

Date: 19<sup>th</sup> May, 2023

To,  
The Manager,  
Department of Corporate Services,  
BSE Limited  
1<sup>st</sup> Floor, Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort,  
Mumbai - 400 001  
**Scrip Code: 506235**

To,  
The Manager,  
Listing Department,  
National Stock Exchange of India Limited  
“Exchange Plaza”  
Bandra Kurla Complex, Bandra (E),  
Mumbai – 400 051  
**Trading Symbol: ALEMBICLTD**

Dear Sir/Madam,

**Sub.: Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations, 2015")**

With reference to the captioned matter, we enclose herewith a specimen of the reminder letter dated 19<sup>th</sup> May, 2023 sent to the relevant shareholders for whom the dividend remains unpaid / unclaimed for seven or more consecutive years and whose shares are liable to be transferred to the Investor Education and Protection Fund ("IEPF") Authority as per Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended from time to time.

We request you to kindly take the same on record.

Thanking you,

Yours faithfully,  
**For Alembic Limited**

**Drigesh Mittal**  
**Company Secretary**

Encl.: A/a

**ALEMBIC LIMITED**

To

19<sup>th</sup> May, 2023

Dear Shareholder,

By Regd Post.

**Ref: DP ID Client ID/ Folio No.:**  
**No. of shares held :**  
**Sub: Transfer of shares in respect of which dividend has not been claimed for seven consecutive years or more to Investor Education and Protection Fund**

We would like to inform you that pursuant to the provisions of Section 124(6) of the Companies Act, 2013 and the Investor Education and Protection Fund Authority (Accounting, Auditing, Transfer and Refund) Rules, 2016, shares on which dividend has not been encashed or claimed for seven consecutive years or more, are liable to be transferred to the Investor Education and Protection Fund (IEPF), a fund constituted by the Government of India under Section 125 of the Companies Act, 2013.

It has been noticed that you have not encashed the dividend warrants for last seven consecutive years commencing from the unpaid Final Dividend for the year 2015-2016 on the equity shares held by you.

The details of dividend amount not claimed by you is as under:

Dividend for the Financial Year	Dividend Amount (Rs.)	No. of shares held as on Record Date for the concerned financial year.
2015-2016		
2016-2017		
2017-2018		
2018-2019		
2019-2020		
2020-2021		
2021-2022		
<b>No. of shares liable to be transferred to IEPF Account</b>		

The unclaimed dividend(s) for periods prior to the year(s) mentioned above has already been transferred to the IEPF, as required under Section 124(5) of the said Act.

The unclaimed shares and corresponding dividend thereon, which has been or will be transferred to IEPF Authority's Account can be claimed back by the shareholders from IEPF Authority, by filing web form No. IEPF-5.

To claim above unpaid dividend or in case you need any information/clarification, please write to or contact our Registrar and Share Transfer Agents ("RTA"), M/s. Link Intime India Pvt. Ltd., B Tower, 102 & 103, Shangrila Complex, 1<sup>st</sup> Floor, Opp. HDFC Bank, Near Radha Krishna Char Rasta, Akota, Vadodara – 390 020, Tel : +91 265 6136000, E-mail Id: vadodara@linkintime.co.in

In case you are holding your shares in physical form and your KYC details are not yet registered i.e. PAN, Address with PIN code, Email Id, Mobile No., Bank Account details, Specimen Signature & Nomination then, please submit relevant Forms for registering/changing KYC details and Nomination viz., Forms ISR-1, ISR-2, ISR-3, SH-13 and SH-14. These forms are available on website of the Company at <https://www.alembiclimited.com/#forms> and RTA at <https://www.linkintime.co.in> >> Resource >> Download >>General >> Format of KYC.

***You are requested to claim unpaid dividend on or before 31/08/2023, failing which the above referred shares will be transferred to IEPF.***

Thanking you,

Yours faithfully,  
**For Alembic Limited**  
**Sd/-**  
**Drigesh Mittal**  
**Company Secretary**