

चेन्नै पेट्रोलियम कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम और आईओसीएल की समूह कंपनी)
Chennai Petroleum Corporation Limited
(A Government of India Enterprise and Group Company of IOCL)



CS:01:049

03.08.2023

The Secretary,
BSE Ltd.
Phiroze Jeejeeboy Towers,
25th Floor, Dalal Street,
Mumbai – 400 001

National Stock Exchange of India Limited
Exchange Plaza, 5th Floor
Plot No. C/1, G-Block,
Bandra Kurla Complex
Bandra (e)
Mumbai – 400 051

NSE SYMBOL: CHENNPETRO
ISIN: INE178A01016

BSE SCRIP CODE: 500110

Dear Madam / Sir,

SUB: NEWSPAPER CLIPPINGS - "PUBLIC NOTICE OF CONVENING 57th ANNUAL GENERAL MEETING THROUGH VC/ OAVM"

Pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015, we enclose herewith copy of the Public Notice (English) & (Tamil) convening the 57th Annual General Meeting of the Company and other related information published on 29th and 30th July, 2023 in the following Newspapers:

"The Hindu" (all India Edition) – 29.07.2023

"Makkal Kural – Regional Edition" – 30.07.2023

The abovementioned newspaper clippings are also available on the Company's website at www.cpcl.co.in.

The above is for information and record please.

Thanking you,

Yours faithfully,
For **Chennai Petroleum Corporation Limited**


P.SHANKAR
COMPANY SECRETARY



आई एस ओ 9001:2008, आई एस ओ 14001:2004, बी एस ओ एच एस ए एस 18001:2007 प्रमाणित कंपनी / An ISO 9001:2008, ISO 14001:2004, BS OHSAS 18001:2007 Certified company

कम्पनी की सी आई एन एल 40101 टी एन 1965 जी ओ आई 005389 / The CIN of the Company is L 40101 TN 1965 GOI 005389

मणली, चेन्नै / Manali, Chennai - 600 068, फोन / Phone : 2594 4000 to 09, वेबसाइट / Website : www.cpcl.co.in

पंजीकृत कार्यालय : 536, अण्णा सालै, तेनाम्पेट, चेन्नै - 600 018 / Regd. Office : 536, Anna Salai, Teynampet, Chennai - 600 018. फोन / Phone : 24349232, 24349833, 24349294, फैक्स / Fax : +91-44-24341753

The HINDU - 29/07/2023



Chennai Petroleum Corporation Limited

(A Govt. of India Enterprise & Group Company of Indian Oil)

[CIN-L40101TN1965GO1005389]

Regd. Office: No.536, Anna Salai, Teynampet, Chennai - 600 018

Tel: 04-24346807 / 24349959 E-Mail: shankarp@cpcl.co.in / investors@cpcl.co.in Website: www.cpcl.co.in

PUBLIC NOTICE OF CONVENING 57th ANNUAL GENERAL MEETING THROUGH VC / OAVM

Notice is hereby given that, the 57th Annual General Meeting ("AGM") of the members of Chennai Petroleum Corporation Limited ("Company") will be held on Tuesday, the 22nd August, 2023 at 03:30 p.m. (IST) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM"), in compliance with the applicable provisions of the Companies Act, 2013 and the rules notified thereunder and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with all applicable circulars on the matter issued by the Ministry of Corporate Affairs ("MCA") and the Securities and Exchange Board of India ("SEBI") to transact the business set out in the notice calling the AGM.

The VC / OAVM facility for the meeting shall be provided by KFin Technologies Ltd. ("KFTL"), to transact the business set out in the Notice convening the AGM. The members can attend and participate in the AGM only through VC / OAVM as no provision has been made to attend the AGM in person. The attendance through VC / OAVM will be counted for the purpose of reckoning the quorum for the AGM.

In compliance with the MCA & SEBI Circular(s), the Notice setting out the business to be transacted at the AGM together with the Integrated Annual Report of the Company for the year 2022-23 is being sent electronically to those members whose email addresses registered with the Company / Depository Participant(s). No physical copies of the Notice and the Integrated Annual Report would be sent to any member. The Notice of the AGM and the Integrated Annual Report will also be available on the Company's website at www.cpcl.co.in and on the website of the Stock Exchanges, i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively, and on the website of KFTL at <https://evoting.kfintech.com>.

