



August 22, 2022

**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai - 400001

**Ref: H.P. Cotton Textile Mills Limited (Scrip Code: 502873)**

**Sub: Information regarding issuance of 'Letter of Confirmation' in lieu of share certificate(s) lost**

Dear Sir,

Pursuant to Regulation 39(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in terms of SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022, we enclose the details of 'Letter(s) of Confirmation' issued by our RTA - Alankit Assignments Limited on behalf of the Company to the shareholder, in lieu of share certificate(s) reported as lost by them.

You are requested to kindly take the same on record.

Thanking You,

Yours Faithfully,

**For H.P. Cotton Textile Mills Limited**

**Shubham Jain**  
Company Secretary and Compliance Officer



Encl: As above



**H.P. Cotton Textile Mills Limited**

(A Government of India recognised Star Export House)

**Corporate Office:**

F-0, The Mira Corporate Suites,  
1 & 2, Old Ishwar Nagar, Mathura Road,  
New Delhi - 110065, India

[www.hpthreads.com](http://www.hpthreads.com)

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**Regd. Office & Works:**

15 K.M. Stone, Delhi Road,  
V.P.O. Mayar, Hisar - 125 044,  
Haryana, India

**CIN NO.** L18101HR1981PLC012274



ISO 9001 : 2008



Date - 22/08/2022

Ref. : AAL/RTA/AS/H P COTTON/2022

**The Company Secretary**

H P Cotton Textile Mills Limited  
The Mira Corporate Suites, 1 & 2,  
Old Ishwar Nagar, Mathura Road  
New Delhi - 110065

Dear Sir(s)/Madam(s),

Sub: Issuance of "Letter(s) of Confirmation" in lieu of Duplicate Share Certificates

Pursuant to SEBI Circular No. SEBI / HO / MIRSD / MIRSD\_RTAMB / P / CIR / 2022 / 8 dated 25th January, 2022, please find below statement providing details of "Letter(s) of Confirmation" issued by us to the shareholders on Aug 22, 2022 in lieu of Duplicate Share Certificates.

Details of share Certificate(s)								
Folio No	Name of share holder(s)	Old Cert.No	New Cert No	Dist.From	Dist.To	No of Share	FV(Rs.)	Con Letter No
S983	SANJEEV TAYAL	6044	49446	1989651	1989700	50	10	300022656
		6045	49447	1989701	1989750	50	10	

Yours Faithfully,  
FOR Alankit Assignments Limited

(Authorised Signatory)

**SEBI Registration. Nos.**

INB230881235, INF230881235, INE230881235, INB010881234, INF010881234, INE010881234, INE260881235, INB050881235, INP000001363, IN-DP-NSDL-14-96, IN-DP-CDSL-43-

CIN : U74210DL1991PLC042569

Registered Office : 205-208, Anarkali Complex, Jhandewalan Extension, New Delhi - 110055, India

Corporate Office : Alankit House, 4E/2 Jhandewalan Extension, New Delhi - 110055, India

Phone : +91-11-4254 1234 / 2354 1234 | Fax : +91-11-2355 2001 | Website : [www.alankit.com](http://www.alankit.com) | e-mail : [info@alankit.com](mailto:info@alankit.com)

Regional Office : R. R. House, Ideal Industrial Estate, Opp. New Empire Mills, Senapati Bapat Marg, Lower Parel (West), Mumbai - 400 013, India

Phone : +91-22-4348 1200 / 400 | Fax : +91-22-4058 1206 | e-mail : [alankitmumbai@alankit.com](mailto:alankitmumbai@alankit.com)



Health & Wealth  
We Manage Both

**Alankit** ASSIGNMENTS LIMITED

AAL/RTA/HPHP/2022/OPTION LETTER NO.- 300022656

Date: 22- AUG-2022

To,  
**SANJEEV TAYAL**  
HOUSE NO. 12/VI,  
BAZAR KHAZANCHIAN,  
HISAR, HARYANA-125001

Mob. 9896341242

Dear Sir/Madam,

**LETTER OF CONFIRMATION**

**Sub: Issuance of Securities in dematerialized form in case of Investor Service Requests**

**Name of the Company: HP COTTON TEXTILES MILLS LIMITED**

We refer to the request received from you for issuance of securities in your name. We would like to inform you that the request has been approved as detailed below:

Name of first holder & PAN	<b>SANJEEV TAYAL (AALPT6730D)</b>
Joint holder 1 & PAN	
Joint holder 2 & PAN	
Number of shares	100
Folio Number	S983
Certificate numbers	49446, 49447
Distinctive numbers	1989651-1989700 1989701-1989750
Lock-In	Yes or No. If yes, lock-in from ___/___/___ till ___/___/___ (DD/MM/YYYY)

As you may be aware, SEBI vide Gazette Notification no. SEBI/LAD-NRO/GN/2022/66 dated January 24, 2022, has mandated that the shares that are issued pursuant to investor service request shall henceforth be issued in demat mode only and hence the security certificates (wherever applicable) are retained at our end.

Accordingly, within 120 days of this letter, please request your Depository Participant (DP) to demat these shares using the Dematerialization Request Form (DRF). Please fill the DRF with the details mentioned in this letter, sign it and present this letter in original to your DP along with the DRF for enabling your DP to raise a Demat Request Number (DRN). In case you do not have a demat account, kindly open one with any DP. Please note that you can open Basic Service Demat Account at minimal / nil charges.

Please note that **this letter is valid only for a period of 120 days** from the date of its issue within which you have to raise demat request with the DP as above. Any request for processing demat after the expiry of aforesaid 120 days will not be entertained and as per the operating guidelines issued by SEBI, the subject shares shall be transferred to a Suspense Escrow Demat Account of the company.

Thanking you,

Yours faithfully,

For Alankit Assignments Ltd

Authorised Signatory



**SEBI Registration. Nos.**

INB230881235, INF230881235, INE230881235, INB010881234, INF010881234, INE010881234, INE260881235, INB050881235, INP000001363, IN-DP-NSDL-14-96, IN-DP-CDSL-43-

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