votes Polled on outstanding shares | No. of Votes - in favour | No. of Votes -Against | \% of Votes in favour on votes polled | \% of Votes against on votes polled | No. of votes Invalid |
|  |  | [1] | [2] | [3]=\{[2]/[1] ${ }^{*} 100$ | [4] | [5] | [6]=\{[4]/[2] ${ }^{*} 100$ | [7]=\{[5]/[2] ${ }^{*} 100$ | [8] |
| Promoter and Promoter Group | E-Voting | 68345949 | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 58187951 | 85.1374 | 58187951 | 0 | 100.0000 | 0.0000 | 0 |
| Public Institutions | E-Voting | 27160030 | 24294654 | 89.4500 | 24294654 | 0 | 100.0000 | 0.0000 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 24294654 | 89.4500 | 24294654 | 0 | 100.0000 | 0.0000 | 0 |
| Public Non Institutions | E-Voting | 24059021 | 16175313 | 67.2318 | 16175030 | 283 | 99.9983 | 0.0017 | 0 |
|  | Poll |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Postal Ballot |  | 0 | 0.0000 | 0 | 0 | 0.0000 | 0.0000 | 0 |
|  | Total |  | 16175313 | 67.2318 | 16175030 | 283 | 99.9983 | 0.0017 | 0 |
| Total |  | 119565000 | 98657918 | 82.5140 | 98657635 | 283 | 99.9997 | 0.0003 | 0 |

# CONSOLIDATED SCRUTINIZER REPORT <br> [Pursuant to Section 108 of the Companies Act, 2013 and <br> Rule 20 of Companies (Management and Administration) Rules, 2014] 

To<br>The Chairperson/Company Secretary<br>Alkem Laboratories Limited<br>Alkem House, Senapati Bapat Marg, Lower Parel, Mumbai-400013.

Dear Sir,
Sub: Consolidated Scrutinizer's Report for passing of Resolutions through Remote E-Voting \& E-Voting during the AGM conducted pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 at the 49th Annual General Meeting ("AGM") of the Members of Alkem Laboratories Limited ('the Company') held on Friday, $25^{\text {th }}$ August, 2023 at 11.00 a.m. through video conferencing ('VC') / other audio visual means ('OAVM').

I, CS Mannish L. Ghia, Partner, M/s. Manish Ghia \& Associates, Company Secretaries, Mumbai was appointed as Scrutinizer by the Board of Directors of the Company for the purpose of scrutinizing the process of voting through electronic means ("e-voting") in terms of the provisions of Section 108 of the Companies Act, 2013 ('the Act') read with Rule 20 of the Companies (Management and Administration) Rules, 2014 ('the rules') as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the regulations') in a fair and transparent manner, for passing of the resolution as mentioned under item numbers 1 to 6 as set out in the Notice of AGM dated 19th May, 2023 ("Notice"), issued by the Company in accordance with General Circular No. 14/2020 dated $08^{\text {th }}$ April, 2020, Circular No. 17/2020 dated $13^{\text {th }}$ April, 2020, Circular No. 20/2020 dated $5^{\text {th }}$ May, 2020, Circular No. 02/2021 dated $13^{\text {th }}$ January, 2021, Circular no. 19/2021 dated December 8, 2021, Circular No. 21/2021 dated December 14, 2021, Circular No. 02/2022 dated May 5, 2022 and Circular No. 10/2022 dated December 28, 2022 issued by Ministry of Corporate Affairs, Government of India (hereinafter referred to as "MCA Circulars"), convening the 49th AGM of its members through VC / OAVM on Friday, $25^{\text {th }}$ August, 2023 at 11.00 a.m.

1. The e-voting conducted in terms of MCA Circulars, has been completed and now I submit my report as under:
1.1 The management of the Company is responsible to ensure compliance with the requirements of the Act and Rules made thereunder including the above-mentioned MCA Circulars and the regulations. Our responsibility as Scrutinizer is restricted to make

Scrutinizers Report of the votes cast in favor and against the resolution(s) stated in the Notice.
1.2 The Company had availed the e-voting platform/facility offered by Central Depository Services (India) Limited ("CDSL") for conducting e-voting facility prior and during the AGM.
1.3 The Company on Friday, $14^{\text {th }}$ July, 2023, completed the dispatch of the Notice only through electronic mode to those members whose e-mail addresses were registered with the Company/Depositories as on the cut-off date being, Friday, $7^{\text {th }}$ July, 2023.
1.4 As per applicable provisions of the rules, the Company had published an advertisement about completion of dispatch of Notice as above, provision of e-voting facility and other mandated particulars in English Newspaper "Business Standard" and Marathi Newspaper "Mumbai Lakshadeep" on Saturday, 15 th July, 2023.
1.5 The remote e-voting period commenced on Tuesday, 22 ${ }^{\text {nd }}$ August, 2023, 9:00 a.m. (IST) onwards and ended on Thursday, 24 ${ }^{\text {th }}$ August, 2023 at 5:00 p.m. (IST).
1.6 Votes cast through remote e-voting till 5:00 p.m. on Thursday, $24^{\text {th }}$ August, 2023 being the last date and time fixed by the Company for remote e-voting and e-voting during the AGM, are considered for my scrutiny.
1.7 The remote e-voting module was disabled by CDSL on Thursday, $24^{\text {th }}$ August, 2023 after 5:00 p.m. and as required under the rules the votes cast under the e-voting facility during the remote e-voting period and e-voting during the AGM, were unblocked in the presence of Ms. Dhruti Upadhyay and Ms. Kinjal Gala who are not in employment with the Company; thereafter the data of e-voting was downloaded and the shareholding was matched/confirmed with the Register of Members of the Company/List of Beneficiaries maintained by the Company/its Registrar and Share Transfer Agents / Depositories as on the cut-off date for remote e-voting i.e., Friday, 18 ${ }^{\text {th }}$ August, 2023.
1.8 The remote e-voting and e-voting during the AGM data was scrutinized for verification of votes cast in favor and against the resolution.
2. The summary of the voting through remote e-voting and e-voting during the AGM is as follows:

