Industrial Growth Center, Siltara Raipur (CG) 493111, India Tel: +91 771 2216100 Fax : +91 771 2216198/99 PAN No.: AAACR6149L CIN : L27100MH1973PLC 016617 www.seml.co.in info@seml.co.in An ISO 9001, ISO 14001 & ISO 45001 Certified Company



18th July 2023

BSE Ltd The Department of Corporate Services Phiroze Jeejeebhoy Towers Dalal Street – Mumbai 400 001

Security Code No. :504614

Symbol: SARDAEN Series: EQ

National Stock Exchange of India Ltd.

Bandra (E), Mumbai – 400051

Exchange Plaza, Bandra Kurla Complex

Fax. No: 022-26598237/38, 022-26598347/48

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate	Distinctive Nos.		No. of
			No.			Shares
				From	То	
1.	B02910	Bharti Ashok Shah	75594	3010036	3010085	50
		Jt.1: Ashok Ramanlal Shah	83214	3367466	3367515	50
			83215	3367516	3357565	50
TOTAL						

You are requested to take the information on record.

Copy of intimation as received from shareholder/claimant is enclosed.

Thanking you,

Yours faithfully, For Sarda Energy & Minerals Ltd.

Company Secretary

Encl: As above

Nep+ \$13

07-07-2022

From Bharti Ashok Shah				
6B Tushar Society Opp Ghelani Petrol Pump Nizampura Vadodara		BIGSHARE SERVICES PVT. LTD RECEIVED Subject to Verification		
To Big share services ltd Mumbai		17 JUL 2023		
Unit: Sarda Energy LTD Folio no : B02910	637148	Sign.:		

Respected sir/ madam

Sub: issue of the duplicate shares cum transmission of the shares, kyc updation deletion of name, change of signature

This is with the reference to your last letter regarding kyc registration, as you know that I am holding shares in your company under the above mentioned folio no. the first joint share holder mr ASHOK RAMANLAL SHAH Is expired so I want to delete his name. I don't have the shares of the company as the shares were lost. so as per your suggestion I am sending here the following documents for the updation of the signature, kyc details, nomination and for the procedure for the issue of duplicate shares.

My self attested pan card copy My self attested aadhar card copy Original unsigned cancelled cheque Original /Notarized death certificate of the demise share holder Isr -2 for the signature updation Sh-13 for the nomination $\int I_S \int_{C} \frac{3}{2}$ Isr -1

Your last letter

So I request you to update my kyc details, signature, delete the name of the demise share holder, send me the procedure for the issue of the duplicate shares. your early reply in this matter will be highly appreciated.

Yours faithfully Shah Bharati. A. Bharti Ashok Shah