



**Ahluwalia Contracts  
(India) Ltd**  
**Engineering, Designing & Construction**

Date: 31-08-2021

To,

Asst. General Manager (Corporate Services)  
BSE Limited.  
25<sup>th</sup> Floor, P.J.Towers  
Dalal Street,  
Mumbai - 400001

Asst. Vice President - Listing,  
National Stock Exchange of India Ltd.  
5<sup>th</sup> Floor, Exchange Plaza,  
Bandra Kurla Complex ,  
Bandra (East) Mumbai- 400051

Dear Sir,

Sub: Annual Report for the FY 2020-21 & Notice convening of 42<sup>nd</sup> AGM

Ref.: Scrip Code: NSE: - AHLUCONT, BSE: - 532811 - ISIN Code: INE758C01029

Dear Sir/Madam,

This is to inform you that, 42<sup>nd</sup> Annual General Meeting (AGM) of the Company is schedule to be held on Friday 24<sup>th</sup> September, 2021 at 3.00 p.m. IST through VC or OAVM, without the physical presence of the members at a common venue.

The 42<sup>nd</sup> Annual Report with along with Notice convening the 42<sup>nd</sup> Annual General Meeting of the Company is enclosed. The Annual report along with AGM Notice has been dispatched to all eligible shareholders of the Company as on cut-off date 27-08-2021 through e-mail mode only and will be available on Company website link as under:

[http://www.acilnet.com/wp-content/uploads/2021/08/ACIL\\_AR\\_2020\\_21.pdf](http://www.acilnet.com/wp-content/uploads/2021/08/ACIL_AR_2020_21.pdf)

[http://www.acilnet.com/wp-content/uploads/2021/08/42NDAGM\\_NOTICE.pdf](http://www.acilnet.com/wp-content/uploads/2021/08/42NDAGM_NOTICE.pdf)

Kindly take the same on your record and oblige.

You are also requested to up-date our Company records/data in BSE & NSE Website.

Yours faithfully,

**For Ahluwalia Contracts (India) Ltd**

  


**(Vipin Kumar Tiwari)**

Company Secretary

Encl.: as above

Copy to:

1	Manager (Listing), Calcutta Stock Exchange Ltd, 7, Lyons Range, Kolkata – 700001, Ph./Fax: 033-22104470-4468	2	M/s Link Intime India Pvt. Ltd Noble Heights, 1st Floor, Plot NH 2, C-1, Block LSC, Near Savitri Market, Janakpuri, New Delhi – 110058, Tel. No.- 011- 41510592-94
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Regd. Office: A-177, Okhla Industrial Area, Phase-I, New Delhi-20

Phone: 011-49410502, 517 & 599 Fax: 011-49410553

CIN: L45101DL1979PLC009654

Website: www.acilnet.com; Email ID: cs.corpoffice@acilnet.com



## NOTICE

Notice is hereby given that the 42nd Annual General Meeting of the Members of the Ahluwalia Contracts (India) Limited ('the Company') will be held on Friday, 24<sup>th</sup> September, 2021 at 3.00 p.m. (IST) through Video Conferencing ("VC")/ Other Audio-Visual Means ("OAVM") to transact the following business:

### ORDINARY BUSINESS:

#### ADOPTION OF FINANCIAL STATEMENT:

##### ITEM NO. 1

To receive, consider and adopt the Standalone and Consolidated Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2021, together with the Reports of the Auditors and the Board of Directors thereon.

##### ITEM NO. 2

To consider appointment of a Director in place of Mr. Vikas Ahluwalia (DIN 00305175) who retires by rotation and being eligible, offers himself for reappointment.

### SPECIAL BUSINESS:

##### ITEM NO. 3

#### REAPPOINTMENT OF MR. SHOBHIT UPPAL (DIN: 00305264) WHOLETIME DIRECTOR OF THE COMPANY DESIGNATED AS DY. MANAGING DIRECTOR FOR ANOTHER PERIOD OF 5 YEARS AND TO FIX HIS REMUNERATION:

To consider and if thought, fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to Sections 196, 197 and 203 of the Companies Act, 2013 ("Act"), read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, Schedule V of the Companies Act, 2013 and the provisions of the Articles of Association of the Company, and as recommended by the Nomination & remuneration Committee and Board, consent of the Members be and is hereby accorded to re-appoint Mr. Shobhit Uppal (DIN: 00305264) as Wholetime Director of the Company for another period of 5 years with effect from 1<sup>st</sup> April, 2021, till 31<sup>st</sup> March, 2026 and fix his remuneration on the terms and conditions as set out below:

