



October 17, 2023

To,
The Corporate Relations Department,
The National Stock Exchange of India Limited,
Exchange Plaza, 5th Floor,
Plot No. C/1, G-Block, Bandra-Kurla Complex,
Bandra (E), Mumbai – 400051.

To,
The Corporate Relations Department,
Department of Corporate Services,
BSE Limited,
25th Floor, Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400001.

Re: Script Symbol “EMBASSY”, Scrip Code 542602 and Scrip Code 960421, 973434, 973545, 973546, 973910, 974885, 975051 and 975056 (NCDs).

Dear Sir/ Madam,

Subject: Submission of the Compliance Report on Corporate Governance for the quarter ended September 30, 2023.

Pursuant to Regulation 26E of Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, read along with SEBI circular no. SEBI/HO/DDHS-PoD-2/P/CIR/2023/101, dated June 26, 2023 and Chapter 16 of SEBI Master Circular no. SEBI/HO/DDHS-PoD-2/P/CIR/2023/116, dated July 06, 2023, we have enclosed the Compliance Report on Corporate Governance (**Annexure I**) of Embassy Office Parks REIT for the quarter ended September 30, 2023.

Thanking you,

For and on behalf of **Embassy Office Parks REIT** acting through its Manager, **Embassy Office Parks Management Services Private Limited**

Vinitha Menon
Company Secretary and Compliance Officer
A25036

Encl: as above

Format of report on Governance to be submitted by the Manager on quarterly basis

1. **Name of REIT:** Embassy Office Parks Real Estate Investment Trust
2. **Name of the Manager:** Embassy Office Parks Management Services Private Limited
3. **Quarter ending:** September 30, 2023

Title	Name of the Director	PAN ^{\$} & DIN	Category (Chairperson/ Executive/Non- Executive/ Independent/ Nominee) ^{&}	Initial Date of Appointment	Date of Reappointment	Date of Cessation	Tenure*	Number of directorships in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager**	Number of Independent directorships in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager	Number of memberships in Audit / Stakeholder Committee(s) in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager (Refer Regulation 26A of REIT Regulations)	Number of posts of Chairperson in Audit / Stakeholder Committee(s) in all Managers / Investment Managers of REIT / InvIT and listed entities, including this Manager (Refer Regulation 26A of REIT Regulations)
Mr.	Jitendra Mohandas Virwani	PAN: AAVPV0738P DIN: 00027674	Chairperson- Non-Executive - Non-Independent Director	30/03/2017	-	-	-	2	0	3	0
Mr.	Tuhin Arvind Parikh	PAN: AAEP3946Q DIN: 00544890	Non-Executive - Non- Independent Director	16/06/2015	-	-	-	2	0	0	0
Mr.	Robert Christopher Heady	PAN: N.A. DIN: 06401388	Non-Executive - Non- Independent Director	06/08/2018	-	-	-	1	0	2	0
Mr.	Aditya Virwani	PAN: AEDPV9640L DIN: 06480521	Non-Executive - Non- Independent Director	06/08/2018	-	-	-	2	0	1	0
Dr.	Anoop Kumar Mittal	PAN: AITPM3952E DIN: 05177010	Non-Executive - Independent Director	06/08/2023	-	-	1 month	3	3	5	0
Mr.	Vivek Mehra	PAN: AAIPM8597Q DIN: 00101328	Non- Executive - Independent Director	09/06/2017	01/10/2021	-	75 months	8	8	9	4
Dr.	Punita Kumar-Sinha	PAN: DAXPS7631M DIN: 05229262	Non-Executive - Independent Director	06/08/2018	06/08/2023	-	61 months	3	3	10	3

Dr.	Ranjan Ramdas Pai	PAN: AGBPP2795G DIN: 00863123	Non-Executive - Independent Director	09/06/2017	01/10/2021	-	75 months	1	1	1	0
Mr.	Asheesh Mohta	PAN: AEZPM9416K DIN: 00358583	Alternate Director to Mr. Robert Christopher Heady	28/06/2019	-	-	-	2	0	3	0
Mr.	Anuj Puri	PAN: ADTPP6248B DIN: 00048386	Non-Executive - Independent Director	06/08/2018	-	05/08/2023	59 months	-	-	-	-

Whether Regular chairperson appointed – **Yes, Mr. Jitendra Virwani has been appointed as the Chairperson for the Board of Directors of the Manager for the Financial Year 2023-24**

Whether Chairperson is related to managing director or CEO - **No**

**Computed as per Regulation 17A of the SEBI LODR Regulations

§PAN of any director would not be displayed on the website of Stock Exchange.

