



# SRU STEELS LIMITED

CIN:L17300DL1995PLC107286

Registered & Corporate Office : A-48, 1st Floor, Wazirpur Industrial Area, Delhi - 110 052

E-mail : srusteels@yahoo.in, Website : www.srusteels.in • Tel : 011-27474749

SRU/CS/2020-21/176

Dated: September 03, 2020

To  
The Manager,  
Listing Department  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai-400001

**Sub: Submission of Newspaper Advertisement for Notice of 25<sup>th</sup> Annual General Meeting, Remote E-voting, E-voting information and Book Closure**

Dear Sir,

Please find enclosed herewith copy of Newspaper Advertisement as published on 02<sup>nd</sup> September, 2020 in The Financial Express, the English Newspaper and Jansatta, the Hindi Newspaper regarding "the Notice of 25<sup>th</sup> Annual General Meeting, E-voting information and Book Closure" in terms of Section 108 read with The Companies (Management and Administration) Rules, 2014 and Section 91 and Regulation 30 and 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with General Circular Nos. 14/2020, 17/2020 and 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020 respectively issued by the Ministry of Corporate Affairs and SEBI Circular No. SEBI/HO/CFD/CMD1/ CIR/P/2020/79 dated May 12, 2020.

Kindly take the same on records.

**Thanking You,  
For SRU Steels Limited**



**Shallu Garg**  
**Company Secretary & Compliance Officer**  
**Investor Email Id: srusteels@yahoo.in**

**Encl: As Above**



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Regd. Office: A-48, 1st Floor, Wazirpur Industrial Area, Delhi-110052

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## NOTICE OF THE 25TH ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that:

- The 25<sup>th</sup> Annual General Meeting (AGM) of the members of SRU Steels Limited ("the Company") will be convened on Wednesday, September 30, 2020 at 02:30 P.M. IST through Video Conferencing ("VC") and Other Audio Visual Means ("OVCM") facility to transact the Ordinary and Special business, as set out in the Notice of 25<sup>th</sup> Annual General Meeting, in compliance with the provisions of Section 108 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Rules, 2015, Regulation 44 of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 issued by the Institute of Company Secretaries of India, read with General circular No. 14/2020, 17/2020 and 20/2020 dated April 08, 2020, April 13, 2020 and May 05, 2020 respectively issued by the Ministry of Corporate Affairs and Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 issued by the Securities and Exchange Board of India, without the physical presence of the Members at a common venue. The Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting by electronic means and the business may be transacted through e-voting services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited ("CDSL").
- In terms of MCA Circular/s and SEBI Circulars, Electronic copies of the Notices of the 25<sup>th</sup> AGM and Annual Reports containing, inter alia, the Audited Financial Statements for financial year ended March 31, 2020 and Reports of the Auditors and Director's thereon, have been sent by e-mail on 01<sup>st</sup> September, 2020 to all those members whose email IDs are registered with the Company/Depository Participant(s). The requirements of sending physical copy of the Notice of the 25<sup>th</sup> AGM and Annual report have been dispensed with vide MCA Circular/s and SEBI Circulars.
- Members holding shares either in physical forms or in dematerialized forms, as on the cut-off date of 23<sup>rd</sup> September, 2020 may cast their vote electronically on the Ordinary resolutions, as set out in the Notice of the 25<sup>th</sup> Annual General Meeting of the Company through electronic voting system ("remote e-voting") of Central Depository Services (India) Limited ("CDSL").

All members are informed that:

- the Ordinary and Special business, as set out in the Notice of 25<sup>th</sup> AGM will be transacted through voting by electronic means.
- the remote e-voting shall commence on Sunday, 27<sup>th</sup> September, 2020 at 9:00 A.M. IST,
- the remote e-voting shall end on Tuesday, 29<sup>th</sup> September, 2020 at 5:00 P.M. IST;
- the cut-off date, for determining the eligibility to vote through remote e-voting or through e-voting system during the 25<sup>th</sup> Annual General Meeting i.e. 23<sup>rd</sup> September, 2020.
- Any person who becomes member of the Company after sending of the Notice of the 25<sup>th</sup> AGM by e-mail and holding shares as of the cut-off date i.e. Wednesday, September 23, 2020 may obtain the Login Id and password by sending a request to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). The detailed procedure for obtaining Login Id and password is also provided in the Notice of the meeting which is available on the Company website ([www.srusteels.in](http://www.srusteels.in)) and on the CDSL website [www.evotingindia.com](http://www.evotingindia.com). However if the member is already registered with CDSL for e-voting then the existing user ID and password can be used for casting the vote through remote e-voting.
- Members may note that:
  - the remote e-voting module shall be disabled by the CDSL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
  - The facility for voting electronically will be made available during the AGM.
  - the members who have cast their vote by remote e-voting prior to the 25<sup>th</sup> AGM may participate in 25<sup>th</sup> AGM through VC/OAVM facility but shall not be entitled to cast their vote again through e-voting system during the 25<sup>th</sup> AGM;
  - the members who are participating in 25<sup>th</sup> AGM and who had not cast their vote by remote e-voting shall be entitled to cast their vote through e-voting during 25<sup>th</sup> AGM.
  - a person whose name is recorded in the Register of Members or in the Register of Beneficial Owner maintained by the depository as on the cut-off date only shall be entitled to avail the facility of remote e-voting, participating in the 25<sup>th</sup> AGM through VC/OAVM facility and e-voting during the 25<sup>th</sup> AGM.
- For the process and manner of the remote e-voting/e-voting members may go through the instructions in the Notice of 25<sup>th</sup> AGM. The notice of the 25<sup>th</sup> AGM and Annual Report are available on the website of the Company at [www.srusteels.in](http://www.srusteels.in) and at the website of the BSE Limited at [www.bseindia.com](http://www.bseindia.com). The Notice of the 25<sup>th</sup> AGM is also available on the website of CDSL at [www.evotingindia.com](http://www.evotingindia.com).
- In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N.M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533.
- The voting rights of Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on the cut-off date i.e. September 23, 2020.
- Those members holding the shares in physical form, whose email addresses are not registered with the company, may register their email address by sending scanned copy a signed request letter mentioning name, folio number and complete address, self-attested scanned copy of the PAN card; and self-attested scanned copy of any document (such as AADHAR Card, Driving License, Election Identity Card, Passport) in support of the address of the member as registered with the company, by email to [srusteels@yahoo.in](mailto:srusteels@yahoo.in). Members holding shares in demat form can update their email address with their Depository Participant.
- The Register of Members and Share Transfer Books of the Company will remain closed from Thursday, 24<sup>th</sup> September, 2020 to Wednesday, 30<sup>th</sup> September, 2020 (both days inclusive) for the purpose of the 25<sup>th</sup> Annual General Meeting.
- Mr. Avinash Pandey c/o M/s Avinash Pandey & Associates, Company Secretary in Practice has been appointed as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.
- The results of voting will be declared along with the Scrutinizer's Report shall also be placed on the Company's website [www.srusteels.in](http://www.srusteels.in) and on the website of CDSL [www.evotingindia.com](http://www.evotingindia.com) within 48 hours from the conclusion of Annual General Meeting and the results shall be communicated to the Stock Exchanges, where the equity shares of the Company are listed.

For SRU Steels Limited  
Shallu GargCompany Secretary & Compliance Officer  
M. No: 60869Date: September 02, 2020  
Place: New Delhi



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- In terms of MCA Circular/s and SEBI Circulars, Electronic copies of the Notices of the 25<sup>th</sup> AGM and Annual Reports containing, inter alia, the Audited Financial Statements for financial year ended March 31, 2020 and Reports of the Auditors and Director's thereon, have been sent by e-mail on 01<sup>st</sup> September, 2020 to all those members whose email IDs are registered with the Company/Depository Participant(s). The requirements of sending physical copy of the Notice of the 25<sup>th</sup> AGM and Annual report have been dispensed with vide MCA Circular/s and SEBI Circulars.
- Members holding shares either in physical forms or in dematerialized forms, as on the cut-off date of 23<sup>rd</sup> September, 2020 may cast their vote electronically on the Ordinary resolutions, as set out in the Notice of the 25<sup>th</sup> Annual General Meeting of the Company through electronic voting system ("remote e-voting") of Central Depository Services (India) Limited ("CDSL").