1. Basic Salary @ ₹ 14,00,000/- (₹ Fourteen Lakhs only/-) per month.
2. Leave Travel Allowance for self and family once in a year to and for any place in India subject to a ceiling of one month's Basic Salary.
3. Free Supply of Gas, electricity, water, furniture and furnishing at the residence, subject to the ceiling that

the expenditure incurred by the Company on the same valued as per Income Tax Rules 1962, shall not exceed 20% of the Basic Salary.

4. Reimbursement of Medical Expenses for self and family subject to a ceiling of one month's Basic Salary in a block of five years.
5. Premium for Mediciclaim Policy for self and family subject to a ceiling of ₹ 10000/- (Rupees Ten Thousand Only) per annum.
6. Fees of Maximum of two clubs, subject to the condition that life Membership fees shall not be allowed.
7. Personal Accident Insurance, the premium of which shall not exceed ₹ 1000/- (Rupees One thousand only) per annum.
8. Free Telephone facility at residence, subject to the condition that personal long distance calls shall be recovered.
9. Provision of car use for Company's Business, subject to the condition that use of car for private purpose shall be recovered or reimbursement of expenses incurred on conveyance in case of use of personal car for Company's Business.
10. Gratuity not exceeding one half month's Basic Salary for each completed year of Service.
11. Contribution to provident fund and pension fund subject to specified ceiling in applicable Acts.

**"RESOLVED FURTHER THAT** in case of loss or inadequacy of profit the aggregate of monthly remuneration payable to the said Wholetime Director, inclusive of the value of all perquisites (other than those specifically exempted under section IV of part II of the Schedule V of the Companies Act, 2013) shall not exceed the ceiling limits specified under Schedule V to the Act."

**"RESOLVED FURTHER THAT** the Company shall reimburse Shobhit Uppal (DIN: 00305264), Wholetime Director all expenses incurred on entertainment, travelling and/or any other expenses incurred solely for the purpose of business on the Company and that the same shall not be considered a part of remuneration."

**"RESOLVED FURTHER THAT** Mr. Bikramjit Ahluwalia (DIN: 00304947), Chairman & Managing Director, Mr. Arun Kumar Gupta (DIN: 00371289), Independent Director & Mr. Vipin Kumar Tiwari, Company Secretary of the Company be and are hereby severally authorised to file the necessary forms with any other authority as may be required in this regard and to do all such acts, deeds & things as may be necessary to give effect to the aforesaid resolution."

## NOTICE (Contd.)

**ITEM NO. 4****REAPPOINTMENT OF MR. VIKAS AHLUWALIA (DIN: 00305175) AS WHOLETIME DIRECTOR OF THE COMPANY FOR ANOTHER PERIOD OF 5 YEARS AND TO FIX HIS REMUNERATION:**

To consider and if thought, fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to Sections 196, 197 and 203 of the Companies Act, 2013 (“Act”), read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, Schedule V of the Companies Act, 2013 and the provisions of the Articles of Association of the Company, and as recommended by the Nomination & remuneration Committee, and Board, consent of the members be and is hereby accorded to re-appoint Mr. Vikas Ahluwalia (DIN: 00305175) as Wholetime Director of the Company for another period of 5 years with effect from 1<sup>st</sup> April, 2021, till 31<sup>st</sup> March, 2026 and fix his remuneration on the terms and conditions as set out below:

1. Basic Salary @ ₹ 5,00,000/- (₹ Five Lakhs only) per month.
2. Leave Travel Allowance for self and family once in a year to and fro any place in India subject to a ceiling of one month's Basic Salary.
3. Free Supply of Gas, electricity, water, furniture and furnishing at the residence, subject to the ceiling that the expenditure incurred by the Company on the same valued as per Income Tax Rules 1962, shall not exceed 20% of the Basic Salary.
4. Reimbursement of Medical Expenses for self and family subject to a ceiling of one month's Basic Salary in a block of five years.
5. Premium for Mediclaim Policy for self and family subject to a ceiling of ₹ 10000/- (Rupees Ten Thousand Only) per annum.
6. Fees of Maximum of two clubs, subject to the condition that life Membership fees shall not be allowed.
7. Personal Accident Insurance, the premium of which shall not exceed ₹ 1000/- (Rupees One thousand only) per annum.
8. Free Telephone facility at residence, subject to the condition that personal long distance calls shall be recovered.

