



# WILLIAMSON MAGOR & CO. LIMITED

Corporate Identity Number (CIN) : L01132WB1949PLC017715  
REGISTERED OFFICE : FOUR MANGOE LANE, SURENDRA MOHAN GHOSH SARANI, KOLKATA - 700 001  
TELEPHONE : 033-2210-1221, 2243-5391, 2248-9434, 2248-9435, FAX : 91-33-2248-3683 / 8114 / 6265  
E-mail : administrator@wmg.co.in, Website : www.wmtea.com

2<sup>nd</sup> June 2023

The Secretary,  
BSE Ltd.,  
P.J. Towers, Dalal Street,  
**MUMBAI-400 001.**  
Scrip Code: 519224

The Secretary,  
National Stock Exchange  
of India Ltd.,  
Exchange Plaza,  
5<sup>th</sup> Floor,  
Plot No.C/1,G Block,  
Bandra-Kurla Complex,  
Bandra (E),  
**MUMBAI-400 051.**  
Scrip Code: WILLAMAGOR

The Secretary,  
The Calcutta Stock  
Exchange Ltd.,  
7, Lyons Range,  
**KOLKATA-700 001.**  
Scrip Code: 33013

Dear Sir / Madam,

**Sub: Notice to Shareholders holding Shares in Physical Mode**

**Ref.: Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Pursuant to Regulation 30 SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SEBI Circular bearing reference No. SEBI/HO/MIRSD/MIRSDPoD1/P/CIR/2023/37 dated March 16, 2023 we wish to inform you that the Company has dispatched the enclosed letter to its physical shareholders, urging them to submit/update their KYC details.

The requisite forms are available on the website of the Company and Registrar and Share Transfer Agent (RTA) i.e., Maheswari Datamatics Pvt. Limited.

This is for your kind information and records.

Thanking you,

Yours faithfully,

**For Williamson Magor & Co. Limited**

SK JAVED

AKHTAR

Sk Javed Akhtar

Company Secretary

Digitally signed by SK JAVED  
AKHTAR  
Date: 2023.06.02 17:02:13  
+05'30'

Encl: As above



**WILLIAMSON MAGOR & CO. LIMITED**

Registered Office: Four Mangoe Lane, Surendra Mohan Ghosh Sarani, Kolkata-700 001  
CIN: L01132WB1949PLC017715, Email: administrator@mcleodrussel.com  
Web: www.wmtea.com Telephone: 033-2210-1221, 2248-9434/35

Dear Member,

Date: 2<sup>nd</sup> May, 2023

Sub: Mandatory Furnishing of PAN, KYC details and Nomination by holders of physical securities

Reg: Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination.

In terms of SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16<sup>th</sup> March, 2023 issued by SEBI in this regard, it has been made mandatory for each holder of physical securities to furnish his/her PAN, address, email id, mobile number, bank account details, specimen signature and nomination to RTA or the Company. The Folios wherein any one of the aforesaid document/information is not available on 1<sup>st</sup> October, 2023 shall be frozen and such shareholder will not be eligible (i) to lodge grievance or avail service request from the RTA; and (ii) for receipt of dividend (only electronic payment to be made from 1<sup>st</sup> April, 2024).

Additionally, such shareholders are requested to ensure that their PAN is linked to Aadhaar by 30<sup>th</sup> June, 2023 or any other date as may be notified by the Central Board of Direct Taxes to also avoid freezing of their folio(s).

In view of the above, shareholders holding shares in physical form are requested to furnish/update PAN, KYC details and Nomination immediately to the Company/RTA in the filled-in forms (as detailed below) to ensure that their folios are not frozen. All the required forms are available on Company's website as well as RTA website www.mdpl.in.

S. No.	Particulars	Form No.
1.	Request for registering PAN, KYC details or changes / updation thereof	ISR - 1
2.	Confirmation of Signature of securities holder by the Banker	ISR - 2
3.	Registration of Nomination	SH - 13
4.	Variation of Nomination, if any	SH - 14
5.	Declaration Form for Opting-out of Nomination, if any	ISR - 3
6.	Cancellation of Nomination, if any	SH-14 ISR - 3

Please note that an early action from your end is suggested as SEBI has asked RTAs not to entertain any service request and the account will be frozen on 01/10/2023 as per above circular where the above details are not available.

In case you require any clarification please feel free to contact:

Mr. RAVI BAHL,  
Maheshwari Datamatics Pvt. Ltd.,  
Registrar & Share Transfer Agent  
23, R.N. Mukherjee Road, 5th Floor, Kolkata - 700001  
Email: mdpldc@yahoo.com

Assuring you of our best services at all times.

For Williamson Magor & Co. Ltd.

Sd/-  
Sk Javed Akhtar  
Company Secretary