## Ordinary Business:

## Resolution No.1: Ordinary Resolution

To receive, consider and adopt:
a. the Audited Standalone Financial Statements of the Company for financial year ended 31 ${ }^{\text {st }}$ March, 2023 and the Reports of the Board of Directors and Auditors thereon; and
b. the Audited Consolidated Financial Statements of the Company for financial year ended 31st March, 2023 and the Report of Auditors thereon.
(i) Voted in favour of the resolution:

| Number of members <br> voted | Number of valid votes cast <br> by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 506 | 98657796 | $100 \%$ |

(ii) Voted against the resolution:

| Number of members <br> voted | Number of valid votes cast <br> by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 3 | 122 | $0 \%$ |

(iii) Invalid votes:

| Number of members whose <br> votes were declared invalid | Number of invalid votes <br> cast by them |
| :--- | :--- |
| 0 | 0 |

## Resolution No. 2: Ordinary Resolution

To confirm the payment of interim dividend and to declare final dividend on equity shares for financial year ended 31st March, 2023.
(i) Voted in favour of the resolution:

| Number of members <br> voted | Number of valid votes cast <br> by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 509 | 98659054 | $100 \%$ |

(ii) Voted against the resolution:

| Number of members <br> voted | Number of valid votes cast <br> by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 2 | 22 | $0 \%$ |

(iii) Invalid votes:


| Number of members <br> whose votes were declared <br> invalid | Number of invalid votes cast <br> by them |
| :--- | :--- |
| 0 | 0 |

## Resolution No. 3: Ordinary Resolution

Appointment of Mr. Mritunjay Kumar Singh (DIN: 00881412), who retires by rotation and being eligible, offers himself for re-appointment.
(i) Voted in favour of the resolution:

| Number of members voted | Number of valid votes <br> cast by them | $\%$ of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 392 | 94145214 | $95.43 \%$ |

(ii) Voted against the resolution:

| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 118 | 4512703 | $4.57 \%$ |

(iii) Invalid votes:

| Number of members <br> whose votes were declared <br> invalid | Number of invalid votes cast <br> by them |
| :--- | :--- |
| 0 | 0 |

## Resolution No. 4: Ordinary Resolution

Appointment of Mr. Sandeep Singh (DIN: 01277984), who retires by rotation and being eligible, offers himself for re-appointment.
(i) Voted in favour of the resolution:

| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 452 | 96354923 | $97.67 \%$ |

(ii) Voted against the resolution:

| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 60 | 2302995 | $2.33 \%$ |

(iii) Invalid votes:

| Number of members <br> whose votes were declared <br> invalid | Number of invalid votes cast <br> by them |
| :--- | :--- |
| 0 | 0 |

## Special Business:

 Voted in favour of the resolution:| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 403 | 94227442 | $95.51 \%$ |

(ii) Voted against the resolution:

| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 113 | 4430517 | $4.49 \%$ |

(iii) Invalid votes:

| Number of members <br> whose votes were declared <br> invalid | Number of invalid votes cast <br> by them |
| :--- | :--- |
| 0 | 0 |

## Resolution No. 6: Ordinary Resolution

Ratification of payment of remuneration to Mr. Suresh D. Shenoy, Cost Accountant (Membership No. 8318), as Cost Auditor of the Company for the year ended 31st March, 2023.
(i) Voted in favour of the resolution:

| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 503 | 98657635 | $100 \%$ |

(ii) Voted against the resolution:

| Number of members voted | Number of valid votes <br> cast by them | \% of total number of valid <br> votes cast |
| :--- | :--- | :--- |
| 6 | 283 | $0 \%$ |

(iii) Invalid votes:

| Number of members <br> whose votes were declared <br> invalid | Number of invalid votes cast <br> by them |
| :--- | :--- |
| 0 | 0 |

## Result:

a. For Resolution No. 1 to 4 and 6 (Ordinary Resolutions) - We report that the number of votes cast in favour are more than the number of votes cast against;

For Resolution No. 5 (Special Resolution) - We report that the number of votes cast in Havour are more than three times the number of votes cast against.

## Manish Ghia \& Associates

Accordingly, the resolutions as contained in the Notice of Annual General Meeting dated 19 ${ }^{\text {th }}$ May, 2023 may be considered as passed with requisite majority.

You may accordingly declare the result of the remote e-voting and e-voting during the AGM.

Place: Mumbai
Date: August 25, 2023
UDIN: F006252E000862536

For Manish Ghia \& Associates
Company Secretaries (Unique ID: P2006MH007100)


CS Mannish L. Ghia
Partner
M. No. FCS 6252, C.P. No. 3531

PR 822/2020

Countersigned by

| BASUDEO | Digitally signed by <br> BASUDEO NARAYAN |
| :--- | :--- |
| NARAYAN | SINGH |
| SINGH | Date: 2023.08 .25 |
|  | $16: 19: 38+05^{\prime} 30^{\prime}$ |

Designation: Executive Chairman
Alkem Laboratories Limited

Place: Mumbai
Date: 25.08.2023


[^0]:    ALKEM LABORATORIES LTD.
    Regd. Office : ALKEM HOUSE, Senapati Bapat Marg,
    Lower Parel (West), Mumbai - 400 013, Maharashtra, India.

    - Phone: +91-22-3982 9999 - Fax: 022-2495 2955
    - Email: contact@alkem.com - Website: www.alkemlabs.com
    - CIN: LO0305MH1973PLC174201