**REGISTERED OFFICE**

A-177, Okhla Industrial Area  
Phase-I, New Delhi-110020  
CIN: L45101DL1979PLC009654  
Date: 10<sup>th</sup> August, 2021

9. Provision of car use for Company's Business, subject to the condition that use of car for private purpose shall be recovered or reimbursement of expenses incurred on conveyance in case of use of personal car for Company's Business.
10. Gratuity not exceeding one half month's Basic Salary for each completed year of Service.
11. Contribution to provident fund and pension fund subject to specified ceiling in applicable Acts.

**“RESOLVED FURTHER THAT** Mr. Vikas Ahluwalia (DIN: 00305175) in the capacity of Whole Time Director will be entrusted with the powers, authorities, functions, duties, responsibilities etc. by Board of Directors of the Company, from time to time.”

**“RESOLVED FURTHER THAT** Mr. Bikramjit Ahluwalia (DIN: 00304947), Chairman & Managing Director, Mr. Arun Kumar Gupta (DIN: 00371289), Independent Director & Mr. Vipin Kumar Tiwari, Company Secretary of the Company be and are hereby severally authorised to file the necessary forms with any other authority as may be required in this regard and to do all such acts, deeds & things as may be necessary to give effect to the aforesaid resolution.”

**ITEM NO. 5- TO RATIFY THE REMUNERATION OF COST AUDITORS FOR THE FINANCIAL YEAR ENDING 31<sup>ST</sup> MARCH, 2022**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013, if any, and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the Cost Auditors M/s N. M & Co., Cost Accountants (FRN: 000545) as appointed by the Board of Directors of the Company, to conduct the audit of the cost records of the Company for the financial year 2021-22, be paid the remuneration of ₹ 2.00 Lakhs p.a.”

**“RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

By order of the Board  
For Ahluwalia Contracts (India) Limited  
Sd/-  
**(Vipin Kumar Tiwari)**  
Company Secretary  
ACS: 10837



NOTICE (Contd.)

