

June 05, 2023

**Listing department
National Stock Exchange of India
Limited**

Exchange Plaza, Plot no. C/1,
G Block, Bandra-Kurla Complex
Bandra (E), Mumbai - 400 051

**Department of Corporate Services –
Listing
BSE Limited**

Phiroze Jeejeebhoy Towers,
Dalal Street, Fort,
Mumbai – 400 001

Trading Symbol: ORIENTELEC

Scrip Code: 541301

Sub.: Disclosures under Regulation 30- communication sent to shareholders w.r.t. Furnishing of PAN, KYC details and Nomination by holders of physical securities.

Dear Sir/ Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulations 2015, please find enclosed herewith the copy of communication (physical letters) sent to the shareholders of the Company holding shares in physical mode, in pursuance of Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 read along with earlier Circular Nos. SEBI/HO/MIRSD/MIRSD_RTAMB/P/ CIR/2021/655 dated November 03, 2021 & SEBI/HO/MIRSD/MIRSD_RTAMB/P/ CIR/2021/687 dated December 14, 2021, to the extent in force and applicable, with regard to furnishing of PAN, KYC details and nomination by holders of physical securities.

We are also sharing herewith a Compliance Confirmation shared by the Registrar and Share Transfer Agent of the Company, M/s Kfin Technologies Limited, confirming compliances undertaken by them as required in the aforesaid circular dated March 16, 2023.

This is for your information and records.

Thanking You,

Yours Sincerely,

For Orient Electric Limited

Hitesh Kumar Jain
Company Secretary

Encl.: as above



ORIENT ELECTRIC LIMITED

Corporate Identification Number: L31100OR2016PLC025892

Regd. Office: Unit-VIII, Plot No. 7, Bhoinagar, Bhubaneswar-751012, Odisha

E-mail : investor@orientelectric.com, Website : www.orientelectric.com

REF:

Date:

**Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities****Ref.: Circular No. SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023**

Folio No: Dp Id/Client Id:

Dear Shareholder

We hope this communicate finds you in safe and good health.

This communicate is in continuation to our earlier letters/ intimations dated March 25, 2022, and 20th January 2023 whereby we had informed you that SEBI had vide the circulars, dated November 03, 2021, and December 14, 2021 mandated the holders of physical securities to furnish the details of their PAN, email address, mobile number, bank account details and nomination.

Further, as amended by the captioned circular dated March 16, 2023, folios, wherein any of the cited document / details are not available **on or after October 01, 2023**, shall be frozen by the Registrar and Transfer Agent of the Company (RTA) and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode.

We observed from our records that you have still not furnished all/ some of the cited documents/details. We request you to furnish the documents/details, as per the table below, to our **RTA immediately on receipt of this letter, latest by September 30, 2023**, by sending the duly signed and scanned documents through your registered email to einward@kfintech.com. In case your e-mail is not registered, you may share the documents through the e-mail you wish to register, or alternatively send the documents to our RTA via post at the address mentioned in this letter.

Sr. No.	Particulars	Status as per records	Please furnish details in
1	PAN		Form ISR-1, ISR-2, ISR-3, ISR-4, SH-13 and SH-14
2	Address		
3	Email address		
4	Mobile Number		
5	Demat account details		
6	Bank account details		
7	Nomination details		

As required by the Income Tax Authorities, please link your PAN and Aadhaar **as specified by the Central Board of Direct Taxes**, if not linked earlier, to avoid freezing of your folio.

The aforesaid form can also be downloaded from the website of the Company at: <https://www.orientelectric.com/investors/other-disclosures#share-holder>.

Please also note that as per referred SEBI Circular, after December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002.

If you need any assistance in this regard, you may get in touch with our RTA at:

Mr Bhaskar Roy
Deputy Vice President
KFin Technology Limited
(Unit: Orient Electric Limited)
'Selenium', Tower B,
Plot No. 31 & 32 Gachibowli, Financial District,
Nanakramguda, Hyderabad, Telangana, 500 032
Email ID: einward.ris@kfintech.com

Thanking you,

Yours faithfully,
For **Orient Electric Limited**

Sd/-
Hitesh Kumar Jain
Company Secretary



To,
Division of Policy & Inspection RTA,
Market Intermediaries Regulation & Supervision Department,
Securities and Exchange Board of India,
SEBI Bhavan - II, Plot No. C 7, "G" Block,
BKC, Bandra (E), Mumbai- 400051,
Maharashtra, India.

CERTIFICATE OF COMPLIANCE

I/We, R & A Associates, Company Secretaries, having registered office at Office No. T 202, Technopolis, 1-10-74/B, Above Ratnadeep Super Market, Chikoti Gardens, Begumpet, Hyderabad, Telangana - 500016, India, certify that M/s KFin Technologies Limited ('Registrar to an Issue and Share Transfer Agent' or 'RTA') bearing INR000000221 (SEBI Registration no.) has carried out the necessary changes to comply with the provisions of SEBI Circular no. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 on 'Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination'.

Further, as required in the aforesaid Circular, new operating procedures have been implemented by the Registrar to an issue and share Transfer Agent (RTA).

For R & A Associates
Company Secretaries



R. Ramakrishna Gupta
Senior Partner
FCS No: 5523
C.P. No: 6696
UDIN: F005523E000310388

Date: 15th May, 2023
Place: Hyderabad