
BIHAR SPONGE IRON LIMITED

REGISTERED OFFICE & PLANT : UMESH NAGAR, CHANDIL-832401, DISTT. SARAIKELA- KHARSAWAN, JHARKHAND
Ph. +91 9955542302, E-mail: companysecretary@bsil.org.in / bsilchandil@gmail.com Website : www.bsil.org.in
CIN: L27106JH1982PLC001633

Date: 1st June, 2023

To,
The Manager Listing
BSE Limited
25th Floor, P.J.Towers,
Dalal Street Mumbai-400001.

Scrip Code: 500058

Sub: Letter to Shareholders (holding shares in physical mode) to furnish PAN, KYC and Nomination details as per SEBI Circular dated 16th March 2023

Dear Sir/ Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 and SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16th March 2023, enclosed herewith a copy of request letter dispatched to the shareholders (holding shares in physical mode) to furnish their PAN, KYC and Nomination details for updation to the Registrar and Transfer Agent of the Company (RTA) i.e. Beetal Financial & Computer Services Pvt. Ltd.

Further, the prescribed forms as per the aforesaid SEBI Circulars are available on the website of the RTA at www.beetalfinancial.com and the website of the Company at www.bsil.org.in.

We request you to kindly take the above information on record.

Thanking you,

Your faithfully,

For Bihar Sponge Iron Limited

Vimal Prasad Gupta
Company Secretary &
Compliance Officer
FCS 6380

Ref. No. KYC/PCODE/FOLIONO/MAILNO

NAME
ADD1
ADD2
ADD3
ADD4
ADD5**Subject: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities.****Folio No. FOLIONO****Company: BIHAR SPONGE IRON LIMITED (ISIN)**

Dear Shareholder(s),

We would like to inform you that as per SEBI Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 where all holders of physical securities of the Company are mandatorily required to furnish the following documents / details to the RTA:

- a. PAN
- b. Nomination details
- c. Contact Details
- d. Bank Account details
- e. Specimen Signature

As we had already sent KYC /Nomination forms (ISR-1, ISR-2, ISR-3 & SH-13) to you, but sorry to say that till date you have not submitted the same with us/our RTA for further updation.

Pursuant to SEBI Circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, we once again request you to please look into the matter personally and arrange to update your KYC/Nomination with our RTA immediately. In case you have not received/misplaced your KYC/Nomination forms, please be downloaded the same from the website of our RTA www.beetalfinancial.com and send the same immediately.

As per above SEBI Circulars, if physical shareholders have not completed their KYC/Nomination with the company then the securities will be frozen by RTA on or after 1st October, 2023.

Hence, we advise you to please treat the matter as most urgent.

Thanking you,

Yours faithfully,

For and behalf of the BIHAR SPONGE IRON LIMITED

Beetal Financial & Computer Services Pvt. Ltd
(Registrar and Transfer Agent)

Authorized Signatory

(This is a computer generated letter, hence no signature required)

BEETAL FINANCIAL & COMPUTER SERVICES PRIVATE LIMITED

(SEBI approved category I Registrar & Share Transfer Agents SEBI Reg. No.: INR 000000262)

CIN: U67120DL1993PTC052486

Regd & Admn. Office: BEETAL HOUSE, 3rd Floor, 99 Madangir
Behind Local Shopping Centre, Near Dada Harsukhdas Mandir, New Delhi-110062
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Web Site: www.beetalfinancial.com