**Date: 08ᵗʰ April, 2021**

To
**The General Manager**
**Department of Corporate Services**
**Bombay Stock Exchange Limited**
P.J Towers, Dalal Street
Mumbai – 400001
Phones: 022 - 2272 3121, 2037, 2041
Fax: 91-22-22721919
corp.relations@bseindia.com
**Security Code No. : 531082**

**The National Stock Exchange of India Ltd.**
Exchange Plaza, 5ᵗʰ Floor,
C-1, Block G, Bandra – Kurla Complex,
Bandra (E),
Mumbai – 400051
Phones: 022 - 2659 8237, 8238, 8347, 8348
Fax No: (022) 26598120
cmlist@nse.co.in
**Security Code No. : ALANKIT**

**Sub: Intimation of appointment of Company Secretary under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Dear Sir,

We wish to inform you, pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), that the Management, has approved the appointment of Ms. Ritu Tomar, as the Company Secretary and Compliance Officer of the Company with effect from 08ᵗʰ April,2021

The details required under Regulation 30 of the Listing Regulations read with SEBI circular No. CtR/ CFD /CMD/4/2015 dated 9th September, 2015 are given in the enclosed Annexure.

You are requested to take note of the same.

Sincerely Yours
**FOR ALANKIT LIMITED**

**ANKIT AGARWAL**
**MANAGING DIRECTOR**

CIN : L74900DL1989PLC036860
Registered Office : 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi -110055, India
Corporate Office : Alankit House, 4E/2, Jhandewalan Extension, New Delhi -110055, India
Phone : +91-11-4254 1234 / 2354 1234 I Fax : +91-11-2355 2001 I Website : www.alankit.in I email : info@alankit.com, investor@alankit.com

Listed on the National Stock Exchange (NSE) and the Bombay Stock Exchange (BSE)

# APPOINTMENT OF MS. RITU TOMAR AS COMPANY SECRETARY & COMPLIANCE OFFICER OF ALANKIT LIMITED

| S.NO. | Details of events that need to be provided | information of such event(s) |
|-------|---------------------------------------------|------------------------------|
| 1 | Reason for change viz. appointment, resignation, removal, death or otherwise; | Ms. Ritu Tomar has been appointed as Company Secretary and Compliance Officer of the Company to fill the vacancy caused by resignation of Ms. Khushboo Arora |
| 2 | Date of appointment | 08.04.2021 |
| 3 | Brief profile (in case of appointment) | She is Associate Member (M. No. 61013) of the Institute of Companies Secretary of India and B.Com from Delhi University |
| 4 | Disclosure of relationships between directors (in case of appointment of a director). | Not Applicable |