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- the Ordinary and Special business, as set out in the Notice of 25<sup>th</sup> AGM will be transacted through voting by electronic means.
- the remote e-voting shall commenced on Sunday, 27<sup>th</sup> September, 2020 at 9:00 A.M. IST,
- the remote e-voting shall end on Tuesday, 29<sup>th</sup> September, 2020 at 5:00 P.M. IST;
- the cut-off date, for determining the eligibility to vote through remote e-voting or through e-voting system during the 25<sup>th</sup> Annual General Meeting i.e. 23<sup>rd</sup> September, 2020.
- Any person who becomes member of the Company after sending of the Notice of the 25<sup>th</sup> AGM by e-mail and holding shares as of the cut-off date i.e. Wednesday, September 23, 2020 may obtain the Login Id and password by sending a request to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). The detailed procedure for obtaining Login Id and password is also provided in the Notice of the meeting which is available on the Company website ([www.srusteels.in](http://www.srusteels.in)) and on the CDSL website [www.evotingindia.com](http://www.evotingindia.com). However if the member is already registered with CDSL for e-voting then the existing user ID and password can be used for casting the vote through remote e-voting.
- Members may note that:
  - the remote e-voting module shall be disabled by the CDSL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
  - The facility for voting electronically will be made available during the AGM.
  - the members who have cast their vote by remote e-voting prior to the 25<sup>th</sup> AGM may participate in 25<sup>th</sup> AGM through VC/OAVM facility but shall not be entitled to cast their vote again through e-voting system during the 25<sup>th</sup> AGM;
  - the members who are participating in 25<sup>th</sup> AGM and who had not cast their vote by remote e-voting shall be entitled to cast their vote through e-voting during 25<sup>th</sup> AGM.
  - a person whose name is recorded in the Register of Members or in the Register of Beneficial Owner maintained by the depository as on the cut-off date only shall be entitled to avail the facility of remote e-voting, participating in the 25<sup>th</sup> AGM through VC/OAVM facility and e-voting during the 25<sup>th</sup> AGM.
- For the process and manner of the remote e-voting/e-voting members may go through the instructions in the Notice of 25<sup>th</sup> AGM. The notice of the 25<sup>th</sup> AGM and Annual Report are available on the website of the Company at [www.srusteels.in](http://www.srusteels.in) and at the website of the BSE Limited at [www.bseindia.com](http://www.bseindia.com). The Notice of the 25<sup>th</sup> AGM is also available on the website of CDSL at [www.evotingindia.com](http://www.evotingindia.com).
- In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N.M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533.
- The voting rights of Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on the cut-off date i.e. September 23, 2020.
- Those members holding the shares in physical form, whose email addresses are not registered with the company, may registered their email address by sending scanned copy a signed request letter mentioning name, folio number and complete address, self-attested scanned copy of the PAN card; and self-attested scanned copy of any document (such as AADHAR Card, Driving License, Election Identity Card, Passport) in support of the address of the member as registered with the company, by email to [srusteels@yahoo.in](mailto:srusteels@yahoo.in). Members holding shares in demat form can update their email address with their Depository Participant.
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- Mr. Avinash Pandey c/o M/s Avinash Pandey & Associates, Company Secretary in Practice has been appointed as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.
- The results of voting will be declared along with the Scrutinizer's Report shall also be placed on the Company's website [www.srusteels.in](http://www.srusteels.in) and on the website of CDSL [www.evotingindia.com](http://www.evotingindia.com) within 48 hours from the conclusion of Annual General Meeting and the results shall be communicated to the Stock Exchanges, where the equity shares of the Company are listed.

For SRU Steels Limited  
Shallu Garg  
Company Secretary & Compliance Officer  
M. No: 60869

Date: September 02, 2020  
Place: New Delhi

