

# Divi's Laboratories Limited

Date: 17 August, 2020

To

The Secretary

National Stock Exchange of India Limited

Exchange Plaza,

Bandra-Kurla Complex, Bandra (East)

MUMBAI - 400 051

Stock Code: DIVISLAB

Dear Sir/ Madam.

To

The Secretary

**BSE Limited** 

Phiroze Jeejeebhoy Towers,

Dalal Street

MUMBAI - 400 001

Stock Code: 532488

Sub: 30th Annual General Meeting of the Company to be held on 14 September, 2020

We hereby inform that the 30<sup>th</sup> Annual General Meeting of the Company is scheduled to be held on Monday, 14 September, 2020 at 10.00 A.M. IST through video conferencing (VC) / other audio visual means (OAVM). The Notice of the 30<sup>th</sup> Annual General Meeting and the standalone and consolidated financial statements for the financial year 2019-20, along with Board's Report, Auditors' Report and other documents required to be attached thereto (i.e. Annual Report 2019-20) will be sent to all shareholders whose email IDs are registered with the Company's RTA / Depositories and will also be made available on the Company's website at <a href="https://www.divislabs.com/investor-relations/reports-and-filings/annual-reporting/">https://www.divislabs.com/investor-relations/reports-and-filings/annual-reporting/</a> in due course.

Pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer books will remain closed from Tuesday, 08 September, 2020 to Monday, 14 September, 2020 (both days inclusive).

The details such as manner of (i) registering / updating email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC / OAVM has been set out in the Notice of the AGM.

The Company has fixed Monday, 07 September, 2020 as the "Cut-off Date" for the purpose of determining the members eligible to vote on the resolutions set out in the Notice of the AGM or to attend the AGM.

This is for your information and records.

Thanking you,

Yours faithfully,

For Divi's Laboratories Limited

M. Satish Choudhury

Company Secretary & Compliance Officer "An ISO-9001, ISO-14001 and OHSAS-18001 Triple certified company"

ORATO

HYDERABAD-3

**Regd. Off.:** Divi Towers, 1-72/23(P)/DIVIS/303, Cyber Hills, Gachibowli, Hyderabad - 500 032, Telangana, INDIA. Tel: 91-40-2378 6300, Fax: 91-40-2378 6460, CIN: L24110TG1990PLC011854

E-mail: mail@divislabs.com, Website: www.divislabs.com

### Copy to:

# 1. National Securities Depository Ltd.,

Trade World, A wing, 4th Floor, Kamala Mills Compound, Lower Parel, Mumbai - 400013

## 2. Central Depository Services (India) Ltd,

Marathon Futurex, A-Wing, 25th floor, NM Joshi Marg, Lower Parel, Mumbai 400013

**3. KFin Technologies Private Limited** Selenium Tower B, 6<sup>th</sup> Floor, Plot 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad – 500 032

