

Ref.: SEC: MCL: 2023

Date: 01.06.2023

To,
National Stock Exchange of India Limited,
Exchange Plaza,
BandraKurla Complex, Bandra (East),
MUMBAI 400 051,
Stock Code: MURUDCERA.EQ

To,
BSE Limited,
Floor 25, P J Towers,
Dalal Street,
MUMBAI 400 001,
Stock Code: 515037

Dear Sir/ Madam,

Sub: Communication to shareholders- Intimation for updation of PAN, KYC, Bank Account Numbers and Nomination details.

This is in terms of Regulation 30 read with Part A under Schedule III of SEBI (Listing obligations and disclosure Requirements) Regulation, 2015, we herewith enclose the copy of the letter sent to shareholders of the Company holding shares in Physical mode, requesting them to update their PAN, KYC and Nomination details, in compliance with SEBI Circular bearing reference no. SEBI/HO/MIRSD-POD-1/P/Cir/2023/ 37 dated March 16, 2023.

This is for your information, records and dissemination.

Thanking you.

Yours faithfully.

For Murudeshwar Ceramics Limited

Ashok Kumar
Company Secretary and
Compliance Officer



Date : 31st March, 2023

SI.NO. 1

FINAL REMINDER

Dear Shareholder,

Subject: Common and simplified norms for processing investor's service request by RTA and norms for furnishing PAN KYC details and Nomination

Ref : (i) Our Company letter dated 7/02/2022

We wish to bring to your notice that the Securities & Exchange Board of India (SEBI) vide its circular SEBI/HO/MIRSD/MIRSD_PoD-1P/CIR/2023/37 dated 16/03/2023 has further notified simplified norms for processing investors service request by RTA and mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities.

Kindly note that it has been made mandatory for shareholders holding physical shares to furnish all the following details.

- a) PAN (PAN linked to Aadhar) – self attested
- b) Nomination
- c) Contact Details including Postal address with PIN code, Mobile Number, E-mail address
- d) Bank Account details including Bank name and branch, Bank account number, IFS Code
- e) Specimen Signature

In this connection, please find enclosed the following Forms notified by SEBI. Also these Forms are made available on the website of the Company and the RTA.

- a) Form ISR-1 (Request for registering Pan, KYC details, contact details, Bank A/c details or changes / up-dation thereof)
- b) Form ISR-2 (Confirmation of Signature of securities holder by the Banker)
- c) Form SH-13 (Nomination form)
- d) Form ISR-3 (Declaration for opt-out)
- e) Form SH-14 (Change in Nomination)

In view of the above, all shareholders holding shares in physical form are requested to furnish/update details to the RTA at the earliest. If the above are not complied with before the due dates, shares in the folio will be frozen as per the said SEBI Circular.

We request the shareholders for opening demat accounts and to get their physical shares converted to DEMAT at the earliest.

With regards,

for **MURUDESHWAR CERAMICS LTD**

Sd/-

Company Secretary

PS: Contact details of RTA

CANBANK COMPUTER SERVICES LTD

#218, J P Royale, I floor, II Main, Sampige Road,
Malleswaram, Bengaluru-560003

Concerned officials: Mr Ravi K, Sr. Manager and Mr B S Naidu, Manager

Telephone: 080-23469661/62/64/65, Fax: 080-23469667

Email:ravi@ccsl.co.in; naidu@ccsl.co.in



**Form No. SH-13
Nomination Form**

[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014]

To,

Name of the company : **MURUDESHWAR CERAMICS LTD.**

Address of the company : MURUDESHWAR BHAVAN,
604/B, GOKUL ROAD, HUBLI - 580 030

I/We the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES

(in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) PARTICULARS OF NOMINEE/S

