

# SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225

Contact No.: + 919909996192 Website: [www.saptakchem.com](http://www.saptakchem.com)

Email id: [info@saptakchem.com](mailto:info@saptakchem.com) CIN: L24299GJ1980PLC101976

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29<sup>th</sup> September, 2021

To,  
The Corporate Relation and Listing Department (CRD)  
The BSE Limited  
Ground Floor, P. J. Towers,  
Dalal Street, Mumbai- 400001

**Scrip Code: 506906**

**Subject: Proceedings of Annual General Meeting of the Company held on September 29, 2021**

Dear Sir/Madam,

This is to inform you that the Annual General Meeting ("AGM") of Saptak Chem And Business Limited was held on Wednesday, September 29, 2021, at 12:00 Noon (IST) at registered office of the company, which concluded at 01:30 P.M. (IST).

In this regard, please find enclosed proceedings of the AGM pursuant to Part A of Schedule III read with Regulations 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Kindly take the same on record and oblige

Thanking you,  
**For Saptak Chem And Business**



**Jitendra Sharma**  
**CFO**

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## **Summary of Proceedings of Annual General Meeting (AGM) under regulation 30(2) & other applicable regulations of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.**

AGM of the Members of **Saptak Chem And Business Limited** ("the Company") was held on Wednesday, 29th September, 2021 at 12:00 Noon at registered office of the company, in compliance with the provisions of the Companies Act, 2013, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

At the outset, Mr. Jitendra Sharma, Chief Financial Officer of the Company welcomed all the Members of the Company at the Annual General Meeting and introduced all the Directors, KMPs and Invitees who were present in the AGM.

Thereafter, Ms. Tapasya Sheth, one of the shareholder of the company was appointed as a chairperson of the Annual General Meeting and welcomed all to the Annual General Meeting. The requisite quorum being present, the Chairperson called the meeting to order. The Chairman with the permission of shareholders, took the Notice already sent to the members as read.

The Chairperson addressed the Members and shared the business performance of the Company during the financial year 2020-21.

He then invited the shareholders to raise any queries or comments on the financial performance of the Company or in general, if any.

The following items of business as stated in the notice of AGM were transacted:

Sr. No.	Particulars	Type of Resolution
1	Adoption of the Audited Standalone Financial Statements for the financial year ended on March 31, 2021, reports of Board of Directors and Auditors thereon	Ordinary Resolution
2	To appoint a Director in place of Mr. Manthan Bhavsar, Director (DIN-05208214) who retires by rotation and being eligible, offers himself for reappointment.	Ordinary Resolution
3	Appointment of CA Sanket Shah Chartered Accountant, Ahmedabad as statutory auditor of the company for the period of 5 years starting from the conclusion of this meeting till the conclusion of AGM held in the year 2026.	Ordinary Resolution

The Company had in compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as

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amended and applicable provisions of SEBI Listing Regulations, provided to its members the remote voting facility to exercise their right to vote in respect of the resolution proposed at the AGM, convened vide notice dated 14<sup>th</sup> August, 2021, through e-voting platform hosted by CDSL from Sunday, 26<sup>th</sup> September, 2021 (09:00 A.M.) to Tuesday, 28<sup>th</sup> September, 2021 (05:00 P.M.). Members, who could not cast their votes through remote e-voting but attended the AGM, were also provided with the opportunity to vote at the said AGM.

Thereafter, the chairman read and informed the shareholders about all the arrangements made for remote e-voting process and voting at the AGM. It was informed that Mrs. Rupal Patel, Practicing Company Secretary was appointed as Scrutinizer to scrutinize the remote e-voting process & voting at the AGM.

Results of the e-voting would be announced within 48 hours of conclusion of the Annual General Meeting and the same would be intimated to the Stock Exchange and uploaded on the websites of the Company

Mr. Jitendra Sharma, Chief Financial Officer of the Company read out the norms that all the participants should follow during the question & answer session and thereafter, the question and answer session was commenced.

The queries raised by the Shareholders at the AGM were answered/ clarified by the Chairperson/ KMP up to the satisfaction of Shareholders. Further, certain specific queries of Shareholders would be addressed through e-mail.

The Chairman thanked the members for attending Annual General Meeting and declared the meeting as concluded on 1:30 P.M. and thereafter voting was kept open for further 15 minutes.

This is for your information and records.

Thanking you.

Yours faithfully,

**For Saptak Chem And Business Limited**



**Jitendra Sharma**  
**CFO**