&Category of directors means non-independent/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen.

*to be filled only for Independent Director. Tenure would mean total period from which independent director is serving on Board of directors of the Manager in continuity without any cooling off period

II. Composition of Committees

Name of Committee	Whether Regular Chairperson appointed	Name of Committee members	Category (Chairperson / Executive / Non-Executive / Independent / Nominee) &	Date of Appointment	Date of Cessation
1. Audit Committee	Yes	Mr. Vivek Mehra	Chairperson - Non-Executive-Independent Director	15-03-2018	-
		Dr. Anoop Kumar Mittal	Non-Executive - Independent Director	06-08-2023	-
		Dr. Ranjan Ramdas Pai	Non-Executive - Independent Director	15-03-2018	-
		Mr. Anuj Puri	Non-Executive - Independent Director	06-08-2018	05-08-2023
		Dr. Punita Kumar Sinha	Non-Executive - Independent Director	06-08-2018	-
		Mr. Robert Christopher Heady	Non-Executive - Non-Independent Director	06-08-2018	-
		Mr. Jitendra Mohandas Virwani	Non-Executive - Non-Independent Director	15-03-2018	-

2. Nomination and Remuneration Committee	Yes	Dr. Ranjan Ramdas Pai	Chairperson - Non-Executive - Independent Director	15-03-2018	-
		Dr. Anoop Kumar Mittal	Non-Executive - Independent Director	06-08-2023	-
		Mr. Anuj Puri	Non - Executive - Independent Director	27-04-2023	05-08-2023
		Mr. Vivek Mehra	Non - Executive - Independent Director	15-03-2018	-
3. Risk Management Committee	Yes	Mr. Vivek Mehra	Chairperson - Non-Executive - Independent Director	12-08-2019	-
		Dr. Anoop Kumar Mittal	Non-Executive - Independent Director	06-08-2023	-
		Dr. Ranjan Ramdas Pai	Non-Executive - Independent Director	12-08-2019	-
		Mr. Anuj Puri	Non-Executive - Independent Director	12-08-2019	05-08-2023
		Dr. Punita Kumar Sinha	Non-Executive - Independent Director	12-08-2019	-
		Mr. Robert Christopher Heady	Non-Executive - Non-Independent Director	12-08-2019	-
		Mr. Jitendra Mohandas Virwani	Non-Executive - Non-Independent Director	12-08-2019	-
4. Stakeholders' Relationship Committee	Yes	Dr. Punita Kumar Sinha	Chairperson - Non - Executive - Independent Director	06-08-2018	-
		Mr. Vivek Mehra	Non-Executive - Independent Director	15-03-2018	-
		Mr. Robert Christopher Heady	Non-Executive - Non-Independent Director	06-08-2018	-
		Mr. Aditya Virwani	Non-Executive - Non-Independent Director	06-08-2018	-
<p>&Category of directors means executive/non-executive/independent/nominee. If a director fits into more than one category write all categories separating them with hyphen.</p>					

III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter (April – June 2023)	Date(s) of Meeting (if any) in the relevant quarter (July – September 2023)	Whether requirement of Quorum met *	Number of Directors present *	Number of independent directors' present *	Maximum gap between any two consecutive meetings (in number of days)
April 27, 2023	July 26, 2023 September 29, 2023	Yes	July 26, 2023 – 8 September 29, 2023 – 8	July 26, 2023 – 4 September 29, 2023 – 4	Number of days between April 27, 2023, and July 26, 2023 – 90 days Number of days between July 26, 2023, and September 29, 2023 – 65 days

*to be filled in only for the current quarter meetings.