**NOTES FORMING PART OF THE NOTICE**

1. **IN VIEW OF THE COVID-19 PANDEMIC, THE MINISTRY OF CORPORATE AFFAIRS (MCA) HAS, VIDE GENERAL CIRCULAR NO. 2/2021 DATED 13TH JANUARY 2021 HAS PERMITTED COMPANIES TO CONDUCT ANNUAL GENERAL MEETING (AGM) TO BE HELD IN THE YEAR 2021 THROUGH VIDEO CONFERENCING (VC) OR OTHER AUDIO VISUAL MEANS (OAVM), SUBJECT TO COMPLIANCE OF VARIOUS CONDITIONS MENTIONED IN THE GENERAL CIRCULAR NO. 20/2020 DATED 5TH MAY 2020. IN SIMILAR LINES, SEBI VIDE CIRCULAR DATED 15TH JANUARY 2021, HAS EXTENDED THE RELAXATIONS GIVEN VIDE ITS CIRCULAR DATED 12TH MAY 2020 IN RESPECT OF SENDING PHYSICAL COPIES OF ANNUAL REPORT TO SHAREHOLDERS AND REQUIREMENT OF PROXY FOR GENERAL MEETINGS HELD THROUGH ELECTRONIC MODE, TILL 31ST DECEMBER 2021. IN COMPLIANCE WITH THE CIRCULARS FROM THE REGULATORS AND APPLICABLE PROVISIONS OF THE COMPANIES ACT, 2013 AND THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015, THE 42ND AGM OF THE COMPANY IS BEING CONVENED AND CONDUCTED THROUGH VC / OAVM. THE DEEMED VENUE FOR THE 42ND ANNUAL GENERAL MEETING OF THE COMPANY SHALL BE THE REGISTERED OFFICE OF THE COMPANY.**
2. The Company has enabled the Members to participate at the 42nd AGM through the VC / OAVM facility provided by Link Intime India Private Limited (Linkintime), Registrar and Share Transfer Agent. The instructions for participation by Members are given in the subsequent paragraphs. Members may note that the VC facility provided by Linkintime (<https://instameet.linkintime.co.in>) allows participation of at least 1000 Members on a first-come-first-served basis. The large shareholders (i.e. shareholders holding 2% or more shareholding), promoters, institutional investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination & Remuneration Committee and Stakeholders Relationship Committee, Auditors, etc. can attend the AGM without any restriction on account of first come- first-served principle.
3. In addition to the above, the proceedings of the 42nd AGM will be cast live for all the shareholders as on the cut-off date i.e. Friday, 17<sup>th</sup> September, 2021. The shareholders can visit <https://instavote.linkintime.co.in> and login through existing user id and password to watch the live proceedings of the 42nd AGM on Friday, 24<sup>th</sup> September, 2021 from IST 3.00 p.m. onwards.
4. As per the provisions under the MCA Circulars, Members attending the 42nd AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
5. The Register of Members & Share Transfer Books of the Company shall remain closed during the book closure period i.e. 18<sup>th</sup> September, 2021 to 24<sup>th</sup> September, 2021 & also E-voting period start from 21<sup>st</sup> September, 2021 at 10 a.m. to 23<sup>rd</sup> September, 2021 at 5 p.m. The Company has provided the facility to members to exercise their right to vote by electronic means both through remote e-voting and e-voting during the AGM. The process of remote e-voting with necessary instructions are given in the subsequent paragraphs.
6. Members joining the meeting through VC / OAVM, who have not already cast their vote by means of remote e-voting, shall be able to exercise their right to vote through e-voting at the AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also join the AGM through VC / OAVM but shall not be entitled to cast their vote again.
7. The Company has appointed Mr. Santosh Kumar Pradhan, Practising Company Secretary (Membership No. FCS 6973) (PCS No.7647), to act as the Scrutinizer, to scrutinize the e-voting process in a fair and transparent manner.
8. As per the Companies Act, 2013 and the rules framed thereunder, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf. Since the 42nd AGM is being held through VC / OAVM as per the MCA Circulars, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be made available for the 42nd AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
9. Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to Mr. Santosh Kumar Pradhan, Company Secretary (scrutinizer email) with a copy marked to santosh@kritiadvisory.com

NOTICE (Contd.)

10. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
11. In line with the MCA Circulars, the notice of the 42nd AGM along with the Annual Report 2020-21 are being sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories. Members may please note that this Notice and Annual Report 2020-21 will also be available on the Company's website at [http://www.acilnet.com/wp-content/uploads/2021/08/ACIL\\_AR\\_2020\\_21.pdf](http://www.acilnet.com/wp-content/uploads/2021/08/ACIL_AR_2020_21.pdf) websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively, and on the website of Link Intime at : <https://instameet.linkintime.co.in>
12. Members who have not registered their e-mail address are requested to register the same in respect of shares held in electronic form with the Depository through their Depository Participant(s) and in respect of shares held in physical form by writing to the Company's Registrar and Share Transfer Agent, Link Intime India Pvt. Ltd
13. Members may note that pursuant to the Circulars from MCA and SEBI, the Company has enabled a process for the limited purpose of receiving the Company's annual report and notice for the Annual General Meeting (including remote e-voting instructions) electronically, and Members may temporarily update their email address by accessing the <https://instavote.linkintime.co.in>.
14. Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special Businesses to be transacted at the 42nd AGM is annexed hereto. All documents referred to in the accompanying Notice and the Explanatory Statement shall be available for inspection electronically.  
Members seeking to inspect such documents can send an email to [cs.corpoffice@acilnet.com](mailto:cs.corpoffice@acilnet.com)
15. Brief profile of the Directors proposed to be appointed / re-appointed is given towards the end of this Notice pursuant to Regulation 36(3) of the Listing Regulations and Secretarial Standard-2 issued by the Institute of Company Secretaries of India. The Company has received the requisite consents/ declarations for the appointment/ re-appointment of the Directors mentioned in the Notice

of the AGM as stipulated under the Companies Act, 2013 and the rules made thereunder.