(a) Name : _____

(b) Date of Birth : _____

(c) Father's/Mother's/Spouse's name : _____

(d) Occupation : _____

(e) Nationality : _____

(f) Address : _____

(g) E-mail id : _____

(h) Relationship with the security holder: _____

(2) IN CASE NOMINEE IS A MINOR :-

(a) Date of birth : _____

(b) Date of attaining majority : _____

(c) Name of guardian : _____

(d) Address of guardian : _____

Name : _____

Address : _____

Name of the security : _____

Holder (s) _____

Witness with name and address : _____

Signature : _____



Form No. SH-14
Cancellation or Variation of Nomination

[Pursuant to sub-section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the Companies (Share Capital and Debentures) Rules 2014]

Name of the company : **MURUDESHWAR CERAMICS LTD.**

I/We hereby cancel the nomination(s) made by me/us in favor of.....(name and address of the nominee) in respect of the below mentioned securities.

or

I/We hereby nominate the following person in place ofas nominee in respect of the below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES

(in respect of which nomination is being cancelled / varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) PARTICULARS OF NEW NOMINEE :-

(a) Name : _____

(b) Date of Birth : _____

(c) Father's/Mother's/Spouse's name : _____

(d) Nationality : _____

(e) Address : _____

(f) E-mail id : _____

(g) Relationship with the security holder: _____

(b) IN CASE NOMINEE IS A MINOR :-

(a) Date of birth : _____

(b) Date of attaining majority : _____

(c) Name of guardian : _____

(d) Address of guardian : _____

Name : _____

Address : _____

Name of the security : _____

Holder (s) _____

Witness with name and address : _____

Signature : _____



Form ISR – 1

(SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

A. I / We, request you to Register / Change / Update the following (Tick relevant box)

Date : / /

<input type="checkbox"/> PAN	<input type="checkbox"/> Signature	<input type="checkbox"/> Mobile Number
<input type="checkbox"/> Bank details	<input type="checkbox"/> Registered Address	<input type="checkbox"/> E-mail address

B. Security and KYC Details [to be filled in by the First Holder]

Name of the Issuer Company	Folio No(s)	
Face value of Securities	Number of Securities	
Distinctive number of Securities (Optional)	From	To
E-mail Address		
Mobile Number		
Serial No	{ } << Kindly write the Serial no as printed in KYC Form	

C. I/We are submitting documents as per Table below (tick as relevant, refer to the instructions):

Name(s) of the Security holder(s) in Capital as per PAN Copies of PAN of all the Holder(s) duly self-attested with date to be enclosed with this Form.	PAN	PAN Linked to Aadhar -Y/N Tick any one [✓]
1.		Yes / No
2.		Yes / No
3.		Yes / No
4.		Yes / No

Note: *PAN shall be valid only if it is linked to Aadhar by 30th September 2023, or any other date as may be specified by CBDT.

Bank Account Details of First Holder		
Name of the Bank & Branch	IFSC	
Bank A/c No.	Tick any one[✓] Acct Type <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRO <input type="checkbox"/> NRE <input type="checkbox"/> Any other()	

Note: Original cancelled cheque leaf bearing the name of the first holder is mandatory, failing which first security holder shall submit copy of bank passbook / statement attested by the Bank for registering the Bank Account details.

Demat Account Number	16 digit DP/CL []
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Also provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.

Authorization: I / We authorise you (RTA) to update the above PAN and KYC details in my / our above folio(s) (use Separate Annexure if extra space is required) in which I / we are the holder(s). [strike off what is not applicable]

Declaration: All the above facts and documents enclosed and correct.

	First Holder	Joint Holder - 1	Joint Holder - 2	Joint Holder - 3
Signature				
Name				
Address				
PIN				

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf.

