



CSL/2018-19/756

February 15, 2019

BSE Limited Corporate Relationship Department 1 st Floor, New Trading Ring Rotunda Building, P J Towers Dalal Street, Fort Mumbai - 400 001 Scrip Code :532443 Scrip ID: CERASAN Fax:022-22722039/2061/2041/2037/3121	National Stock Exchange of India Limited Exchange Plaza Bandra Kurla Complex Bandra (East) Mumbai - 400 051 Scrip Code: CERA Fax: 022-26598237/38 or 022-26598347/48
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Dear Sir,

Sub: Intimation about loss of share certificates by the Shareholders

Pursuant to Regulation 39 (3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, we have received intimation from following shareholders about loss of original share certificates and requesting for issue of duplicate share certificates.

Sr. No.	Folio No. and Name of shareholder/s	Share Certificate No.	No. of Shares	Distinctive Nos.	
				From	To
1.	00004268 BATAVIA ARVIND	6907	100	3716170	3716269
2.	00000527 INDRAVADAN R MANIAR NIRAV I MANIAR	927	100	3210754	3210853
		928	50	3210854	3210903
3.	00000835 ANAND PODDAR	1396	100	3248798	3248897
		14017	100	7061504	7061603
4.	00003399 ANANT MS KAKODKAR	5564	100	3599277	3599376

We are in process of issuing duplicate share certificates to them after compliance of required formalities.

We hope you will find the same in order.

Yours faithfully,
For Cera Sanitaryware Limited,


Hemal Sadiwala
Asst. Company Secretary
Encl.

Cera Sanitaryware Limited

Sales & Marketing Office: Madhusudan House, Opp. Navrangpura Telephone Exchange, Navrangpura, Ahmedabad 380 006
Tel: +91 79 26449781, 26449789 Fax: +91 79 26569259 Email: marketing@cera-india.com www.cera-india.com

Registered Office & Works: 9, GIDC Industrial Estate, Kadi 382715, District Mehsana, North Gujarat

CIN: L26910GJ1998PLC034400

SPEED POST

DATE: 08/02/2019

TO,

THE COMPANY SECRETARY,

CERA SANITARYWARE LTD,

9, GIDC INDUSTRIAL ESTATE,

KHADI 382715,

DIST. MAHESANA, NORTH GUJARAT

CERA SANITARYWARE LTD.

13 FEB 2019

AHMEDABAD
RECEIVED ON

SUB: REGD. FOLIO NO.: - 00004268 ISSUE OF DUPLICATE SHARE CERTIFICATE

DEAR SIR,

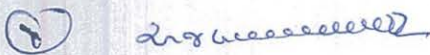
WITH THE REFERENCE TO YOUR LETTER DATED : 21 SEP, 2018 CSL/2018-19/337 FOR ISSUE OF DUPLICATE SHARE CERTIFICATE . FOLLOWING DOCUMENTS ARE ENCLOSED HERE WITH

1. INDEMNITY BOND FOR ISSUE OF DUPLICATE SHARE CERTIFICATE WITH NOTERISED
2. AFFIDAVIT FOR ISSUE OF DUPLICATE SHARE CERTIFICATE WITH NOTERISED
3. INDEMNITY BOND FOR DUPLICATE DIVIDEND WARRANT RS. 1200 , RS. 900
4. SURTY FORM WITH NOTERISED, ITR ACKNOWLEDGEMENT
5. SURTY FORM WITH NOTERISED , SALARY CERTIFICATE
6. POLICE STATION CERTIFICATE (FIR) , PRATIDNYA PATRAK , APPLICATION TO POLICE STATION
7. NEWS PAPER ADVERTISEMENT
8. SECURITIES TRANSFER FORM – SH4 WITH CLIENT MASTER REPORT

I REQUEST YOU TO PLEASE ISSUE ME DUPLICATE SHARE CERTIFICATE
ENCLOSED AS ABOVE

THANKING YOU,

YOURS FAITHFULLY,



ARVIND BATAVIA

VRAJRAJ BLDG,

POLICE COM. OFFICE ROAD,

CANADA CORNER, NASHIK - 422005

Nirav Maniar

Plot No 375 Sector No 23, Gandhinagar -382024
M: 9879362201 Email: nirav_maniar1@rediffmail.com

TO,
MCS Share Transfer Agent Limited
102, Shatdal Complex, Opp Bata Show Room
Ashram Road Ahmedabad-389009

Ref: Letter ref. no. MCS STA/CRE/22005
Unit : Cera Sanitaryware Ltd.
Folio No. 527
DRN: 10000000293983



Sub.: Deletion of Name of First Holder due to death and issue of new certificate

Dear MCS,

I, Joint holder, have Bonus share certificate of M/s. Cera Sanitaryware Ltd. of 150 bonus shares. Details of it are as under:

Certificate No.: 13877; No. of Shares: 150

I have lost Original Share Certificate. You are requested to mark Stop Transfer against original shares. Further, request to please issue me process of issue of Duplicate Share certificates.

