

BSE Limited Corporate Relationship Department 1<sup>st</sup> Floor, New Trading Ring, Rotunda Building, P. J. Towers, Dalal Street, Fort, Mumbai – 400 001. <u>Scrip Code: 500850</u> National Stock Exchange of India Limited Exchange Plaza Bandra Kurla Complex Bandra (E) Mumbai 400 051 <u>Scrip Code: INDHOTEL</u>

### Sub: Submission of Annual Secretarial Compliance Report for the year ended March 31, 2024

Dear Sir,

Pursuant to Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with the relevant Circular(s) issued by SEBI / Exchanges from time to time, we are submitting the Annual Secretarial Compliance Report of the Company for the year ended March 31, 2024, issued by Neville Daroga and Associates, Practicing Company Secretary.

Kindly take the above on record and circulate the same for the information of the members of the Stock Exchange.

Yours sincerely,

BEEJAL DESAI (F3320) Executive Vice President Corporate Affairs & Company Secretary (Group)

Encl: a/a

#### THE INDIAN HOTELS COMPANY LIMITED

CORP Office: 9th Floor, Express Towers, Barrister Rajni Patel Marg, Nariman Point, Mumbai 400 021, Maharashtra, India REGD Office: Mandlik House, Mandlik Road, Mumbai 400 001, Maharashtra, India www.ihcltata.com CIN L74999MH1902PLC000183 T +91 22 6137 1637, F +91 22 6137 1919 T +91 22 6639 5515, F +91 22 2202 7442







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## NEVILLE DAROGA & ASSOCIATES

Practicing Company Secretary Regd. Office : 8-D, Mhatre Niwas, Harishankar Mhatre Lane, Gamdevi, Mumbai-400007. Tel.: 022 - 2380 6379/80/81 Mob.: 98214 81982 Email : nevilledaroga@gmail.com

# Secretarial Compliance Report of "The Indian Hotels Company Limited" For the year ended 31st March, 2024

We, Neville Daroga & Associates have examined:

- (a) all the documents and records made available to us and explanation provided by "The Indian Hotels Company Limited" ("the Listed Entity");
- (b) the filings/submissions made by the listed entity to the Stock Exchanges;
- (c) Website of the listed entity;
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this report, for the year ended 31<sup>st</sup> March, 2024 ("Review Period") in respect of compliance with the provisions of:
- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the regulations, circulars, guidelines issued thereunder by the SEBI;

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations,2018;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;

- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018: Not Applicable to the Company;
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021: Not Applicable to the Company;
- (f) Securities and Exchange Board of India (Issue and Listing of Non Convertible Securities) Regulations, 2021;
- (g) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (h) other regulations as applicable.

and based on the above examination, we hereby report that, during the Review Period:

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:-

Sr. No	(Regulations/	Circula r No.	tions	Action Taken by	Type of Actio n	Details of Violation	Amour t	ions/	ent Response	ma
	NIL							y Secretary		
	INIL	1-	-	-	-	-	-	-	-	-

(b) The Listed Entity has taken the following actions to comply with the observations made in previous reports:

Requirement (Regulations/ circulars / guidelines including specific clause)	ion/ Circula r No.	tions	Taken	of	Details of Violation	Amount	Remarks	ement Respon se	rks	OLROGA
 NA	-	-	-	-	-	-	-	-	[	400 03

We hereby report that, during the review period the compliance status of the listed entity with the following requirements:

Sr. No.	Particulars	Complian ce Status (Yes/ No/ NA)	Observations/ Remarks of the Practicing Company
1	<b>Secretarial Standards:</b> The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of	Yes	Secretary
2	<ul> <li>Company Secretaries India (ICSI).</li> <li>Adoption and timely updation of the Policies:         <ul> <li>All applicable policies under SEBI Regulations are adopted with the approval of Board of Directors of the listed entities</li> <li>All the policies are in conformity with SEBI Regulations and has been reviewed &amp; timely updated as per the Regulations/Circulars/ Guidelines issued by SEBI.</li> </ul> </li> </ul>	Yes	
	<ul> <li>Maintenance and disclosures on Website:</li> <li>The Listed Entity is maintaining a functional website</li> <li>Timely dissemination of the documents/ information under a separate section on the website</li> <li>Web-links provided in Annual Corporate Governance Reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s)/ section of the website.</li> </ul>	Yes	

