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An ISO 9001, ISO 14001 & OHSAS 18001
Certified Company



14th June 2022

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No.: 504614

Symbol: SARDAEN Series: EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	M04180	Mangal Shivaji Bait Jt. 1: Shivaji Ratnu Bait	122337	5316721	5316770	50
			2367	333601	333650	50
2.	V02315	Venkataramana Sanka	48395	2119701	2119750	50
3.	H02615	Harish Shakarlal Chauhan	66725	2746151	2746200	50
			76782	3065051	3065100	50
TOTAL SHARES						250

You are requested to take the information on record.

Copy of intimation as received from the shareholders is enclosed.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


Authorised Signatory

Encl: As above

Form ISR-4

(see circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 on Issuance of Securities in dematerialized form in case of Investor Service Requests)

Request for issue of Duplicate Certificate and other Service Requests

(for Securities - Shares / Debentures / Bonds, etc., held in physical form)

Date: 8/6/2022

A. Mandatory Documents / details required for processing all service request:

We are submitting the following documents / details and undertake to request the Depository Participant to dematerialize my / our securities within 120 days from the date of issuance of Letter of Confirmation, received from the RTA/Issuer Company (tick as relevant, refer to the instructions):

- Demat Account No. (If available):
- Provide Client Master List (CML) of your Demat Account from the Depository Participant*
- Provide the following details, if they are not already available with the RTA (see SEBI circular dated November 03, 2021 in this regard)

PANAH4PB8801H & ACPB3258L	Specimen Signature
Nomination / Declaration to Opt-out	सौ. अ. शि. बाईत. <i>Signature</i>

* (Your address, e-mail address, mobile number and bank details shall be updated in your folio from the information available in your CML). You can authorize the RTA to update the above details for all your folios. In this regard, please refer to and use Form ISR-1 in SEBI circular dated November 03, 2021.

B. We request you for the following (tick relevant box)

<input checked="" type="checkbox"/> Issue of Duplicate certificate	<input type="checkbox"/> Claim from Unclaimed Suspense Account
<input type="checkbox"/> Replacement / Renewal / Exchange of securities certificate	<input type="checkbox"/> Endorsement
<input type="checkbox"/> Sub-division / Splitting of securities certificate	<input type="checkbox"/> Consolidation of Folios
<input type="checkbox"/> Consolidation of Securities certificate <input checked="" type="checkbox"/>	<input type="checkbox"/> Transmission
<input type="checkbox"/> Transposition (Mention the new order of holders here)	

C. I / We are enclosing certificate(s) as detailed below**:

Name of the issuer Company	Sarda Energy Minerals Ltd.
Folio Number	M04180
Name(s) of the security holder(s) as per the certificate(s)	1. MANGAL SHIVAJI BAIT 2. SHIVAJI RATNU BAIT 3.
Certificate numbers	2367 and 122337
Distinctive numbers	333601 & 333650 / 5316721 & 5316770
Number & Face value of securities	

** Wherever applicable / whichever details are available

578232

SEBI PVT. LTD.
RECEIVED
Subject to Verification
13 JUN 2022
Sign:

D. Document / details required for specific service request:

- I. Duplicate securities certificate
- II. Claim from Unclaimed Suspense Account
- | | |
|--------------------|----------------------------|
| Securities claimed | (in numbers)
(in words) |
|--------------------|----------------------------|
- III. Replacement / Renewal / Exchange of securities certificate
(that is defaced, mutilated, torn, decrepit, worn out or where the page on the reverse is fully utilized)
- IV. Endorsement
- V. Sub-division / Splitting of securities certificate
- VI. Consolidation of securities certificate/Folios
- VII. Transmission
- VIII. Transposition

Provide / attach original securities certificate(s) for request for item numbers III to VIII above.

Declaration: All the above facts stated are true and correct to best of my / our knowledge and belief.

	Security Holder 1 / Claimant	Security Holder 2	Security Holder 3
Signature	✓ सौ.मं.।श्री.बाईत.	✓ <u>Shit</u>	✓
Name	✓ MANGAL SHIVAJI BAIT	✓ SHIVAJI RATNA BAIT	✓
Full address	✓ Dattakrupa Sah. Gr. San Mahendra Smruti E Wing, R. No. 9, 5th Floor. Dnyaneshwari Parel Village Mum. BAIT	Dattakrupa Sah. Gr. San Mahendra Smruti E Wing, R. No. 9, Dny. W. Mang. Parel Village Mumbai	
PIN	400 012-	400 012-	

After processing the service request, the RTA shall issue a 'Letter of Confirmation' to the securities holder/claimant, which is valid only for 120 days. Using this 'Letter of Confirmation', the securities holder/claimant shall request the DP to dematerialize the securities, failing which the securities shall be credited to the Suspense Escrow Demat Account of the Company.

DT: 03-06-2022

From:

Sauka. Venkata Ramana,
12-155, Kothapeta,
Chirala- 523157. A.P

1 Dup

578697

To:

Bigshare Services Pvt Ltd,
UNIT: Sarda Energy & Minerals Ltd,
Mumbai- 400059.



Respected Sir,

Sub: Request for proceeding to get duplicate
share certificate. Regarding.

I S. Venkata Rao folio no: V02315
having Sarda Energy & Minerals equity shares in physical
form. I lost my share certificate. Kindly send
me proceeding to my new address of proof
attached.

Thanking you Sir,

Yours sincerely

- 1) Aadhar xerox
- 2) Dividend counter file copy

BY R.P.A.D

13062022 05

From: Mr. Harish Shakarlal Chauhan
(Retired Section Officer)
B/18 Shri Mahalaxmi Society
B/H. Hanuman street
, At Post.. Tal. Dharampur
Dist. Valsad. Gujarat Pin. 396050
Dt 20/05/2022
Mobile No. 98981-31726

DJP

To.
The Secretary
SARDA ENERGY & MINERALS LIMITED
73A, CENTRAL AVENUE ,
NAGPUR, (M.H.) 440018

578872

Subject = Procedure for Issuance of Duplicate Share Certificate
Reference = your office letter no. BSS/SDE/SUJ/217753/206811 date. 31/01/2022

Res. Sir.

With reference to above subject my share **Folio no. DPIDCLID: H02615 of 100 share** dividend for the year 2019-2020 received Date. 12/10/2020. enclosed herewith. Please send **Certificate No. & Distinctive no** & form for taking duplicate Share certificate which has been lost somewhere.
So send me above details and Form as early as possible.

Enc. = Dividend warrant Dt. 12/10/2020

Yours Faithfully
Harish Shakarlal Chauhan



