



Warren Tea Limited

WTL/SEC/S-2

10th September, 2020

The General Manager,
Department of Corporate Services,
BSE Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001
- Scrip Code 508494

Dear Sir,

Sub : 43rd Annual General Meeting – Summary of Proceedings

Pursuant to Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 the enclosed letter of date giving the Summary of Proceedings of the 43rd Annual General Meeting has been uploaded on BSE Portal.

Yours faithfully,
Warren Tea Limited

Soma Chakraborty
(Soma Chakraborty)
Company Secretary

Encl : as above

CIN : L01132AS1977PLC001706 ■ website : www.warrentea.com

Corporate Office : 'Suvira House', 4B, Hungerford Street, Kolkata 700 017
Telephone : 2287 2287, Fax : 2289 4444, E-mail : corporate@warrentea.com
Registered Office : Deohall Tea Estate, P.O. Hoogrijan, Dist. Tinsukia, Assam 786 601



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BSE Limited,
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Dalal Street,
Mumbai 400 001
- Scrip Code 508494

The Secretary
The Calcutta Stock Exchange Limited ,
7 Lyons Range,
Kolkata 700 001
- Scrip Code 33002

Dear Sir,

Summary of the Proceedings of the 43rd Annual General Meeting

In accordance with the MCA Circulars, SEBI Notifications issued due to COVID – 19 pandemic, applicable provisions of Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the 43rd Annual General Meeting (AGM) of the Company was held on Wednesday , 9th September, 2020 through Video Conferencing (“VC”)/Other Audio Visual Means (“OAVM”). The meeting commenced at 11.30 a.m. and concluded at 12.10 p.m.

Mr. Vinay K Goenka , Executive Chairman chaired the meeting and requisite quorum being present called the meeting to order. He informed the members that in view of the social distancing norms to be followed, COVID-19 pandemic and the 43rd AGM is being conducted through Video Conferencing in compliance with MCA Circular No. 20/2020 dated May 05, 2020. He also informed , in accordance with the Circulars of MCA and SEBI, the Company has taken all feasible steps to enable the members to participate through Video Conference and cast their votes through remote e-voting along with the facility to e-vote during the AGM as well for those who have not casted their vote through remote e-voting on the items being considered at the AGM. In accordance with the Circulars, the Notice of this AGM and Annual Report 2019-20 were sent by e-mail to all the members whose e-mail Ids were available and also public notices were issued in English and Assamese newspapers.

The Chairman informed the members that registers and documents as statutorily required were available for inspection during the AGM.

The Chairman confirmed that due to severe illness, Mr. Sriprakash Bhoopal, the Chairman of Audit Committee, Nomination and Remuneration Committee and Stakeholders’ Relationship Committee is unable to be present at this meeting. Mr. S. Bhoopal has given authorization to Mr. L.K. Halwasiya, Mr. N. Dutta and Mr. Vinay K Goenka respectively to be present and initiate necessary action on behalf of him at this meeting.

The representatives of M/s B M Chatrath & co. LLP, Statutory Auditors and Mr. Raj Banthia, Partner of M/s MKB & Associates, Secretarial Auditors, were present at the Meeting.

With the permission of the members, the Notice convening the 43rd AGM was taken as read.

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The Chairman covered the items of Ordinary Business and Special Business as listed under serial nos. 1 to 4 below .

The Chairman informed that no questions have been received by the Company till cut-off date as mentioned in the Notice of the meeting.

The Chairman informed that the Company has engaged Central Depository Services (India) Ltd. to provide remote e-voting facility and e-voting at the AGM to cast their vote electronically, on all resolutions set forth in the Notice convening the 43rd AGM and enable members to participate in AGM electronically. The Chairman informed that remote e-voting opened on 6th September, 2020 (9a.m.) and concluded on 8th September, 2020 (5p.m.) as scheduled and members who did not exercise their vote by remote e-voting can cast their vote at the AGM. Pursuant to that, e-voting will be kept opened till 15 minutes after the close of the meeting. The Chairman further informed that Mr Raj Kumar Banthia, Practicing Company Secretary was appointed as the scrutinizer for remote e-voting and e-voting at the 43rd AGM to oversee the evoting process and will collate the votes cast through remote e-voting and those exercised during the AGM and submit the consolidated Report within 48 hours of the conclusion of the AGM.

Ordinary Business :

- 1) Adoption of Audited Standalone Financial statements and Consolidated Financial Statements for the year ended 31st March, 2020 and the Reports of the Directors and Auditors thereon.
- 2) Appointment of a Director in place of Mr. Vinay Kumar Goenka (DIN 00043124), retiring by rotation, who being eligible has offered himself for reappointment.

Special Business :

- 3) Reappointment of Mr. Subhajit Kumar Ghosh (DIN 00042335) as Managing Director of the Company without any remuneration payable to him for a period beginning 1st April, 2020 till 5th June, 2020.
- 4) Payment of remuneration to Messrs. Shome & Banerjee, Cost Accountants (FRN 000001) for audit of cost records for financial year 2020-21.

The Chairman further informed that the results of the voting will be put up at the Registered and Corporate Offices and shall also be uploaded on the website of the Company and that of CDSL as well as forwarded to the Stock Exchanges in accordance with law.

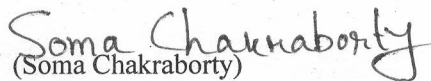
The Chairman informed that the Company has received one request from a shareholder to allow him as a speaker in the meeting. He requested CDSL to allow him to speak but no one raised any queries.

The Chairman asked Company Secretary to propose a vote of thanks.

The Chairman thanked the members and other board members for their participation in the meeting.

This is for your information and record.

Yours faithfully,
Warren Tea Limited


(Soma Chakraborty)
Company Secretary