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An ISO 9001, ISO 14001 & OHSAS 18001

Certified Company



12th November, 2019

BSE Ltd
The Department of Corporate Services
Phiroze Jeejeebhoy Towers
Dalal Street - Mumbai 400 001

National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (E), Mumbai - 400051
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. : 504614

Symbol: SARDAEN

Series : EQ

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	L02031	Laherchand K Mehta	37928	1596351	1596400	50
TOTAL SHARES						50

You are requested to take the information on record.

A copy of the request letter as received from the shareholder is enclosed for your reference.

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Ltd.


Authorised Signatory

Encl: As above

prasad Name: Mukesh. Laherchand. Mehta

Address: Flat no. 603, Sai Govind
Bharan, Ma. Thyradas Road,
Near PNB Bank, Kandivali
(West), Mumbai-400067.

25877096

500817

Date: 22/10/2019

Unit: in Sarda Energy and Minerals Ltd

To,
Bigshare Services Pvt Ltd.
1st Floor, Bharat Tin Works Building,
Opp. Vasant Oasis, Makwana Road,
Marol, Andheri (East), Mumbai-400059.



Dear Sir,


Sub: in Procedure for Duplicate cum Transmission of
~~untained Dividend~~
Folio no.: Lo 2031, No. of shares: 50.

I Mukesh. Laherchand. Mehta informing you
that I have complete procedure for Duplicate cum Transmission as per
your requirement. I have enclosed following documents:

- ① Police FIR Copy
- ② Claiming title to the shares of a deceased shares.
- ③ Affidavit by legal heirs for transmission of shares as well as issue of Duplicate share Certificate.
- ④ Deed of Indemnity cum surety for transmission of shares as well as issue of Duplicate Certificates.
- ⑤ ~~Death certificate~~ Death certificate copy with notarised true copy.
- ⑥ Xerox of Pan Card, Aadhar Card & Ration card with self attested
- ⑦ Bank verification & cancelled cheque
- ⑧ Your letter.
- ⑨ original cheque → 2015-2016, 2014-2015, 2013-2014, 2011-2012, 2010-2011, 2007-2008
Rs 100/-, Rs 150/-, Rs 150/-, 150/-, Rs 150/-, Rs 150/-

Thanking you,

Yours Faithfully,


(Mukesh. Laherchand. Mehta)