

25th October, 2023

To

BSE Limited

Phiroze Jeejeebhoy Towers,

Dalal Street,

MUMBAI – 400 001

Scrip Code: 532755

National Stock Exchange of India Limited

Exchange Plaza, 5th floor,

Plot No. – C/1, G Block,

Bandra-Kurla Complex, Bandra (E)

MUMBAI – 400 051

NSE Symbol: TECHM

Sub: Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) for change in Key Managerial Personnel (Company Secretary and Compliance Officer) of the Company

Dear Sir/Madam,

Pursuant to Regulation 30 read with Para A(7) of Part A of Schedule III and other applicable provisions of the Listing Regulations, we hereby inform you that basis recommendation of the Nomination and Remuneration Committee, the Board of Directors of the Company has at their meeting held today viz. Wednesday, 25th October, 2023 *inter alia*, noted and approved the following changes in the Key Managerial Personnel viz. Company Secretary and Compliance Officer of the Company in order to ensure smooth transition and succession planning for the role of the Company Secretary:

1. Retirement of Mr. Anil Khatri (ICSI Membership No. FCS 9360), Company Secretary and Compliance Officer of the Company with effect from close of 31st August, 2024.
2. Appointment of Ms. Ruchie Khanna (ICSI Membership No. ACS 24922) as Company Secretary (Designate) with effect from 1st December, 2023, and as Company Secretary, Compliance Officer and Key Managerial Personnel with effect from 1st September, 2024.

Further with effect from 1st September 2024, Ms. Ruchie Khanna would act as one of the authorised officials for the purpose of determining materiality of an event or information and for the purpose of making disclosures to the stock exchange(s) under Regulation 30 of Listing Regulations. The other officials authorised for the purpose of determining materiality and making disclosures under the Listing Regulations would remain unchanged.

Details with respect to the above changes as required under Regulation 30(6) read with Para A(7) of Part A of Schedule III of the Listing Regulations read with SEBI Circular No. SEBI/HO/CFD/CFD-PoD1/P/CIR/2023/123 dated 13th July 2023 are provided in Annexures A and B to this letter.

The Board Meeting commenced at 08.00 AM (IST) and concluded at 3.30 PM (IST) today.

This intimation is also being uploaded on Company's website and can be accessed at
<https://www.techmahindra.com/>

We request you to take the same on record.

Thanking you,

For Tech Mahindra Limited

Rohit Anand
Chief Financial Officer

Encl: As above

Annexure A

Retirement of Mr. Anil Khatri, Company Secretary and Compliance Officer of the Company
with effect from close of 31st August, 2024

Sr. No.	Details of Events that need to be provided	Information of such event(s)
a)	Reason for change viz. appointment , retirement, resignation, removal, death or otherwise	<ul style="list-style-type: none"> ➤ Basis recommendation of the Nomination and Remuneration Committee, the Board of Directors of the Company has at their meeting held today viz. Wednesday, 25th October, 2023 inter alia, noted and approved the Retirement of Mr. Anil Khatri (ICSI Membership No. FCS 9360), Company Secretary and Compliance Officer of the Company with effect from close of 31st August, 2024. ➤ Mr. Anil Khatri shall retire as Company Secretary of the Company upon reaching the age of superannuation as per the policy of the Company.
b)	Date of appointment /cessation (as applicable) & term of appointment;	<p>Date of cessation (retirement): Close of 31st August, 2024</p> <p>Term: Not Applicable</p>
c)	Brief profile (in case of appointment);	Not Applicable
d)	Disclosure of relationships between directors (in case of appointment of a director).	Not Applicable
e)	Information as required pursuant to BSE Circular with ref. no. LIST/COMP/14/2018-19 and the National Stock Exchange of India Limited Circular with ref. no. NSE/CML/2018/ 24, both dated 20 June 2018	Not Applicable

Annexure B

Appointment of Ms. Ruchie Khanna (ICSI Membership No. ACS 24922) as Company Secretary (Designate) with effect from 1st December, 2023, and as Company Secretary, Compliance Officer and Key Managerial Personnel with effect from 1st September, 2024.

Sr. No.	Details of Events that need to be provided	Information of such event(s)
a)	Reason for change viz. appointment, retirement, resignation, removal, death or otherwise	<p>In order to ensure smooth transition and succession planning for the role of the Company Secretary, the Board of Directors of the Company based on the recommendation of the Nomination and Remuneration Committee, has at their meeting held today viz. Wednesday, 25th October, 2023 <i>inter alia</i>, approved the appointment of Ms. Ruchie Khanna (ICSI Membership No. ACS 24922) as :</p> <ul style="list-style-type: none"> ➤ Company Secretary (Designate) with effect from 1st December, 2023, and ➤ Company Secretary, Compliance Officer and Key Managerial Personnel with effect from 1st September, 2024
b)	Date of appointment/ cessation (as applicable) & term of appointment;	<p>Date of Appointment: Ms. Ruchie Khanna shall be the Company Secretary (Designate) with effect from 1st December, 2023 and Company Secretary, Compliance Officer and Key Managerial Personnel of the Company with effect from 1st September, 2024.</p> <p>Term: Not Applicable</p>
c)	Brief profile (in case of appointment);	<ul style="list-style-type: none"> ➤ Ms. Ruchie Khanna is a qualified Company Secretary by profession with expertise in secretarial and allied corporate laws. ➤ With over 12 years of experience, she has led corporate secretarial, compliance functions, Board processes, acquisitions, and restructurings under the Companies Act and the SEBI Regulations.

		<ul style="list-style-type: none"> ➤ She joined Mahindra Logistics Limited (“MLL”) in February 2018 and was elevated as Company Secretary and Compliance Officer of MLL in February 2022. ➤ She also holds a Post Graduate degree in Law and a bachelor’s degree in commerce from Mumbai University. ➤ She is part of the cohort of the Mahindra Accelerated Leadership Track.
d)	Disclosure of relationships between directors (in case of appointment of a director).	<p>Not Applicable</p> <p>(Ms. Ruchie Khanna is not related to any Director of the Company)</p>
e)	Information as required pursuant to BSE Circular with ref. no. LIST/COMP/14/2018-19 and the National Stock Exchange of India Limited Circular with ref. no. NSE/CML/2018/ 24, both dated 20 June 2018	Not Applicable