

November 25, 2020

**Bombay Stock Exchange Limited**  
New Trading Ring,  
Rotunda Building, P J Towers,  
Dalal Street, Fort  
Mumbai-400001  
Security Code: 535754

**National Stock Exchange of India Limited**  
“Exchange Plaza”, Plot No. C-1, Block G  
Bandra – Kurla Complex, Bandra (East),  
Mumbai – 400 051  
  
Symbol: ORIENTCEM

**Sub: Disclosure under Regulation 30- Communication sent to the shareholders w.r.t. Transfer of Equity shares to IEPF Authority**

Dear Sir(s),

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulations 2015, please find enclosed herewith the copy of communication sent to the shareholders in pursuance of Investor Education and Protection Fund (IEPF) Authority (Accounting, Audit, Transfer and Refund), Rules, 2016 (“Rules”) with regard to compulsory transfer of Equity Shares to Investor Education and Protection Fund with respect to the unpaid/unclaimed interim dividend for financial year 2013-14.

The above communication was sent on November 24, 2020 to the shareholders:

- a) who have not claimed their dividend for seven consecutive years and consequently whose shares are liable to be transferred to IEPF Authority under the aforementioned Rules; and
- b) whose e-mail Ids are registered with the Company.

The Company is also in the process of sending the attached communication through dispatch of physical letters to all other concerned shareholders who could not be reached via e-mail.

This is for your information and records.

Thanking you,

Yours sincerely,

**For Orient Cement Limited**

**Nidhi Bisaria**  
**(Company Secretary)**

**Encl: as stated**

## Orient Cement Limited

CIN: L26940OR2011PLC013933

Registered Office: Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha-751 012

Tel: 0674-2396930 | Fax No. 0674-2396364

Corporate Office: 3<sup>rd</sup> Floor, Birla Tower, 25, Barakhamba Road, New Delhi-110 001

Tel: 011-42092100, 011-42092190

Email: investors@orientcement.com | Website: www.orientcement.com

November 24, 2020

Folio/DP ID & Client ID No: \_\_\_\_\_

Name of the Sole / First Holder: \_\_\_\_\_

Address: \_\_\_\_\_

Dear Shareholder(s),

### **Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF)**

This is to inform you that as per Section 124(5) of the Companies Act, 2013 ("the Act"), all unpaid or unclaimed dividends for a period of seven years are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. The Company has regularly uploaded on its website and also on the website of the Ministry of Corporate Affairs, Government of India, full details of unpaid or unclaimed dividends from time to time, as required by law.

Further, Section 124(6) of the Act, read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, requires that all shares in respect of which unpaid or unclaimed dividend has been transferred to IEPF, shall also be transferred to IEPF.

As per our records, the following dividends which were paid / remitted to you in the last seven years (with reference to interim dividend for the year 2013-2014 onwards) remain unpaid / unclaimed:

Year	Dividend Warrant No.	Amount(s) Rs.	Date of Payment(s)
INT. DIV. 2013-14			17-02-2014
FNL. DIV. 2013-14			14-08-2014
INT. DIV. 2014-15			09-02-2015
FNL. DIV. 2014-15			31-07-2015
FNL. DIV. 2015-16			29-07-2016
FNL. DIV. 2016-17			29-09-2017
FNL. DIV. 2017-18			22-08-2018
FNL. DIV. 2018-19			05-08-2019

*Note: Unpaid Dividends upto Financial Year 2012-13 have already been transferred to IEPF.*

Please note that the unpaid/unclaimed interim dividend for the Financial Year 2013-14 shall become due to transfer to IEPF **on March 7, 2021** upon completion of seven years in terms of section 124(6) of the Act. The corresponding shares shall be transferred to relevant Demat Account of the IEPF Authority as per Rule 6 of the IEPF Rules 2016, as amended.

You are thus requested to claim the unclaimed dividend by sending us a written application along with (a) copy of PAN Card; (b) a cancelled cheque of your registered bank account; and (c) the original un-cashed Dividend warrant or a duly filled in indemnity letter in the attached format to KFin Technologies

Pvt Ltd., Registrar and Share Transfer Agent of the Company or to the Company's Registered / Corporate Office. The said application should reach the Company **on or before March 1, 2021** so as to enable us submit your request to the bankers for transfer by NEFT or issuance of Demand Draft. In case no claim is received with respect to the above dividend, the shares (whether held in physical or electronic form) will be transferred by the Company to the Demat Account of the IEPF Authority.

As per the above mentioned rules shares held in physical form are liable to be transferred to Demat Account of the IEPF Authority, by issuing duplicate share certificates and upon issue of such duplicate share certificates, the original share certificate(s) which stand registered in your name will be deemed cancelled and non-negotiable.

In case shares are held in demat form and are liable to be transferred to the Demat Account of the IEPF Authority, your demat account will be debited for the shares liable for transfer to IEPF Authority and the Company shall transfer the shares by way of corporate action through the Depositories to the IEPF Authority.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Demat Account by making an application in Form IEPF-5 online and sending the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Company at its Registered/Corporate office or to KFin Technologies Pvt. Ltd., Registrar and Share Transfer Agent of the Company for verification of your claim. We shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above-mentioned Rules, only one such request can be made in one year.

In case we do not hear anything from you on this intimation letter **by March 1, 2021**, we shall, with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account by the due date, i.e. March 7, 2021 as per procedure stipulated in the Rules, without any further notice. **Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.**

The IEPF Rules and the application form (Form IEPF-5), as prescribed by the Ministry of Corporate Affairs, are available on the website of the Company at [www.orientcement.com](http://www.orientcement.com) as also on the website of the Ministry of Corporate Affairs at [www.iepf.gov.in](http://www.iepf.gov.in).

Please feel free to contact the Company / KFin Technologies Pvt. Ltd. in case you have any queries at their following address / email / telephone number:

<b>Orient Cement Limited</b> <b>Registered Office:</b> Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha-751 012 Tel: 0674-2396930 <b>Corporate Office:</b> 3 <sup>rd</sup> Floor, Birla Tower, 25, Barakhamba Road, New Delhi-110 001 Tel: 011-42092100, 011-42092190 Email:investors@orientcement.com Website: <a href="http://www.orientcement.com">www.orientcement.com</a>	<b>M/s KFin Technologies Private Limited</b> Unit: Orient Cement Limited Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad- 500 032 Tel.: 040-67162222 Email:einward.ris@kfintech.com Website: <a href="http://www.kfintech.com">www.kfintech.com</a> Toll Free No.: 1800 3454 001
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Thanking you,

Yours faithfully

For **ORIENT CEMENT LIMITED**

**Sd/-**

**Nidhi Bisaria**  
**Company Secretary**