

Corporate Office : A-1106, Empire Business Hub, Nr. AUDA Water Tank, Science City Road, Sola, Ahmedabad-380060. Gujarat, India CIN No. : U24230GJ2012PLC071299

**Date:** 7<sup>th</sup> September, 2022

To, BSE Limited Phiroze Jeejeebhoy Tower, Dalal Street, Mumbai–400 001

Dear Sir / Madam,

# Sub: Intimation of Appointment of Company Secretary of the Company Ref: Security Id: EARUM / Code: 542724

Pursuant to second proviso to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that the Board of Directors of the Company, in their meeting held on 7<sup>th</sup> September, 2022 has appointed Ms. Madhuri Mistry as the Company Secretary and Compliance Officer of the Company w.e.f. 7<sup>th</sup> September, 2022

The brief profile of Ms. Madhuri Mistry is as below:

Name	Madhuri Mistry	
Year of Passing CS Professional	2014	
Membership Number	A37347	
Internship	Dhawal Chavda & Associates (Company Secretaries) Training duration: 16 Months	
Employment Experience	<ol> <li>Dhawal Chavda &amp; Associates (Company Secretaries) (December 2014 to 28<sup>th</sup> June, 2018)</li> <li>Sungold Media And Entertainment Limited (29<sup>th</sup> June, 2018 to 4<sup>th</sup> May, 2021)</li> <li>Shaival Reality Limited (1<sup>st</sup> September, 2021 to 30<sup>th</sup> August, 2022)</li> </ol>	

Kindly consider the same and oblige us.

# For, Earum Pharmaceuticals Limited

Bhumishth Patel Director DIN: 02516641

MADHURI MISTRY Plot No: 1487/2, Sector-3/D, Gandhinagar - 382006, Contact No.: 9879372157

## E-mail id: <u>madhurimistry18@yahoo.in</u> csmadhurimistry@gmail.com

## Career Objective:

To be associated with a competitive and learning organization, which provides a platform for enhancing and utilizing my skills as a growing professional.

Qualification	Specialization	Board/Insti	Year	Marks/
		tute		Grade
10 <sup>th</sup> Standard		G.S.E.B	1998	57%
12 <sup>th</sup> Standard	Commerce	G.H.S.E.B	1999	64%
B.Com	Accounting and	Gujarat	2002	58%
	auditing	University		
Diploma in taxation	Taxation	Gujarat	2003	59%
Practice		University		
M.Com	Accounting	Gujarat	2005	47%
		University		
CS Final	Company Law	ICSI	2014	-

## Educational Qualification:

#### IT Skills:

• Working knowledge of MS – Office, Internet application.

#### Strengths:

Effective Communication Skills, Learning Attitude, convincing power

# Hobbies/ Interests:

Iistening Music & Reading

## Experience:

•	Company/Firm	:	Dhawal Chavda & Associates (Company Secretaries)
	Post	:	Company Secretary Trainee
	Training Duration	:	16 Months completed
•	Company/Firm Post Job Duration	:	Dhawal Chavda & Associates (Company Secretaries) Company Secretary December, 2014 to 28 <sup>th</sup> June, 2018
•	Company/Firm	:	SUNGOLD MEDIA AND ENTERTAINMENT LIMITED
	Post	:	Company Secretary and Compliance Officer
	Job Duration	:	29 <sup>th</sup> June, 2018 to 04 <sup>th</sup> May, 2021
•	Company/Firm Post Job Duration	:	SHAIVAL REALITY LIMITED Company Secretary and Compliance Officer 01st September, 2021 to Till 30th August, 2022

## Job Profile:

- Compliance of various provisions of Companies Act, 2013 and other laws.
- Maintaining all the Statutory Registers of the Company prescribed by Companies Act, 2013.
- Preparing of all Notices, Minutes of Board Meeting and General Meeting and uploading of various forms at MCA portal.
- Prepare Director's Report, Statutory Registers and Annual returns as per the requirement of Companies Act, 2013
- Issuance of Share Certificates, transfer of shares after completing all the formalities.
- Compliance of various Act, Rules and Provisions of SEBI.
- Compliance related to SME Listed Company.
- Liasioning with Government Department.

## Personal Details:

Name	:	Madhuri Niconkumar Mistry
Father name	:	Arvind Mistry
Mother name	:	Devila Mistry
Gender	:	Female
Date of Birth	:	03/05/1982
Marital Status	:	Married
Languages Known	:	Hindi, English and Gujarati
Permanent Address	:	Plot No.1487/2, Sector-3/D, Gandhinagar-38206.
CS Membership No	:	A37347

All the information given above is true as per my best knowledge.

Thanking you.

Yours faithfully

SD/-

MADHURI MISTRY