



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

17<sup>th</sup> May, 2023

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street,  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Intimation regarding Loss of Share Certificates**

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of Share Certificates for 1626 shares of ₹1/- each of the Company intimated as lost by the Shareholders on 15<sup>th</sup> May, 2023 and 16<sup>th</sup> May, 2023.

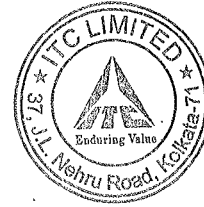
Copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are enclosed for your reference.

Yours faithfully,

(N. Bajaj)  
Deputy Company Secretary  
Encl.: A/a

COMPANY NAME ITC LIMITED  
SOURCE INVESTOR SERVICE CENTRE  
LETTER REF NO ISC/LOST/EXCH/48  
LETTER DATE 17/05/2023  
REMARKS SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
18/28260	SADHNA RASTOGI	000256301	0008101036791	0008101036940	0000000000150
19/12320	RANJANI SRIDHAR	000257109	0008103720475	0008103721914	0000000001440
19/68667	JINESH RAMESHCHANDRA SHETH	000292099	0007967379117	0007967379140	0000000000024
19/68667	JINESH RAMESHCHANDRA SHETH	000292100	0008107838597	0008107838608	0000000000012



191681

JINESH RAMESHCHANDRA SHETH  
72, PRINCESS STREET  
CHAPSEY BLDG., 3<sup>RD</sup> FLOOR,  
MUMBAI - 400 002.

Ref.:- 002/ITC/23-24

May 8, 2023

To  
Investor Service Centre  
ITC Ltd  
Virginia House  
37, J.L. Nehru Road  
Kolkatta - 700071

Folio No. 19/68667


Dear Sir,  
Subject:- KYC/N/0006492

We are in receipt of the Letter serial No. KYC/N/0006492 for Folio No. 19/68667.  
Enclosed please find :

1. For ISR -1.
2. Form ISR-2.
3. Cancelled Cheque.
4. Client Master List.
5. Form ISR-3.
6. PAN Card of both the Holders.
7. Aadhaar card of both Holders.
8. ISR -4

Kindly update KYC, Bank details in your records. We have misplaced the Share Certificates of 36 Shares for the above Folio. Kindly issue Duplicate Shares or Letter of Confirmation.

Thanking you,  
Sincerely Yours,

  
JINESH R SHETH  
Encl :- As Above.

  
VIJAY R SHETH



191686

08.05.2023

Investor Service Centre  
ITC Limited  
Virginia House,  
37, J. L. Nehru Road  
Kolkata - 700071, India

Dear Sir,

**Sub: Loss of Shares**

**Ref: Account no. 18/28260**

In response of your letter Ref. no. 190046/DOC/ISR-1/66569 dated 28 April 2023.

This is to inform you that I do not receive the Bonus'2016 Share Certificate no. 256301 bearing distinctive nos. 8101036791 to 8101036940 up till now and not traceable at my end.

So, kindly issue the same again/duplicate shares or advise me what to do and obliged.

Thanks.

Yours faithfully



(Sadhna Rastogi)

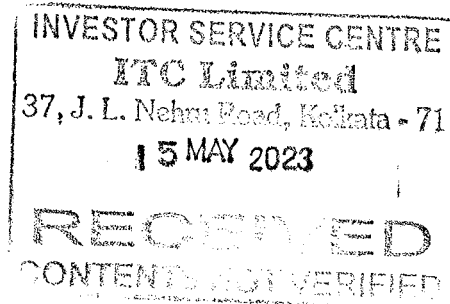
WZ-753, 3<sup>rd</sup> Floor, Rishi Nagar

Rani Bagh, Delhi 110034

(9717977975, 9359203114)

[sadhnarastogi.sre@outlook.com](mailto:sadhnarastogi.sre@outlook.com)

[rastogirkin@yahoo.co.in](mailto:rastogirkin@yahoo.co.in)



From:

Date: 10May2023

Ranjini Sridhar  
Folio No: 19/12320  
JH Sridhar Narasimhan  
220/B6 Lloyds Road  
Gopalapuram  
Chennai 600086

To

ITC Investor Service  
Virginia House  
37, Jawaharlal Nehru Road  
Kolkata 700071

Dear Sir/Madam

Sub: Loss of Bonus Share Certificate issued in May 2016

This is to confirm that we have not received our bonus share certificates (1440 shares) issued in May 2016 – see details below. Kindly issue duplicate share certificate for the same asap.

Certificate No.	No. of Shares	Distinctive No.
257109	1440	8103720475 - 8103721914

Yours Sincerely,

*Ranjini Sridhar*

(Ranjini Sridhar)

*N. Sridhar*

(Sridhar Narasimhan)

INVESTOR SERVICE CENTRE  
ITC Limited  
37, J. L. Nehru Road, Kolkata - 71  
16 MAY 2023  
RECEIVED  
CONTENTS NOT VERIFIED