



THE HI-TECH GEARS LTD.

CIN - L29130HR1986PLC081555

Corporate Office: Millennium Plaza, Tower-B, Sushant Lok-1, Sector-27, Gurugram -122009,
Haryana, INDIA Tel.: +91(124) 4715100

June 20, 2020

The Manager,
Listing Department,
National Stock Exchange of India Limited,
"Exchange Plaza", C-1, Block – G
Bandra – Kurla Complex,
Bandra (E), Mumbai – 400051,
Symbol: HITECHGEAR

The Manager,
Listing Department,
BSE Limited
PhirozeJeejeebhoy Towers,
Dalal Street, Fort,
Mumbai – 400001,
Scrip Code: 522073

**Subject: Submission of Annual Secretarial Compliance Report for the financial year ended
March 31, 2020**

Dear Sir/ Ma'am,

Pursuant to the provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular dated CIR/CFD/CMD1/27/2019 dated February 08, 2019, please find enclosed herewith an Annual Secretarial Compliance Report dated June 19, 2020 for the financial year ended on March 31, 2020 issued by our Secretarial Auditor M/s Grover Ahuja & Associates, Company Secretaries.

You are requested to take the above on record and oblige.

Thanking You,

Yours faithfully,

For The Hi-Tech Gears Limited



**Naveen Jain
Company Secretary
Membership No. A15237**

Encl: as above

www.thehitechgears.com

Works I: A-589, Industrial Complex, Bhiwadi - 301 019 Rajasthan INDIA Tel. : +91(1493) 265000
Regd. Office & Works-II: Plot No. 24 - 26 Sector-7, IMT Manesar - 122050 Gurugram, Haryana INDIA Tel.: +91 (124) 4715200
Works-III: Plot No. SP-146A, Industrial Complex, Bhiwadi - 301019 Rajasthan INDIA
Head Office: C-41/B, Kalkaji, New Delhi - 110019 INDIA
Subsidiaries: The Hi-Tech Gears Canada. Inc. 361, Speedvale Ave W. Guelph, ON N1H 1C7, CANADA
Teutech LLC. 227, Barton St. Emporium. PA 15834, USA



Secretarial Compliance Report of The Hi-Tech Gears Limited for the year
ended 31st March, 2020

We have examined:

- (a) all the documents and records made available to us and explanations provided by **The Hi-Tech Gears Limited** ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the Stock Exchanges,
- (c) website of the listed entity,
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the year ended 31st March, 2020 in respect of compliance with the provisions of:

- a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- b) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- c) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- d) Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018;

and based on the above examination, we hereby report that, during the Review Period:

- (a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder subject to the following observation:

- As informed by the management, the listed entity has made the disclosure for recommendation of dividend as per Schedule III, Part A, Para A(4)(a) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 within 30 minutes of conclusion of Board Meeting to National Stock Exchange (NSE) but due to some technical glitch, it is being reflected 7 (seven) minutes after the due time;

- (b) The listed entity has maintained records under the provisions of the above Regulations and circulars/ guidelines issued thereunder in so far as it appears from our examination of those records. However, the correctness of the records lies with the management.

302, Third Floor, Gagandeep Building, Rajendra Place, New Delhi - 110 008

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Email: groverahuja@hotmail.com



- (c) The following are the details of actions taken against the listed entity/its promoters/directors/material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

| Sr.No | Action taken by | Details of Violation | Details of action taken E.g. fines, warning letter, debarment, etc. | Observations/ Remarks of the Practicing Company Secretary, if any. |
|-------|-----------------|----------------------|---|--|
| NIL* | | | | |

**The information in the above mentioned table is based upon the Management Representation Certificate as received from the Company.*

Place: New Delhi
Date: 19.06.2020

for Grover Ahuja & Associates
Company Secretaries



Akarshika Goel
(Partner)

ACS No.: 29525

C P No.: 12770

UDIN: A029525B000358326