

HZL/2023-SECY/

June 07, 2023

BSE Limited
P.J. Towers, Dalal Street,
Mumbai - 400001

National Stock Exchange of India Limited
"Exchange Plaza"
Bandra-Kurla Complex,
Mumbai – 400051

Kind Attn: - General Manager,
Corporate Services

Kind Attn:- Head - Listing & Corporate Dept. of
Communications

Scrip Code: 500188

Trading Symbol: HINDZINC-EQ

Sub: Intimation to the holders of physical securities to furnish PAN, shareholders KYC details and Nomination as per SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023

Pursuant to Regulation 30 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended, please find enclosed herewith the intimation sent to the identified shareholders pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 ("SEBI Circular").

Pursuant to the above mentioned SEBI Circular, RTA of the Company had submitted the report to SEBI on behalf of the Company on May 31, 2023, copy of the certificate received from RTA is attached for your information.

Shareholders holding shares in physical form are required to furnish their PAN, KYC and Nomination details for updation to the Registrar and Transfer Agent of the Company (RTA) i.e. KFIN Technologies Limited or to the Company.

The afore-mentioned intimation along with the ISR forms are also available on the website of the Company at <https://www.hzindia.com/investors/shareholders-center/> website of the RTA at <https://ris.kfintech.com/clientservices/isc/>.

We request you to please take the above information on record.

Thanking You,

Yours faithfully,
For **Hindustan Zinc Limited**

(R Pandwal)
Company Secretary

Encl: As above



Dear Shareholder(s),

Sub: Updation of PAN, KYC details and Nomination by holders of physical securities

Ref: SEBI Circular dated March 16,2023 for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination

We would like to draw your attention towards the abovementioned subject and SEBI Circular regarding mandatory furnishing of PAN, Nomination, Contact details, Bank A/c details and specimen signature by holders of physical securities. Folios wherein any one of the cited document / details are not available **on or after October 01, 2023, shall be frozen by the Registrars and Transfer Agent of the Company (RTA).**

Security holder(s) may further note that whose folio(s) have been frozen shall only be eligible for dividend in respect of such frozen folios, only through electronic mode with effect from **April 01, 2024.**

Accordingly, you are again requested to furnish the details immediately on or before **September 30, 2023**, to the RTA or Company.

The forms for updation of information can be accessed from the Company's website under the tab Investors < Shareholders KYC forms <https://www.hzindia.com/investors/shareholders-kyc-forms/> or on the RTA's website [Investor Support Center | Kfintech](#) .Completely filled hard copy of the forms along with the supporting documents shall be dispatched to the Company's RTA or Company at the following address:

KFin Technologies Limited

Kind Attn: Mr. Anandan K

Selenium Tower B, Plot Nos. 31 & 32 | Financial District

Nanakramguda |Serilingampally Mandal | Hyderabad - 500032 | India

Hindustan Zinc Limited

Kind Attn: Mr. Rajendra Pandwal

Yashad Bhawan, Udaipur

Rajasthan-313004

To provide quick and more efficient services on real time basis, we once again request shareholders holding securities of the Company in physical mode to get their securities dematerialised at the earliest.

Thanking You,

Yours Sincerely,

For Hindustan Zinc Limited

Sd/-

(R Pandwal)

Company Secretary

CERTIFICATE OF COMPLIANCE

Dear Sir/ Madam,

Sub: Action Taken Report (ATR) submitted to the SEBI.

Ref: SEBI Circular dated March 16, 2023, reference no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37

With reference to the subject Circular, we hereby confirm the compliance of the following as per the requirements:

1. **Clause 16: Upload of the SEBI circular on RTA website:** We confirm having uploaded the SEBI Circular on our website for investors reference and awareness.
2. **Clause 17: Submission of Certificate of Compliance:** We confirm having implemented the provisions of the Circular in respect of the processes. Further, we have also submitted the "Certificate of Compliance" issued by Practicing Company Secretary (PCS) to the SEBI. The same is uploaded in KARISMA for your ready reference.
3. **Clause 18: Submission of ATR regarding intimation to the investors who are KYC non-compliant:** The same has been submitted to the SEBI on 31.05.23 on behalf of Issuer Companies serviced by us.

This is for your information and records.

Thanking you,

For KFin Technologies Limited
(Formerly known as KFin Technologies Private Limited)

SRINIVAS
SUDHEER
VENKATAPURAM

Digitally signed by SRINIVAS
SUDHEER VENKATAPURAM
Date: 2023.05.31 16:59:57
+05'30'

Srinivas Sudheer
Vice President - Corporate Registry

KFin Technologies Limited

(Formerly known as KFin Technologies Private Limited)

Registered & Corporate Office:

Selenium Building, Tower-B, Plot No- 31 & 32, Financial District, Nanakramguda,
Serilingampally, Hyderabad, Rangareddi, Telangana, India, 500032.

CIN: L72400TG2017PLC117649