16. All unclaimed/unpaid dividend up to the financial year ended on 31<sup>st</sup> March, 2011 have been transferred to the Investor Education and Protection Fund of the Central Government pursuant to Section 205A of the Companies Act, 1956 (corresponding Section 124 &125 of the Companies Act, 2013)
17. Members are requested to note that dividends not encashed or remaining unclaimed for a period of 7 (seven) years from the date of transfer to the Company's Unpaid Dividend Account, shall be transferred, under Section 205A of the Companies Act, 1956 (corresponding Section 124 &125 of the Companies Act, 2013) , to the Investor Education & Protection Fund (IEPF), established by the Central Government under Section 205C of the Companies Act, 1956 and/or corresponding provisions of Section 125 of the Companies Act, 2013. No claim in respect to the dividend shall lie against the Company or IEPF after transfer of the dividend amount to IEPF.

Accordingly, the unpaid / unclaimed dividend for the financial year ended 31<sup>st</sup> March, 2011 is due for transfer to IEPF during November 2018. Members are requested to contact the Company Secretary of the Company or RTA to en-cash the unclaimed dividend. Members may note that the details of unclaimed / unpaid dividend lying with the Company has been uploaded on its website [www.acilnet.com](http://www.acilnet.com)

**18 PAYMENT OF UN-PAID/ UNCLAIMED DIVIDEND**

The members are hereby informed that the Company would transfer the unpaid / unclaimed dividends, which remain unclaimed for a period of 7 years, to the Investor Education and Protection Fund(IEP FUND) constituted by the Central Government under section 125 of The Companies Act, 2013.

The following are the details of dividends declared by the Company and last date for claiming unpaid Dividend.

Sl.	Financial Year	Date of Declaration of dividend	Last date for claiming unpaid Dividend
1	2017-18	22 <sup>nd</sup> September, 2018	26 <sup>th</sup> November, 2025
2	2018-19	25 <sup>th</sup> September, 2019	25 <sup>th</sup> November, 2026



## NOTICE (Contd.)

In view of the above, the shareholders are advised to send their requests for payment of unpaid dividend pertaining to the years 2017-18 and 2018-19 to the Share Transfer Agent at New Delhi for Revalidation of Dividend Warrants/Demand Drafts before the last date for claiming un-paid dividend.

The Company has uploaded the details of unpaid and unclaimed amount lying with the Company as on the date of last AGM on 30<sup>th</sup> September, 2020 on the Company website ([www.acilnet.com](http://www.acilnet.com)) as well as the Ministry of Corporate Affairs website.

Once the unpaid/ unclaimed dividend is transferred to IEPF, no claim shall lie against the Company / Registrar & Transfer Agent (RTA) in respect of such amount by the members.

Investors holding shares in physical form are advised to forward the particulars of their bank account, name, branch and address of the bank to the Share Transfer Agent immediately, if not sent earlier, so as to enable them to update the records.

- 19 The Members desirous of obtaining any information/ clarification concerning the accounts and operations of the Company are requested to address their questions in writing to the Company Secretary at least ten days before the Annual General Meeting, so that the information required may be made available at the Annual General Meeting.
- 20 Pursuant to the provisions of the Companies Act, 2013 read with the Rules framed there under, the Company may send notice of Annual General Meeting, Directors' Report, Auditors' Report / Annual Audited Financial Statements in electronic mode. Further, pursuant to the first proviso to the Rule 18 of the Companies (Management and Administration) Rule, 2014, the Company shall provide an advance opportunity at least once in a financial year to the members to register their e-mail address and changes therein. In view of the same, Members are requested to kindly update their e-mail address with depository participants in case of holding shares in demat form. If holding shares in physical form, Members are requested to inform their e-mail IDs to the Company.

- 21 As a part of "Green initiative in the Corporate Governance", The Ministry of Corporate Affairs vide its circular nos. 17/2011 and 1/2011 dated 21<sup>st</sup> April, 2011 and 29<sup>th</sup> April, 2011, respectively, has permitted the companies to serve the documents, namely, Notice of General Meeting, Balance Sheet, Statement of Profit & Loss, Auditor's report, Director's report etc., to the members through email. The shareholders holding shares in physical form are requested to register their e-mail address with the Registrar and Share transfer agents by sending duly signed request letter quoting their folio no., name and address. In case shares held in demat form, the shareholders may register their e-mail addresses with their DP'S (Depository Participants). In case any member desires to get hard copy of Annual Report, they can write to Company at registered office address or email at [cs.corpoffice@acilnet.com](mailto:cs.corpoffice@acilnet.com).
- 22 Members may also note that the Notice of the 42<sup>nd</sup> Annual General Meeting and the Annual report for financial year 2020-21 will also be available on the Company's website [www.acilnet.com](http://www.acilnet.com) for their download.

