



REDTAPE LIMITED

Registered Office

Plot No. 08, Sector 90, Noida, Gautam
Buddha Nagar, Uttar Pradesh - 201305 India
Tel : +91 120 6994444 | +91 120 6994400
CIN : U74101UP2021PLC156659
Web : www.redtape.com
E-mail : info@redtapeindia.com

September 1, 2023

BSE Limited 1 st Floor, New Trading Ring Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400 001 Scrip Code: 543957	National Stock Exchange of India Limited Exchange Plaza, 5 th Floor Plot no. C-1, G Block, Bandra Kurla Complex, Bandra (East), Mumbai 400 051 NSE Symbol: REDTAPE
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Sub: Disclosure under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding the change in Company Secretary of the Company.

Dear Sir/Madam,

The Board of Directors in its meeting held on September 1, 2023, based on the recommendations of Nomination and Remuneration Committee, has considered and approved/taken note of the following:

1. In view of the re-alignment of positions in the Company Secretarial and Compliance Team of the Company, Mr. Nand Kishore Sharma ceased to be as the Company Secretary & Compliance officer of the Company effective September 1, 2023. Mr. Nand Kishore Sharma shall continue to be in the whole time employment of the Company and a core team member of the Company Secretarial and Compliance team of REDTAPE Limited.
2. The Board of Directors discussed and appointed Ms. Sakshi Mehta (Membership No. A50554) as the Company Secretary and Compliance officer of the Company w.e.f. September 1, 2023, under section 203 of the Companies Act, 2013 and under regulation 6 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and regulation 9(3) of SEBI (Prohibition of Insider Trading) Regulations 2015.
3. Re-designation of Mr. Rashid Ahmed Mirza (DIN: 00049009) from Non- Executive Chairman of the Company to the Whole time Director designated as Executive Chairman of the Company subject to shareholders' approval and approval of Central Government.

The Board Meeting of the Company commenced at 1215 hours (IST) and concluded at 1330 hours (IST).

The details as required under Regulation 30 of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023 are enclosed herewith as **Annexure I**.

Copy of the resignation letter of Mr. Nand Kishore Sharma dated September 1, 2023 is enclosed herewith as **Annexure-II**.

Works

- C-4, 5, 36, 37, Sector - 59, Noida, Gautam Buddha Nagar, Uttar Pradesh - 201301 Tel : +91 120 4263193
- Bulk Land, UPSIDC Industrial Area, Site-II, NH-27, Distt. Unnao, Uttar Pradesh - 209801 Tel : +91 73111 70114
- Plot No. 18-19, Nand Nagar Industrial Estate Phase-1, Mahuakheraganj, Kashipur, Udham Singh Nagar, Uttarakhand - 244713
Tel : +91 70552 21530

The above disclosure is submitted pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. for your information and records.

Thanking you

Yours Faithfully

For REDTAPE Limited

Arvind Verma
Whole-time Director
DIN: 09429834

Encl: As above

Annexure I

Information as required under SEBI Circular No. SEBI/HO/CFD/CFD-PoD-1/P/CIR/2023/123 dated July 13, 2023

Sr. No	Particulars	Details of change		
		Mr. Nand Kishore Sharma	Ms. Sakshi Mehta	Mr. Rashid Ahmed Mirza
1.	Reason for change viz. appointment, resignation, removal, death or otherwise	In view of the re-alignment of positions in the Company Secretarial and Compliance Team of the Company, Mr. Nand Kishore Sharma ceased to be as the Company Secretary & Compliance officer of the Company effective September 1, 2023. Mr. Nand Kishore Sharma shall continue to be in the whole-time employment of the Company and a core team member of the Company Secretarial and Compliance Team of REDTAPE Limited.	Appointment	Re-designation of Mr. Rashid Ahmed Mirza (DIN: 00049009) from Non-Executive Chairman of the Company to the Whole time Director designated as Executive Chairman of the Company subject to shareholders' approval and approval of Central Government.
2.	Date of appointment/cessation (as applicable) and term of appointment	Effective September 1, 2023	Appointment effective September 1, 2023	Subject to the approval of shareholders and Central Government
3.	Brief Profile	Not Applicable	Ms. Sakshi Mehta is a qualified Company Secretary and member of the	Mr. Rashid Ahmed Mirza has been a Founder and the Driving Force behind RedTape's sustained growth and success since its inception. He

			<p>Institute of Company Secretaries of India and Postgraduate in Commerce from Delhi University. She has post qualification experience of over 6 years in the field of secretarial and compliance management of Listed and Unlisted companies.</p>	<p>holds a Diploma in Leather Technology from London. Having extensive experience of more than four decades, his expertise extends across Industrial & Leather Technology and Business Management. He is responsible for the overall management of the Company.</p>
4.	Disclosure of relationships between directors	Not Applicable	<p>Ms. Sakshi Mehta is not related to any of the Directors or Key Managerial Personnel or Promoters and Promoter group of the Company.</p>	<p>Mr. Rashid Ahmed Mirza is father of Mr. Shuja Mirza Managing Director of the Company</p>