

MCS Share Transfer Agent Limited

383, Lake Gardens, 1st Floor, Kolkata - 700045

Phone : 033-40724051/53, Email : mcssta@rediffmail.com, CINNO.U67120WB2011PLC165872

MCSSTA/SURAJ/LOSS

23.03.2022

To

Suraj Products Limited

Vill : Barpali,

P.O. Kesarmal, Rajgangpur,

Dist- Sundargarh

Pin – 770017 (Odisha)

Dear Sir/Madam,

Re : INTIMATION REGARDING LOSS OF SHARE CERTIFICATES

As per SEBI's Notification No. SEBI/LAD - NRO/GN/2015 - 16/013 dated 02.09.2015 vide Sub-clause 3 of Clause 39 on the above captioned subject, we would like to inform you that the following share certificates have been lost reported by the shareholder(s).

Sl. No.	Name of the Share-holder	Share Certificate Nos.	Distinctive. Nos.		No. of Shares	Folio No.
			From	To		
1	RTC FINANCIAL SERVICES PVT LTD	1016 to 1017	1598301	1598500	200	R0019 61
		1287	1625401	1625500	100	
		1351	1631801	1631900	100	
		3502	1846901	1847000	100	
		4810 to 4811	1977701	1977900	200	
		10873	2584001	2584100	100	
		15573	3054001	3054100	100	
		15575	3054201	3054300	100	
		18190	3315701	3315800	100	
		18194 to 18195	3316101	3316300	200	
		20392 to 20396	3535901	3536400	500	
		20409 to 20413	3537601	3538100	500	
		22105 to 22106	3707201	3707400	200	
		24201 to 24203	3916801	3917100	300	
		24206	3917301	3917400	100	
		27172 to 27174	4213901	4214200	300	
		27189	4215601	4215700	100	
28378	4334501	4334600	100			
2	MADHUKAR HARI DESAI NANDA MADHUKAR DESAI	4818 to 4819	1978501	1978700	200	M0017 09
		9989	2495601	2495700	100	
		15266	3023301	3023400	100	
		17875	3284201	3284300	100	

This is for your information and doing the needful.

Thanking you,

Yours faithfully,

For MCS Share Transfer Agent Limited

Authorised signatory

FROM: **RTC Financial Services (P) Ltd.**,
308 Kamalalaya Centre,
156A Lenin Sarani,
Kolkata-700 013.

RECEIVED
CONTENTS NOT VERIFIED
23 MAR 2022
MCS Share Transfer Agent Ltd.
KOLKATA -700 045
Date: 10th March, 2022.

MCS Share Transfer Agent Ltd.,
(Unit: Suraj Products Ltd.)
383 Lake Gardens, 1st floor,
Kolkata-700045

Dear sir,

Sub: Request for issue of duplicate share certificates
Ref: Folio no.R001961


The undersigned, Sanjay Sureka, is one of the director of the company and would like to inform that the company is holding 3400 equity shares of Suraj Products Ltd. vide above mentioned Folio number R001961. The original share certificates of the same have been misplaced by us. As such, we would be grateful if you kindly do the needful in issue of the duplicate share certificates.

We are attaching copy of the general diary lodged with the local police station in this respect.

Kindly do the needful in this respect.

Thanking you,

Yours faithfully,
For, RTC Financial Services (P) Ltd.,


Sanjay Sureka
Director
9830046144

Encl: as above



Madhukar Hari Desai,
201, Shree Madhusudan CHS Ltd,
Play Ground Road, Vile Parle (East)
Mumbai 400057
Date: 11th March 2022

To,
MSC Share Transfer Agents Ltd,
Unit : Suraj Products Ltd
383, Lake Gardens , 1st Floor
Kolkata 700045

Re : Duplicate Share Certificate

Dear Sir,

This is with reference to the KYC documents received by me, I wish to inform you that I have lost the original share certificate and therefore request you to issue me a duplicate share certificate and forward the same to my above address.

As per instructions. I am enclosing herewith attested xerox copies of my Pan Card and Aadhar Card.

This will also enable me to submit dully filled in KYC documents

Kindly do the needful and once again request you to forward the duplicate copy of my share certificate .

Thanking you

Yours Sincerely,

(M.H.Desai)

email → madhudesai.33@gmail.com
mobile No:- 9869465300