



SHANTIDOOT

CIN: U93000BR2019PLC041303

SHANTIDOOT INFRA SERVICES LIMITED
(formerly known as Shantidoot Infra Services Private Limited)

Reg. Off. : H No. - 221, 2nd Floor Patliputra Colony, Patna- 800013

NOTICE FOR BOARD MEETING

Ref:- SISL/04/BM/2023-24

Date – 12.09.2023

To,

The Board of Directors

SHANTIDOOT INFRA SERVICES LIMITED

Address- HOUSE NO. 221 ,2ND FLOOR

PATLIPUTRA COLONY PATNA BIHAR 800013.

Dear Directors,

Notice is hereby given that pursuant to Regulation 6 of the SEBI LODR, a Meeting of the Board of Directors of the company SHANTIDOOT INFRA SERVICES LIMITED for the Financial Year 2023-2024 is proposed to be held on Wednesday 20th September, 2023 at 11.00 a.m. for Appointment of Company Secretary/Compliance Officer at the registered office of the company situated at house no. 221 2nd floor Patliputra colony Patna Bihar 800013.

Agenda along with notes to agenda for the Board Meeting is attached herewith for your reference as **Annexure-1**.

kindly make it convenient to attend the meeting.

Please acknowledge the receipt of the notice.

FOR AND BEHALF OF

SHANTIDOOT INFRA SERVICES LIMITED;

AVIJEET KUMAR

Managing Director

DIN-05168425





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Annexure-1

AGENDA FOR SISL/04/BM/2023-24 MEETING OF BOARD OF DIRECTORS of SHANTIDOOT
INFRA SERVICES LIMITED

AGENDA ITEM NO.	PARTICULARS
01/04	APPOINTMENT OF CHAIRPERSON
02/04	LEAVE OF ABSENCE
03/04	TO TAKE NOTES OF THE MINUTES OF THE AUDIT COMMITTEE
04/04	TO TAKE NOTES OF THE MINUTES OF THE NOMINATION AND REMUNERATION COMMITTEE MEETING
05/04	TO CONFIRM THE MINUTES OF 3 RD MEETING OF THE BOARD OF DIRECTORS
06/04	TO CONSIDER APPOINTMENT OF CS PALLAVI PRAMOD BHANDARI AS COMPANY SECRETARY/COMPLIANCE OFFICER
07/04	ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRPERSON

**FOR AND BEHALF OF
SHANTIDOOT INFRA SERVICES LIMITED;**


AVIJEET KUMAR
Managing Director
DIN-05168425



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NOTES ON AGENDA ITEMS OF BOARD MEETING FOR THE YEAR 2023-24 (SISL/04/BM/2023-24)

ITEM NO: 01/BM/04/2023-24: TO APPOINT CHAIRMAN OF THE MEETING:

The Board shall select their Chairman for the meeting. The Chairman shall take the chair and shall be welcomed by the members of the Board. Chairman will confirm the presence of quorum of the meeting.

ITEM NO: 02/BM/04/2023-24: LEAVE OF ABSENCE

Leave of absence may be granted to those Directors who are not present in the meeting.

ITEM NO: 03/BM/04/2023-24: TO TAKE NOTES OF THE MINUTES OF THE AUDIT COMMITTEEMEETING

Minutes of 2nd Audit committee meeting for the year 2023-24 held on 07.09.2023 which was circulated amongst the director of the company and shall be placed in the meeting for confirmation and signatures by the chairman of the meeting

ITEM NO: 04/BM/04/2023-24: TO TAKE NOTES OF THE MINUTES OF THE NOMINATION AND REMUNERATION COMMITTEE

Minutes of 1st Nomination and Remuneration Committee for the year 2023-24 held on 07.09.2023 which was circulated amongst the director of the company and shall be placed in the meeting for confirmation and signatures by the chairman of the meeting

ITEM NO: 05/BM/04/2023-24: CONFIRMATION OF MINUTES OF THE PREVIOUS BOARD MEETING

Minutes of 3rd meeting of the Board of Directors which was circulated amongst the director of the company and shall be placed in the meeting for confirmation and signatures by the chairman of the meeting.

ITEM NO: 06/BM/04/2023-24: TO CONSIDER THE APPOINTMENT OF COMPANY SECRETARY AND COMPLIANCE OFFICER

The chairman shall place the appointment of Mrs. Pallavi Pramod Bhandari for the post of Company Secretary and Compliance Office of the Company with effect from 20.09.2023

ITEM NO: 07/BM/04/2023-24: ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

To considered any other matter with the permission of Chair, excepting those requiring proper notice.

