



# AMINES & PLASTICIZERS LIMITED

(ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 CERTIFIED COMPANY)

Date: October 19, 2023

To,  
**BSE Limited,**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
**Mumbai – 400 001.**

Dear Sir/ Madam,

**Sub: Intimation under Regulation 30 of SEBI (LODR) Regulations, 2015  
about emails sent to shareholders creating awareness of Online Dispute  
Resolution (ODR) introduced by SEBI**

**Ref: Scrip Code 506248**

With reference to above, we wish to inform you that the Company has sent intimation emails to its shareholders today i.e October 19, 2023 regarding Online Dispute Resolution (ODR) Platform introduced by the SEBI vide its Circular dated July 31, 2023. A copy of emails sent today is attached herewith. Further, the Company has registered itself with the ODR Platform within the time prescribed by SEBI in the said Circular.

Kindly take the same on your record.

Thanking You,

Yours faithfully,  
For **AMINES & PLASTICIZERS LIMITED**

**Ajay Puranik**  
**President – Legal & Company Secretary**  
**FCS : 4288**

Encl: as above



## **AMINES & PLASTICIZERS LIMITED**

**Reg. Office:** T-11, 3<sup>rd</sup> Floor, Grand Plaza, Paltan Bazar, G. S. Road, Guwahati, Assam 781 008.  
**Corp. Office:** D' Building, 6<sup>th</sup> Floor, Shivsagar Estate, Dr. Annie Besant Road, Worli, Mumbai - 400 018.  
**Tel No:** 022 62211000; **Fax:** 2493 8162  
**Email:** [legal@amines.com](mailto:legal@amines.com); **Website:** [www.amines.com](http://www.amines.com)  
**CIN:** L24229AS1973PLC001446

Date: October 19, 2023

### **Subject: Introduction of Online Dispute Resolution Portal by SEBI**

Dear Shareholder,

SEBI vide circular no. SEBI/HO/OIAE/OIAE\_IAD-1/P/CIR/2023/131 on July 31, 2023 has introduced a common Online Dispute Resolution ("ODR") mechanism to facilitate online resolution of all kinds of disputes arising in the Indian securities market. The ODR Portal allows investors with additional mechanism to resolve the grievances in the following manner:

#### **1. Level 1 – Raise with Link Intime India Private Limited [Registrar and Transfer Agent ("RTA")]/ Company:**

Initially, all grievances/ disputes/ complaints are required to be directly lodged with the RTA/ the Company.

Shareholders may lodge the same by sending an email to [rnt.helpdesk@linkintime.co.in](mailto:rnt.helpdesk@linkintime.co.in) or by sending physical correspondence at:

Link Intime India Private Limited  
Unit: Amines and Plasticizers Ltd.  
C-101, 247 Park, L B S Marg, Vikhroli (West).  
Mumbai-400083, Maharashtra`

#### **2. Level 2 – SEBI SCORES:**

Grievances/ disputes/ complaints which are not resolved at Level 1, or if the shareholder is not satisfied with the resolution provided by the Company/ RTA, then a complaint may be raised on SEBI Complaints Redress System ("SCORES") which can be accessed at <https://www.scores.gov.in>.

### **3. Level 3 – ODR Platform:**

In case the shareholder is not satisfied with the resolution provided at Level 1 or 2, then the online dispute resolution process may be initiated through the ODR portal within the applicable timeframe under law. The ODR platform can be accessed at <http://smartodr.in>.

### **4. Important Notes:**

- a) This is to clarify that the shareholder(s) may initiate dispute resolution through the ODR Portal without having to go through SCORES Portal (i.e. From Level 1 to Level 3), if the grievance lodged with the Company is not resolved satisfactorily.
- b) It may be noted that the dispute resolution through the ODR portal can be initiated only if such complaint/ dispute is not pending before any arbitral process, court, tribunal or consumer forum or if the same is non-arbitrable under Indian law.
- c) There is no fee for registration of complaints/ disputes on the ODR Portal. However, the process of conciliation / arbitration through ODR portal may attract fee and the same shall be borne by the concerned investor/ listed entity/ its RTA (as the case may be).

The aforesaid SEBI circular/ corrigendum can be accessed on the website of SEBI at <https://www.sebi.gov.in/> or on the website of the Company <https://www.amines.com/pdf/investor-presentations-announcements/announcements/sebi-circular-31-07-2023.pdf>

You are also requested to update the email id with the RTA for the shares held in physical form and with your respective Depository Participant for the shares held in Demat form.

Thanking you.

**For Amines & Plasticizers Limited**

**Sd/-  
Ajay Puranik  
President – Legal & Company Secretary  
FCS 4288**

**Note: Please don't reply to this e-mail, as this e-mail id is not monitored.**