

# SWAGTAM TRADING & SERVICES LIMITED

Regd. Office: R-489, GF-A, New Rajinder Nagar, New Delhi – 110060

Tel : 011-42475489 E-mail : [swagtam1984@gmail.com](mailto:swagtam1984@gmail.com) Website : [www.swagtam.com](http://www.swagtam.com)

CIN: L51909DL1984PLC289131

- |                                  |  |
|----------------------------------|--|
| 1) All Shareholders              | 7) M/s G. K. KEDIA & CO., Statutory Auditors       |
| 2) BSE Ltd.                      | 8) NSDL  |
| 3) Calcutta Stock Exchange Ltd.  | 9) CDSL  |
| 4) All Board Members             | 10) B. BHUSHAN & CO., Secretarial Auditors         |
| 5) All Promoters                 | 11) MITTAL JINDAL & ASSOCIATES., Internal Auditors |
| 6) RTA – Alankit Assignments Ltd |  |

## SUB : OUTCOME OF BOARD MEETING – 11.08.2021

Dear Sir/ Madam,

With further reference & in continuation to our Letters & Emails dated 30.07.2021 & 31.07.2021, Meeting(s) of Audit Committee & Board of Directors held at its Regd. Office today – 11.08.2021

[A] Please find enclosed herewith the following :-

**Un-Audited Financial Results of Quarter ended 30.06.2021 alongwith Limited Review Report** from Statutory Auditors stands approved & adopted. Results has been released for Publications in 2 Newspapers & are displayed at Company's website & emailed to all addressee(s), uploaded at BSE Listing Portal in both xbrl & pdf formats, etc. Trading Window will remain closed from 01.07.2021 to 15.08.2021 for all insiders.

[B] in pursuance of applicable clauses of Listing Agreement(s), this is to bring to your kind Attention that in the meeting of the Board of Directors held today, the following matters/ issues/ agenda were taken up for Consideration and stands unanimously approved/ resolved/ adopted by the Board of Directors, subject to necessary approvals/ sanctions/ adoption by Shareholders at the ensuing "36<sup>TH</sup> AGM" :-

- 1). Audited Annual Accounts of FY ended 31.03.2021, Auditors Report dated 26.06.2021, Directors' Report, Form MGT-9 : Extract of Annual Return, Secretarial Audit Report, Management Discussion & Analysis Report, Secretarial Compliance Report, Corporate Governance Report, CEO/ CFO Certificate, PCS Certificate, and Enclosure(s) & Annexure(s) thereto, Etc., for the Financial Year 2020-21 stands noted/ approved/ adopted and it has been decided/ resolved to recommend the same to the Shareholders for approval/ adoption at the 36<sup>TH</sup> AGM of Company.
- 2). RESOLUTIONS at the 36<sup>TH</sup> Annual General Meeting

### ORDINARY BUSINESS

1.	To receive, consider & adopt the Audited Balance Sheet and Statement of Profit & Loss as at 31.03.2021 and Cash Flow Statements, etc. for the year ended 31.03.2021 alongwith the Reports of Auditors & Directors thereon
2.	To re-appoint Mr. Sumit Gupta (DIN: 06911742) as Director who retires by rotation & being eligible offers himself for re-appointment.
3.	To ratify / re-appoint M/s. G. K. KEDIA & Co, Chartered Accountants, FRN – 013016N, as the Statutory Auditors.

- 3). Approved the "Book Closure Dates" i.e. Register of Members and Share Transfer Books – shall remain Closed from 19.09.2021 to 25.09.2021 (both days inclusive).
- 4). Approved the Attendance Slip, Proxy Form & List of Resolutions, Etc.
- 5). Appointment of M/s B. BHUSHAN & CO., Company Secretaries, (M. No. A31951 and CoP No. 14469), as "SCRUTINIZER" for conducting E-voting process, etc.
- 6). EVEN # '116739' (E-voting facility) from NSDL and to coordinate with NSDL & RTA – Alankit Assignments Ltd. for E-voting, Reports, etc.

For SWAGTAM TRADING & SERVICES LIMITED

Director/Auth. Sign

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- 7). Approved the "NOTICE of 36<sup>TH</sup> AGM with NOTES & Explanatory Statements, etc."  
8). **36<sup>TH</sup> Annual General Meeting - CALENDAR of EVENTS :-**

Date of Notices & Attendance Slips & Proxy Form	11.08.2021
Record/ CUT-OFF date of Members Data for sending Notice of AGM	13.08.2021 FRIDAY
CUT-OFF date for dispatching / sending Notices	25.08.2021
CUT-OFF date for E-Voting (7 days prior to AGM)	17.09.2021
E-Voting Start Date & Time	21.09.2021 - 09:00 A.M.
E-Voting End Date & Time	23.09.2021 - 05:00 P.M.
E-Voting Result Date & Time	Within 3 days from 24.09.2021 (AGM)
Book Closure Start Date	19.09.2021
Book Closure End Date	25.09.2021
Venue of AGM	WEBINAR / VIDEO CONFERENCE
Date of AGM	24.09.2021 02:00 P.M. FRIDAY
Rate of Dividend (if any)	NIL

- 9). (a) Decided / Resolved to convene & to hold 36th Annual General Meeting through *electronic means* for which LINK will be dispatched or emailed to the members whose email id is registered with the company or RTA and put all the matters mentioned above, for approval of shareholders in the **36th AGM, Friday, 24<sup>th</sup> September, 2021, at 02:00 p.m. onwards**  
(b) additionally, 'WEBINAR / VIDEO CONFERENCE' facility shall be provided to all shareholders, details thereof will be uploaded on Company's Website & shared/ communicated to all concerned  
10) Constitution, Formation & Approval of various Committee(s), Policies, Code of Conduct, etc.  
11) Any other matters/ issues, if any, with the permission of Chair

\*\* Due to COVID Pandemic and as per SEBI Circular SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15.01.2021, Company will not be dispatching PRINTED BOOKLET / ANNUAL REPORT of FY 2020-21, however 'Annual Report' will be available at website of Company, BSE Ltd, RTA, NSDL. \*\*

Kindly Advise if we have to submit any other information, papers, documents, etc  
Kindly take it on record, do the needful & oblige and also Disseminate the same.

For **SWAGTAM TRADING AND SERVICES LIMITED**  
For **SWAGTAM TRADING & SERVICES LIMITED**

SUMIT GUPTA  
Director - DIN: 06911742

Director/ Auth. Sign

Encl: As Above