



## शिपिंग कॉर्पोरेशन ऑफ इंडिया लैंड एंड एसेट्स लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय : शिपिंग हाउस, 245, मैडम कामा रोड, मुंबई - 400 021.

दूरभाष : 91-22-2202 6666 • फ़ैक्स : 91-22-2202 6905 • ईमेल : cmdoffice@scilal.com

Web. : www.scilal.com • CIN : L70109MH2021GOI371256

### Shipping Corporation of India Land and Assets Limited

(A Government of India Enterprise)

Registered Office: Shipping House, 245, Madame Cama Road, Mumbai- 400021

Tel. : 91-22-2202 6666 • Fax : 91-22-2202 6905 • Email : cmdoffice@scilal.com

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Date: 25.07.2024

To,

Listing Compliance Department <b>BSE Limited</b> , Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400001.	The Manager - Listing Compliance <b>National Stock Exchange of India Limited</b> 'Exchange Plaza' C-1, Block G, Bandra Kurla Complex, Bandra (East), Mumbai – 400051
<b>Security Code: 544142</b>	<b>Trading Symbol: SCILAL</b>

### **Sub: Communication made to Physical Shareholders for updation of KYC details**

Dear Sir/ Madam,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that letter has been dispatched to the members of Shipping Corporation of India Land And Assets Limited, regarding furnishing/updation of their PAN / KYC / Nomination details, if not done earlier, for shares held in physical form.

The same has also been made available on the Company's website at <https://www.scilal.com/>.

**Date and Time of Occurrence of event:** 25.07.2024 at 1105 hours.

Submitted for your information, kindly take the same on your records.

Thanking You,

Yours faithfully,

**For Shipping Corporation of India Land And Assets Limited**

**Shri Mohammad Firoz**

Company Secretary and Compliance Officer

Encl: A/A



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Folio No.

Name of Shareholder:

Dear Shareholder(s),

### **Sub: Reminder to update KYC details against your physical holdings**

### **Ref: Mandatory furnishing of PAN, KYC details etc. by holders of physical securities**

This is to bring to your notice that SEBI, vide its circular bearing reference nos. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated March 16, 2023, SEBI/HO/MIRSD/POD1/P/CIR/2023/181 dated November 17, 2023 read with Master Circular bearing reference nos. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024 and SEBI/HO/MIRSD/POD1/P/CIR/2024/81 dated June 10, 2024, mandated that the security holders (holding securities in physical form) are required to update following details for their corresponding folio numbers:

- PAN
- Contact Details: Postal Address with PIN and Mobile Number
- Bank Account Details (Bank and Branch name, bank account number, IFS Code)
- Specimen signature

The security holder(s), whose folio(s) do not have all the above details updated, shall be eligible:

- to lodge grievance or avail any service request from the RTA only after furnishing PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature.
- for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from April 01, 2024 upon furnishing all the aforesaid details in entirety.

As per our RTA the aforesaid details with respect to the shares held by you in the Company are not present in the database in entirety. Hence, we request you to kindly furnish the same to RTA through the prescribed forms (mentioned below), along with the necessary attachments / documents as stated in the form itself. The said form can be downloaded from the website of our RTA viz. M/s. Bigshare Services Private Limited and also available on the website of the Company accessible at <https://www.scilal.com/downloads>

Sr. No.	Particulars	Form No.
1.	Request to register PAN, KYC details or changes/ updation thereof	Form ISR-1
2.	Specimen Signature	Form ISR-2



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3.	Registration of Nomination	Form SH-13
4.	Declaration Form for Opting-out of Nomination	Form ISR -3
5.	Cancellation or Variation of Nomination	Form SH-14

We request you to send at the earliest the above details/documents to Company's Registrar & Transfer Agent (RTA) at following address:

#### Bigshare Services Private Limited

Office No S6-2, 6th Floor, Pinnacle Business Park, Next to Ahura Centre, Mahakali Caves Road, Andheri(East) Mumbai – 400093.

Phone No: 022-62638200

Fax No: +91 22 62638299

Website- [www.bigshareonline.com](http://www.bigshareonline.com)

Alternatively, you may also submit the same through electronic mode (email: info@bigshareonline.com) provided that documents are sent from E-mail ID of the shareholder registered with RTA and all the documents are electronically/digitally signed/self-attested by the shareholder and in case of joint holders, by first joint holder.

On receipt of above documents for KYC updation and if found in order, RTA will update the KYC details in your folio and unpaid/held dividend, if any, will be transferred directly in your updated bank account.

You are hence requested to take note of the above and furnish the aforesaid documents immediately without any delay. In case you have already furnished the aforesaid documents, kindly ignore this communication.

**You are also requested to provide/update 'choice of nomination' for ensuring smooth transmission of securities, if required.**

Thanking you,

Yours faithfully,

**For Shipping Corporation of India Land and Assets Limited**

**Sd/-**

**Shri Mohammad Firoz**

Company Secretary and Compliance Officer

Place: Mumbai