Further, please note that first holder i.e. my Father died on 25.05.2001. His notari ed Death Certificate is attached herewith.

Hence please guide me what documents needs to be submitted so that Duplicate Certificate is directly issued in my single name i.e. being Joint Holder.

You are requested to send me all communications vide email on nirav_maniar1@rediffmail.com

Further my contact number is 9879362201.

You are requested to complete all procedures in compliance with provisions of SEBI (LODR) Regulations, 2015 and strictly ensure timelines provided thereunder.

Thanking you

Yours faithfully,

Nirav Maniar

Date: 5th February, 2019

Encl.

Copy of Original Share Certificate No. 13877 (Bonus Certificate)

Notarised Copy of Death Certificate of my Father and first holder Mr. Indravadan Maniar

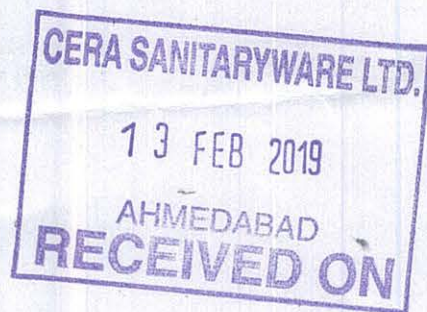


First Flight Couriers

Date: 25/01/2019

From :
ANAND PODDAR
C/O PODDAR TYRES,
M.G.ROAD, MACHKHOWA,
GUWAHATI-781009

To,
M C S Ltd.
No. 101, SubhShatdal Complex
1st Floor , Opp. Bata Show Room,
Ahmedabad - 380009
Gujarat
Tel: 079-26581296 , 26582878



Subject : Issue Duplicate share certificate of CERA SANITARYWARE LIMITED

Respected SIR,

This is for your kind information that, I am share holder of your company and accordingly dividend received under following Folio No.

Sl. No.	Share Hold Name	Folio No.	No. of Share
001	ANAND PODDAR	00000835	200 Nos.

Please note I had lost Share certificate of CERA SANITARYWARE LIMITED Under Folio No. : 00000835 (200 No. share)

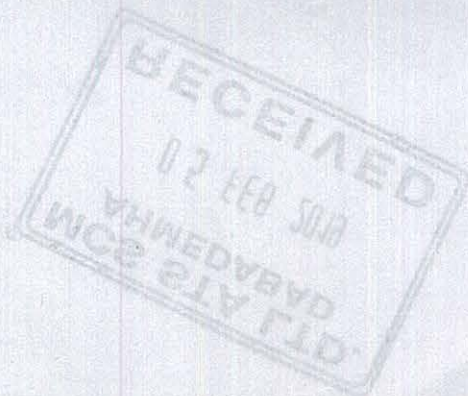
I am enclosing herewith photocopy of following documents for ready reference.

1. Dividend Warrant under Folio No. 00000835 vide warrant No. 4817 dtd. 15.09.2012
2. Pan Card

You are requested to send me require paper for formalities for issue of duplicate share certificate in name of ANAND PODDAR

Thanks
For ANAND PODDAR

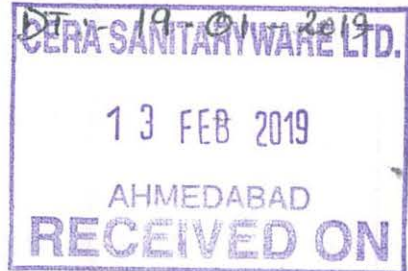

Signature.



FROM:-

ANANT M-S. KAKODKAR.
HNO 82, BANSAL
CUREHOREM - GOA 403706

TO
ASST. COMPANY SECRETARY
CERA SANITARYWARE LTD.
MADHUSUDAN HOUSE
OPP. NAVRANGPURA TEL. EXCH.
AHMEDABAD 380006



Dear Sir/Madame
SUBJECT:- ISSUE OF DUPLICATE SHARE CERTIFICATE FOLIO NO
00003399 Cert No 5564 for 100 SHARES

With reference to above subject and reference and some discrepancies pointed out I have already posted to you as follows

- 1) Affidavit for issue of duplicate share certificate.
- 2) Indemnity bond for the issue of duplicate share certificate.
- 3) 2 Surety forms (Surety form No 1 & Surety form No 2)
- 4) Pancard and address proof of Sureties and witnesses.
- 5) Copy of Police Complaint
- 6) News paper publication in original
- 7) Pancard and adhar Card Copy of Share holder
- 8) Signature verification letter from HDFC Bank
- 9) Mismatch in name Affidavit

Now I am enclosing herewith my pass book xerox with HDFC Bank, Curehorem - Goa

- 10) Xerox Copy of Pass book from Page No No 50100039030357

All the documents as you have been asked for are furnished. Hope required procedure from your side may be completed early and please issue me the duplicate share certificate. With regards

Thanking you

YOURS faithfully

ENCLOSED :-

XEROX COPY of PASS BK,
HDFC BANK

Anant Kakodkar