### **THE INSTRUCTIONS FOR SHAREHOLDERS VOTING ELECTRONICALLY ARE AS UNDER:**

#### **Remote e-Voting Instructions for shareholders post change in the Login mechanism for Individual shareholders holding securities in demat mode, pursuant to SEBI circular dated 9<sup>th</sup> December, 2020:**

Pursuant to SEBI circular dated 9<sup>th</sup> December, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode can vote through their demat account maintained with Depositories and Depository Participants only post 17<sup>th</sup> September, 2021.

Shareholders are advised to update their mobile number and email Id in their demat accounts to access e-Voting facility.

NOTICE (Contd.)

Login method for Individual shareholders holding securities in demat mode/ physical mode is given below:

Type of shareholders	Login Method
<b>Individual Shareholders holding securities in demat mode with NSDL</b>	<p>If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section. A new screen will open. You will have to enter your User ID and Password.</p> <p>After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on Company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</p> <p>If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsd.com">https://eservices.nsd.com</a>. Select “Register Online for IDeAS “Portal or click at <a href="https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</a></p> <p>Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsd.com/">https://www.evoting.nsd.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on Company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</p>
<b>Individual Shareholders holding securities in demat mode with CDSL</b>	<p>Existing user of who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on New System Myeasi.</p> <ul style="list-style-type: none"> <li>• After successful login of Easi / Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL, KARVY, LINK INTIME, CDSL. Click on e-Voting service provider name to cast your vote.</li> </ul> <p>If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></p> <p>Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP where the E Voting is in progress.</p>
<b>Individual Shareholders (holding securities in demat mode) &amp; login through their depository participants</b>	<ul style="list-style-type: none"> <li>• You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility.</li> <li>• Once login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on Company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> </ul>



NOTICE (Contd.)

Type of shareholders	Login Method
<p><b>Individual Shareholders holding securities in Physical mode &amp; evoting service Provider is LINKINTIME.</b></p>	<ol style="list-style-type: none"> <li>1. Open the internet browser and launch the URL: <a href="https://instavote.linkintime.co.in">https://instavote.linkintime.co.in</a> <ul style="list-style-type: none"> <li>▶ Click on “<b>Sign Up</b>” under ‘<b>SHARE HOLDER</b>’ tab and register with your following details: -               <ol style="list-style-type: none"> <li><b>A. User ID:</b> Shareholders/ members holding shares in <b>physical form shall provide</b> Event No + Folio Number registered with the Company.</li> <li><b>B. PAN:</b> Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.</li> <li><b>C. DOB/DOI:</b> Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/YYYY format)</li> <li><b>D. Bank Account Number:</b> Enter your Bank Account Number (last four digits), as recorded with your DP/Company.</li> </ol> </li> <li>• Shareholders/ members holding shares in <b>physical form</b> but have not recorded ‘C’ and ‘D’, shall provide their Folio number in ‘D’ above</li> <li>▶ Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$%&amp;*), at least one numeral, at least one alphabet and at least one capital letter).</li> <li>▶ Click “confirm” (Your password is now generated).</li> </ul> </li> <li>2. Click on ‘Login’ under ‘<b>SHARE HOLDER</b>’ tab.</li> <li>3. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on ‘<b>Submit</b>’.</li> <li>4. After successful login, you will be able to see the notification for e-voting. Select ‘<b>View</b>’ icon.</li> <li>5. E-voting page will appear.</li> <li>6. Refer the Resolution description and cast your vote by selecting your desired option ‘<b>Favour / Against</b>’ (If you wish to view the entire Resolution details, click on the ‘<b>View Resolution</b>’ file link).</li> <li>7. After selecting the desired option i.e. Favour / Against, click on ‘<b>Submit</b>’. A confirmation box will be displayed. If you wish to confirm your vote, click on ‘<b>Yes</b>’, else to change your vote, click on ‘No’ and accordingly modify your vote.</li> </ol>



NOTICE (Contd.)

**Institutional shareholders:**

Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on the e-voting system of LIPL at <https://instavote.linkintime.co.in> and register themselves as ‘**Custodian / Mutual Fund / Corporate Body**’. They are also required to upload a scanned certified true copy of the board resolution /authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the ‘**Custodian / Mutual Fund / Corporate Body**’ login for the Scrutinizer to verify the same.