Process for registration of email address for obtaining Integrated Annual Report for e-voting and updation of bank account mandate for receipt of dividend:

Physical Holding	<p>Physical shareholders are hereby notified that based on SEBI Circular number: SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37, dated March 16th, 2023, All holders of physical securities in listed companies shall register the postal address with PIN for their corresponding folio numbers. It shall be mandatory for the security holders to provide mobile number. Moreover, to avail online services, the security holders can register e-mail ID. Holder can register/update the contact details through submitting the requisite ISR form along with the supporting documents.</p> <p>ISR 1 Form can be obtained by following the link: https://ris.kfintech.com/clientservices/isc/default.aspx</p> <p>ISR Form(s) and the supporting documents can be provided by any one of the following modes:</p> <p>a) Through 'In Person Verification' (IPV): the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials; or</p> <table border="1"><tr><td>Name</td><td>KFIN Technologies Limited</td></tr><tr><td>Address</td><td>Selenium Building, Tower-B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana India - 500 032.</td></tr></table> <p>b) Through hard copies which are self-attested, which can be shared on the address below; or</p> <p>c) Through electronic mode with e-sign by following the link: https://ris.kfintech.com/clientservices/isc/default.aspx#</p> <p>Detailed FAQ can be found on the link: https://ris.kfintech.com/faq.html</p>	Name	KFIN Technologies Limited	Address	Selenium Building, Tower-B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana India - 500 032.
Name	KFIN Technologies Limited				
Address	Selenium Building, Tower-B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana India - 500 032.				
Demat Holding	Please contact your Depository Participant (DP) and register your email address and bank account details in your demat account, as per the process advised by your DP.				

Further, those members who have not registered their email addresses and mobile nos. and in consequence could not be served the Integrated Annual Report and Notice of AGM, may temporarily get themselves registered with KFin, by clicking the link https://ris.kfintech.com/email_registration/ for sending the same.

Manner of casting vote(s) through e-voting and joining the AGM through VC/OAVM:

Members will have an opportunity to cast their vote(s) on the business as set out in the Notice of the AGM through remote e-voting facility ("remote e-voting"). The facility for e-voting will also be made available during the AGM to those members who could not cast their vote(s) through remote e-voting. The detailed procedure for e-voting before as well as during the AGM is provided in the Notice of the AGM.

Members may send their requests for Change / Updation of Address, Email address & Nominations:

- For shares held in dematerialized form - to their respective Depository Participant
- For shares held in physical form - to the RTA, M/s. KFin Technologies Limited, Selenium, Tower B, Plot No.31 & 32, Financial District, Gachibowli, Hyderabad - 500032 or at the registered office of the Company

Members are requested to carefully read all the notes set out in the Notice of the AGM and in particular, instructions for joining the AGM and manner of casting vote through remote e-voting and e-voting at the AGM.

Shareholders may note that the Income Tax Act, 1961, ("the IT Act") as amended by the Finance Act, 2020, mandates that dividend paid or distributed by the Company on or after April 01, 2020 shall be taxable in the hands of shareholders. The Company shall therefore be required to deduct tax at source ("TDS") at the time of making the payment of final dividend. To enable us to determine the appropriate TDS rate as applicable, shareholders are requested to submit relevant documents, as specified in the below paragraphs, in accordance with the provisions of the IT Act.

For Resident Shareholders, taxes shall be deducted at source under Section 194 of the IT Act, as follows –

Shareholders having valid Permanent Accounting Number (PAN)	10%* or as notified by the Government of India
Shareholders not having PAN / valid PAN	20% or as notified by the Government of India

*As per the Finance Act, 2021, Section 206AB has been inserted effective July 1, 2021, wherein higher rate of tax (twice the specified rate) would be applicable on payment made to a shareholder who is classified as 'Specified Person' as defined under the provisions of the aforesaid Section.

*As per Section 139AA of the IT Act, every person who has been allotted a PAN and who is eligible to obtain Aadhaar, shall be required to link the PAN with Aadhaar. In case of failure to comply with this, the PAN allotted shall be deemed to be invalid / inoperative and he shall be liable to all consequences under the IT Act and tax shall be deducted at the higher rates as prescribed under the IT Act.