4	Disquelification		
±.	Disqualification of Director:	Yes	
	None of the Director of the		
	Company are disqualified under		
	Section 164 of Companies Act,		
	2013.		
5	To examine details related to	(a) Yes	
	Subsidiaries of listed entities	(4) 105	
	have been examined w.r.t.:		
	(a) Identification of Material		
	Subsidiary Companies	(1) ) )	
	(b) Requirements with respect to	(b) Yes	
	Disclosure of Material as well as		
	Other Subsidiaries.		
6			
0	Preservation of Documents: The	Yes	
	Listed Entity is preserving and		
	maintaining records as prescribed		
	under SEBI Regulations and		
	disposal of records as per policy of		
	preservation of documents and		
	archival policy prescribed under		
	SEBI LODR Regulations, 2015.		
7	DeuCa D I I	Yes	
	The Listed Entity has conducted	165	
	performance evaluation of the		
	Board Independent Directory		
	Board, Independent Directors and		
	the Committees at the start of every		
	Financial Year as prescribed in		
3	SEBI Regulations.		
)	Related Party Transactions:	(a) Yes	b) The Company
3	(a) The Listed Entity has obtained		has taken prior
	prior approval of Audit and	(b) NA	approval for
	Compliance Committee for all		Related Party
	Related Party Transactions		Transactions.
	(b) In case no prior approval		
	obtained, the Listed Entity shall		
	provide detailed reasons along		
	with confirmation whether the		
	transactions were subsequently		
	approved/ ratified/rejected by the		
	Audit and Compliance Committee.		
	D' 1	(aa	
	information: The Listed Entity has	es	
e	disclosure(s) under Regulation 30		
	along with Schedule III of SEBI		
	LODR Regulations, 2015 within the		
	time limits prescribed thereunder.		B
	Prohibition of Insider Trading: Y	es	10 P
	The Listed Entity is in compliance		121 N
	with Regulation 3(5) & 3(6) SEBI		1

#### **Continuation Sheet**

	(Prohibition of Inside The		
	(Prohibition of Insider Trading)		
11	Regulations, 2015.		
11	Actions taken by SEBI or Stock	Yes	
	Exchange(s), if any:		
	No Actions taken against the Listed		
	Entity/ its promoters/ directors/		
	subsidiaries either by SEBI or by		
	Stock Exchanges (including under		
	the Standard Operating Procedures		
	issued by SEBI through various		
	circulars) under SEBI Regulations		
	and circulars/ guidelines issued		
	thereunder.		
12	Resignation of statutory auditors	No	
	from the listed entity or its	INO	No change in
	material subsidiaries:		Statutory
13			Auditors
15	Additional Non-compliances, if	Yes	
	any: No additional Non-		
	Compliance observed for any SEBI		
	regulation/circular/guidance note		
	etc, except as reported above.		

\* Observations/Remarks by PCS are mandatory if the Compliance status is provided as 'No' or 'NA'.

For: Neville Daroga & Associates

### NEVILLE DAROGA & ASSOCIATES PRACTICING COMPANY SECRETARY

8-D, MHATRE NIWAS, HARISHANKAR MHATRE LANE GAMDEVI, GRANT ROAD, MUMBAI-400 007 C. P. No. 3823

ES (Neville K. Daroga) NE CS No. 8663 O7 CP No. 3823 PR. NO: 1285#2021 UDIN: A008663F000379088

Place: Mumbai Date: 16<sup>th</sup> May, 2024.