**Individual Shareholders holding securities in Physical mode & evoting service Provider is LINKINTIME, have forgotten the password:**

- o Click on ‘**Login**’ under ‘**SHARE HOLDER**’ tab and further Click ‘**forgot password?**’
- o Enter **User ID**, select **Mode** and Enter Image Verification (CAPTCHA) Code and Click on ‘**Submit**’.
- In case shareholders/ members is having valid email address, Password will be sent to his / her registered e-mail address.
- Shareholders/ members can set the password of his/her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above.
- The password should contain minimum 8 characters, at least one special character (@!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter.

**Individual Shareholders holding securities in demat mode with NSDL/ CDSL have forgotten the password:**

- Shareholders/ members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned depository/ depository participants website.
  - It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular “Event”.

**Helpdesk for Individual Shareholders holding securities in demat mode:**

In case shareholders/ members holding securities in demat mode have any technical issues related to login through Depository i.e. NSDL/ CDSL, they may contact the respective helpdesk given below:

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022-23058738 or 22-23058542-43.

**Helpdesk for Individual Shareholders holding securities in physical mode/ Institutional shareholders & evoting service Provider is LINKINTIME.**

In case shareholders/ members holding securities in physical mode/ Institutional shareholders have any queries regarding e-voting, they may refer the **Frequently Asked Questions (‘FAQs’)** and **InstaVote e-Voting manual** available at <https://instavote.linkintime.co.in>, under **Help** section or send an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or contact on: - Tel: 022 –4918 6000.

**InstaVote Support Desk**

**Link Intime India Private Limited**



## NOTICE (Contd.)

### PROCESS AND MANNER FOR ATTENDING THE ANNUAL GENERAL MEETING THROUGH INSTAMEET:

1. Open the internet browser and launch the URL: <https://instameet.linkintime.co.in>
- ▶ Select the “**Company**” and “**Event Date**” and register with your following details: -
  - A. Demat Account No. or Folio No:** Enter your 16 digit Demat Account No. or Folio No
    - Shareholders/ members holding shares in **CDSL demat account shall provide 16 Digit Beneficiary ID**
    - Shareholders/ members holding shares in **NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID**
    - Shareholders/ members holding shares in **physical form shall provide Folio Number** registered with the Company
  - B. PAN:** Enter your 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.
  - C. Mobile No.:** Enter your mobile number.
  - D. Email ID:** Enter your email id, as recorded with your DP/Company.
- ▶ Click “Go to Meeting” (You are now registered for InstaMeet and your attendance is marked for the meeting).

Please refer the instructions (annexure) for the software requirements and kindly ensure to install the same on the device which would be used to attend the meeting. Please read the instructions carefully and participate in the meeting. You may also call upon the InstaMeet Support Desk for any support on the dedicated number provided to you in the instruction/ InstaMEET website.

### Instructions for Shareholders/ Members to Speak during the Annual General Meeting through InstaMeet:

Shareholders who would like to speak during the meeting must register their request 3 days in advance i.e. 21<sup>st</sup> September, 2021 with the Company on the specific email id: [cs.corpoffice@acilnet.com](mailto:cs.corpoffice@acilnet.com) created for the general meeting.

Shareholders will get confirmation on first cum first basis depending upon the provision made by the client.

Shareholders will receive “speaking serial number” once they mark attendance for the meeting.

Other shareholder may ask questions to the panellist, via active chat-board during the meeting.

Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.

Shareholders are requested to speak only when moderator of the meeting/ management will announce the name and serial number for speaking.

### Instructions for Shareholders/ Members to Vote during the Annual General Meeting through InstaMeet:

Once the electronic voting is activated by the scrutinizer/ moderator during the meeting, shareholders/ members who have not exercised their vote through the remote e-voting can cast the vote as under:

1. On the Shareholders VC page, click on the link for e-Voting “Cast your vote”
2. Enter your 16 digit Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMEET and click on 'Submit'.
3. After successful login, you will see “Resolution Description” and against the same the option “Favour/ Against” for voting.
4. Cast your vote by selecting appropriate option i.e. “Favour/Against” as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under ‘Favour/Against’.
5. After selecting the appropriate option i.e. Favour/ Against as desired and you have decided to vote, click on “Save”. A confirmation box will be displayed. If you wish to confirm your vote, click on “Confirm”, else to change your vote, click on “Back” and accordingly modify your vote.
6. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

Note: Shareholders/ Members, who will be present in the Annual General Meeting through InstaMeet facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the meeting. Shareholders/ Members who have voted through Remote e-Voting prior to the Annual General Meeting will be eligible to attend/ participate in the Annual General Meeting through InstaMeet.

