



To,

Date: 30.09.2021

Bombay Stock Exchange  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Kala Ghoda, Fort,  
Mumbai - 400001.

Dear Sir,

**SUB:** Proceeding of 12<sup>th</sup> Annual General Meeting held on 30<sup>th</sup> September, 2021

Pursuant to provisions of Regulation 30 and Part A of Schedule III of the SEBI (Listing Obligation & Disclosure Requirements) Regulations, 2015 please find enclosed herewith proceedings of the 12<sup>th</sup> Annual General Meeting of the Kaarya facilities and Services Limited held on Thursday, 30<sup>th</sup> September, 2021 at 04.00 P.M at the registered office of the Company

We would request you to kindly take the above mentioned information on your record.

**Yours Faithfully,**

**For Kaarya Facilities And Services Limited**



**Vineet Pandey**  
**Joint Managing Director**  
**(DIN: 00687215)**

Kaarya Facilities and Services Limited  
Unit No.115, 1st Floor, Inspire HUB, Situated at Western Heights, J.P. Road, Opp. Gurudwara, 4  
Bungalows, Andheri West, Mumbai- 400 058  
CIN No. L93090MH2009PLC190063 • Tel no.022 40030768 • E-mail: info@kaarya.co.in • url :  
www.kaarya.co.in



**SUMMARY OF PROCEEDINGS OF THE 12TH ANNUAL GENERAL MEETING OF KAARYA FACILITIES AND SERVICES LIMITED HELD ON THURSDAY, SEPTEMBER 30, 2021**

The 12<sup>th</sup> Annual General Meeting of the Company was held on Thursday, the 30<sup>th</sup> day of September, 2021 at 4.00 P.M. at the registered office of the Company

**Directors Present**

Mr Vineet pandey  
Mr. Vishal panchal

Joint Managing Director  
Chairman & Managing Director

**In Attendance**

Mr. Prashant Panchal  
Mr. Saurabh Akhouri

Chief Financial Officer  
Company Secretary

**Invitees**

M/s Sark & Associates

Scrutinizer

Mr Vishal Panchal Presided over the meeting

Mr. Saurabh Akhouri, the Company Secretary of the Company welcome all the members of the company , chairman, Board of Directors, other Stakeholders and dignitaries present at the meeting

As the requisite quorum was present, the Company Secretary called the meeting to order. He stated that Annual Report for the financial year 2020-2021 along with Notice for the 12th AGM was dispatched to the members of the Company whose email addresses was registered with the Company /RTA/Depositories and to all others who were entitled for the same through electronic mode.



The Chairman welcomed all present at the 12<sup>th</sup> AGM and briefly introduced the Directors, Key Managerial Personnel and Invitees who were present in the meeting. He further confirmed that the Company has made all efforts feasible under the current circumstances to enable the members to participate in the meeting and vote electronically

The Chairman concluded his speech by thanking the members, the employees, his colleagues on the Board and all the stakeholders for their continued support.

With the permission of the Chairman and Members present, the Notice convening the AGM, Auditors Report, Directors' Report and related documents were taken as read.

The Chairman, then, briefed the objectives and implications of the Ordinary Businesses and Special Business set forth in the AGM Notice. The Chairman further informed that, the Company has provided the facility to cast the votes electronically during September 27, 2021 to September 29, 2021, on all resolutions set forth in the 12<sup>th</sup> AGM Notice. Members who were participating in the meeting and had not cast their votes through remote e-voting were provided an opportunity to cast their votes through polling papers.

The Chairman informed that Mr. Sumit Khanna , Partner of M/s Sark & Associates, Practicing Company Secretaries, who was appointed as by the Board of Directors of the Company as the Scrutinizer for scrutinizing the voting process, in a fair and transparent manner. The Scrutinizer would consolidate the results of remote e-voting and vote by poll at the AGM and then submit his report.

The following businesses were considered at the AGM:

<b>Sr. No:</b>	<b>PARTICULARS</b>	<b>TYPE OF RESOLUTION</b>
<b>ORDINARY BUSINESS</b>		
1	To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31st March 2021, along with the Board of Directors Report and Auditors Report thereon.	Ordinary Resolution
<b>SPECIAL BUSINESS</b>		
2	To Approve Regularization of Appointment of Independent Director, Mr. Sagar Arole DIN: (07438351) .	Ordinary Resolution

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The results shall be declared after receiving the report from the Scrutinizer not later than 48 hours of the conclusion of the AGM. The results declared along with the Scrutinizer Report would be placed on the Company's website and communicated to the BSE Limited

The Chairman concluded his address by thanking all the participants for attending the AGM and declared the meeting as closed.

**The Meeting concluded at 5.00 p.m.**

Thanking you,

**Yours Faithfully,  
For Kaarya Facilities And Services Limited**



**Vineet Pandey  
Joint Managing Director  
(DIN: 00687215)**

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