/We are submitting documents as per Table below (tick✓as relevant, refer to the instructions):

No.	✓	Document/Information/Details	Instruction/Remark
1	<input type="checkbox"/>	PAN of (all) the (joint) holder(s)	PAN copies of all the holder(s) duly self-attested with date to be enclosed. PAN shall be valid only if it is linked to Aadhar by March 31, 2022 or any date as may be specified by the CBDT. For Exemptions / Clarifications on PAN, please refer to Objection Memo as specified in SEBI circular.
2	<input type="checkbox"/>	Demat Account Number	Provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.
3		Proof of Address of the first Holder	<p>Provide self attested copy of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address;</p> <ul style="list-style-type: none"> <input type="checkbox"/> Client Master List (CML) of your Demat Account, provided by the Depository Participant. <input type="checkbox"/> Valid Passport/ Registered Lease or Sale Agreement of Residence/ Driving License/Flat Maintenance Bill* <input type="checkbox"/> Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old. <input type="checkbox"/> Identity card (with Photo) / document with address, issued by Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions. <input type="checkbox"/> For FII / sub account, Power of Attorney given by FII / sub-account to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken. <input type="checkbox"/> The proof of address in the name of the spouse* <p>* Kindly provide additional self-attested copy of Identity Proof of the holder/ claimant.</p>
4	<input type="checkbox"/>	Bank details	Provide the latest copy of the bank statement with details of bank name, branch, account number and IFSC or Original cancelled cheque leaf bearing the name of first holder. Alternatively, Bank details available in the CML as enclosed will be updated in the folio.
5	<input type="checkbox"/>	E-mail address	As mentioned on Form ISR-,1 alternatively the E-mail address available in the CML as enclosed will be updated in the folio.
6	<input type="checkbox"/>	Mobile	As mentioned on Form ISR-1,alternatively the mobile number available in the CML as enclosed will be updated in the folio.
7	<input type="checkbox"/>	Specimen Signature	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and Original cancelled cheque leaf bearing the name of the first holder.
8		Nomination	<p>Submit Form(s) as per any ONE of the following options.</p> <ul style="list-style-type: none"> <input type="checkbox"/> SH-13 For First Time Nomination <input type="checkbox"/> SH-14 For Change in Existing Nomination <input type="checkbox"/> SH-14 and ISR-3 For Cancellation of existing Nomination and to "Opt-Out" <input type="checkbox"/> ISR-3 to "OPT-Out" of Nomination or if No-Nomination is required

Note: All the above forms are also available on the website of the RTA COMPANY.



Form ISR –2

(SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655
dated November 03, 2021)

Confirmation of Signature of Securities Holder by the Banker

1. Bank Name and Branch					
2. Bank contact details Postal Address Mobile/Telephone number E-mail address					
3. Bank Account number	<i>attach original cancelled cheque leaf</i>				
4. Account opening date					
5. Account holder's PAN 1) 2) 3) 4)	Account holder(s) Name 1) 2) 3) 4)				
6. Latest photograph of the account holder(s)					
<table border="1"><tr><td>1st Holder</td><td>2nd Holder</td><td>3rd Holder</td><td>4th Holder</td></tr></table>	1 st Holder	2 nd Holder	3 rd Holder	4 th Holder	
1 st Holder	2 nd Holder	3 rd Holder	4 th Holder		
7. Account holder(s) details as per Bank Records					
a) Address					
b) Mobile/Telephone number					
c) Email address					
d) Signature(s) of the Holder(s)					
i) _____ ii) _____ iii) _____ iv) _____	<table border="1"><tr><td>Bank Manager's Signature and Bank Seal</td></tr></table>	Bank Manager's Signature and Bank Seal			
Bank Manager's Signature and Bank Seal					
(To be Mandatorily filled by the Bank Official) -					
Place:	Name of the Bank Manager				
Date:	Employee Code				
Mobile/Tel No.:	E-mail address				



Form ISR -3

Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

Name of the Company : **MURUDESHWAR CERAMICS LTD.**

Registered Address of the Company : MURUDESHWAR BHAVAN,
604/B, GOKUL ROAD, HUBLI - 580 030

I / we the holder(s) of the securities particulars of which are given hereunder, **do not wish to nominate** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES

(in respect of which nomination is being opted out)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s) : _____

Sole / First Holder Name : _____

* Signature(s)

Second Holder Name : _____

Third Holder Name : _____

* Signature of witness, along with name and address are required, if the account holder affixes thumb impression, instead of signature