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हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड  
(भारत सरकार का उद्यम) CIN: L99999MH1960GO1011895  
**HINDUSTAN ORGANIC CHEMICALS LIMITED**  
(A Govt. of India Enterprise)

HOC/SEC/BSE/387BM/2020/02.14

Date: 14<sup>th</sup> February, 2020

To,  
Bombay Stock Exchange Ltd.,  
24<sup>th</sup> Floor, DCS-CRD,  
Pheroze Jeejeebhoy Towers,  
Mumbai – 400001

Dear Sirs,


**Sub: Intimation of Cut off Date for the purpose of Postal Ballot Notices to the Shareholders to pass Resolutions from 27-02-2020 to 27-03-2020.**

**Ref: Regulation 29(d), 42(2) to (4) of LODRRs of SEBI with the Stock Exchanges.**

In compliance with Regulations 29(d) Schedule III Part A and all other applicable Regulations of LODRRs of SEBI with the Stock Exchange. Notice is hereby given that **Friday, the 21<sup>st</sup> February, 2020**, has been fixed as the **Cut Off Date** for the purpose of arriving at the list of shareholders for dispatch of Postal Ballot Notices to the Shareholders of the company for the Postal Ballot Voting & E-Voting during the voting period from 27-02-2020 (from 9:00 a.m.) to 27-03-2020 (upto 5:00 p.m.) for passing the Resolutions as given in the Postal Ballot Notice dated 14-02-2020 which will be filed with BSE separately and shortly.

Kindly take the above on your records in compliance of Regulation Nos. : 29(d), 42(2) to (4) of the LODRRs of SEBI & acknowledge the same.

Thanking you,  
Yours faithfully,  
**For Hindustan Organic Chemicals Ltd.**

  
**(Mrs. Susheela S. Kulkarni)**  
**Company Secretary**

Copy to: M/s. Bigshare Services Pvt. Ltd., (R&T Agent), NSDL, CDSL (E-voting), DSMCO (Scrutinizers) etc.