



HB LEASING AND FINANCE CO. LTD.

Regd. Office : Plot No .31, Echelon Institutional Area, Sector - 32, Gurgaon -122001 (Haryana)
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Website : www.hbleasing.com, CIN No. L65910HR1982PLC034071

August 12, 2019

Listing Centre

The Listing Department
Bombay Stock Exchange Limited,
Pheroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai - 400 001

Company Code: 508956

Sub: - Intimation of Book Closure Date(s) and Remote e-voting Information (Cut-off Date)

Dear Sir / Madam,

- (1) Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books will remain closed from 13th September, 2019 to 19th September, 2019 (both days inclusive) for taking record of the members of the Company for the purpose of 36th Annual General Meeting (AGM) of the Company scheduled to be held on 19th September, 2019.

| Scrip Code | Type of Security | Book Closure (Both days inclusive) | | Purpose |
|------------|------------------|---------------------------------------|----------------------------------|-------------------------------------|
| | | From | To | |
| 508956 | Equity Shares | 13 th September, 2019 | 19 th September, 2019 | 36 th AGM of the Company |

- (2) In compliance with the provisions of Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Members / Shareholders of the Company are provided with the facility to cast their votes by electronic means from a remote location ("Remote e-voting") on all the resolutions proposed to be considered at the 36th AGM. The Company has engaged the services of Karvy Fintech Private Limited (Karvy) as the authorised agency to provide the facility of Remote e-voting.

The Members of the Company, holding shares either in physical form or dematerialised form, as on the **Cut-off date i.e. 12th September, 2019** may cast their vote by Remote e-voting / at the meeting.

Commencement of e-voting : From 09.00 A.M. (IST) on 16th September, 2019
End of e-voting : Up to 05.00 P.M. (IST) on 18th September, 2019

You are requested to take the above information on record.

Thanking you,
Yours faithfully,

For HB LEASING AND FINANCE COMPANY LIMITED

LAKSHAY VAID

(Company Secretary & Compliance Officer)