However, no tax shall be deducted on the dividend payable to a resident individual shareholder if the total dividend to be received by them during Financial Year 2023-24 does not exceed Rs.5,000/- and also in cases where shareholders provide Form 15G / Form 15H (Form 15H is applicable to resident individual shareholders aged 60 years or more) subject to conditions specified in the IT Act. Resident shareholders may also submit any other document as prescribed under the IT Act to claim a lower / Nil withholding of tax. PAN is mandatory for shareholders providing Form 15G / 15H or any other document as mentioned above.

For non-resident shareholders, taxes are required to be withheld in accordance with the provisions of Section 195 and other applicable sections of the IT Act, at the rates in force. The withholding tax shall be at the rate of 20%** (plus applicable surcharge and cess) or as notified by the Government of India on the amount of dividend payable. However, as per Section 90 of the IT Act, non-resident shareholders have the option to be governed by the provisions of the Double Tax Avoidance Agreement (DTAA), read with Multilateral Instrument (MLI) between India and the country of tax residence of the shareholders, if they are more beneficial to them. For this purpose, i.e., to avail the benefits under the DTAA read with MLI, non-resident shareholders will have to provide the following:

- Copy of the PAN card allotted by the Indian income tax authorities duly attested by the shareholders or details as prescribed under rule 37BC of Income tax Rules, 1962.
- Copy of Tax Residency Certificate for the financial year 2023-24 obtained from the revenue or tax authorities of the country of tax residence, duly attested by shareholders.
- Electronic Form 10F as per notification no. 03/2022 dated July 16, 2022 issued by the Central Board of Direct Tax [Notification can be read under notification-no-3-2022-systems.pdf (incometaxindia.gov.in)]. Form 10F can be obtained electronically through the e-filing portal of the income tax website at <https://www.incometax.gov.in/iec/foportal>
- Self-declaration by the shareholders of having no permanent establishment in India in accordance with the applicable tax treaty
- Self-declaration of beneficial ownership by the non-resident shareholder
- Any other documents as prescribed under the IT Act for lower withholding of taxes if applicable, duly attested by the shareholders.

In case of Foreign Institutional Investors ("FII") / Foreign Portfolio Investors ("FPI"), tax will be deducted under Section 196D of the IT Act @ 20% ** (plus applicable surcharge and cess) or rate provided in relevant DTAA, read with MLI, whichever is more beneficial, subject to the submission of the above documents, if applicable.

**As per the Finance Act, 2021, Section 206AB has been inserted effective July 1, 2021, wherein higher rate of tax (twice the specified rate) would be applicable on payment made to a shareholder who is classified as 'Specified Person' as defined under the provisions of the aforesaid section. However, in case a non-resident shareholder or a non-resident FPI / FII, the higher rate of tax as mentioned in Section 206AB shall not apply if such non-resident does not have a permanent establishment in India.

The aforementioned documents are required to be mailed to the RTA at the mail id mohsin.mohd@kfintech.com or to the company at mail id investors@cpcl.co.in on or before August 21st, 2023. Shareholders are requested to visit <https://cpcl.co.in/investors/share-holder-information/investor-relations/> for more instructions and information on this subject. No communication would be accepted from shareholders after August 21st, 2023 regarding tax-withholding matters. Shareholders may write to mohsin.mohd@kfintech.com / investors@cpcl.co.in for any clarifications on this subject.

TDS certificates in respect of tax deducted, if any, can be subsequently obtained by mail to the e-mail ids mohsin.mohd@kfintech.com / investors@cpcl.co.in. Shareholders can also check their tax credit in Form 26AS from the e-filing account at <https://www.incometax.gov.in/iec/foportal> or "View Your Tax Credit" on <https://www.tdscpc.gov.in>.

The 57th AGM Notice will be sent to the shareholders in accordance with the applicable laws on their registered email id in due course.

For Chennai Petroleum Corporation Limited
Sd/-

Place : Chennai
Dated : 27th July, 2023

P. Shankar
Company Secretary
M.No. A7624