## NOTICE (Contd.)

However, they will not be eligible to vote again during the meeting.

Shareholders/ Members are encouraged to join the Meeting through Tablets/ Laptops connected through broadband for better experience.

Shareholders/ Members are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

Please note that Shareholders/Members connecting from Mobile Devices or Tablets or through Laptops connecting via Mobile Hotspot may experience Audio/Visual loss due to fluctuation in their network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.

In case shareholders/ members have any queries regarding login/ e-voting, they may send an email to [instameet@linkintime.co.in](mailto:instameet@linkintime.co.in) or contact on: - Tel: 022-49186175.

### InstaMeet Support Desk

#### Link Intime India Private Limited

## 23 SHARE TRANSFER AGENT

LINK INTIME INDIA PVT LTD

Noble Heights, 1<sup>st</sup> Floor Plot NH-2, C-1, Block LSC, Near Savitri Market, Janakpuri, New Delhi - 110058

Tel. No.-011-41410592 & 94 Fax No. - 011-41410591; email: [delhi@linkintime.co.in](mailto:delhi@linkintime.co.in)

## 24 MEMBERS ARE REQUESTED TO:

Send their queries, if any, to reach the Company's Register & Corporate Office at New Delhi at least 10 days before the date of the Meeting so that information can be made available at the meeting.

- i. All documents referred in the notice are open for inspection at the Registered Office of the Company between 11.00 a.m. to 1.00 p.m. on any working day prior to the date of the Annual General Meeting.
- ii. Members/ Proxies should bring the attendance slips duly filled in for attending the meeting. Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the meeting.
- iii. Shareholders are requested to bring their copy of Annual Report to the meeting.

Shareholders are requested to intimate immediately the change in address, if any, to the Company's Registrar and Share Transfer Agent (RTA) M/s Link Intime India Private Limited Noble Heights, 1<sup>st</sup> Floor Plot NH-2,

C-1, Block LSC, Near Savitri Market, Janakpuri, New Delhi – 110058. Those who are holding their Shares in dematerialized form may notify to their Depository participants, change / correction in their address / Bank Account particulars etc.

At the ensuing Annual General Meeting, Mr. Vikas Ahluwalia, Whole Time Director of the Company, shall retire by rotation and being eligible, offers him-self for re-appointment. Pursuant to Clause 36 (3) of the SEBI (LODR) Regulations, 2015, the particulars of the Directors proposed to be appointed/ re-appointed in the Annual General Meeting are given below:

**MR.VIKAS AHLUWALIA** is aged 47 years s/o Sh. Bikramjit Ahluwalia, Managing Director of the Company R/o B-10, Saket, New Delhi-110017. He is BE (Civil) and has been to his credit more than 20 years of Experience in multifarious activities relating to infrastructure. He has been instrumental in award and execution of many mega projects by the Company. He has been involved in Construction Business since 1996. He has been very instrumental for successful implementation of many big projects of the Company. He is currently overseeing the Chairman (Project Monitoring Committee) of Ahluwalia Contracts (India) Limited. He has been involved with the execution of Jolly Grant Airport, Dehradun, Mumbai Metro Depot, Mumbai, Sion Hospital, Mumbai Projects and All Projects of Pune i.e. Bluegrass Residences, Yerawada, Pune (Housing Project) (MH) and Nephronia Ecospaces Nephronia Commercial tower, Yerawada, Pune (MH)

He has Directorship in following Companies:

- Ahlcon Ready Mix Concrete Private Limited
- Ahluwalia Builders & Development Group Private Limited
- Capricon Industrials Limited
- Tidal Securities Private Limited
- Premsagar Merchants Private Limited
- Splendor Distributors Private Limited
- Paramount Dealcomm Private Limited
- Jiwanjyoti Traders Private Limited
- Dipesh Mining Private Limited

Relationship with Directors of the Company is as under:

Mr. Vikas Ahluwalia, Whole Time Director of the Company, is Son of Mr. Bikramjit Ahluwalia, Managing Director of the Company and Brother in law of Mr. Shobhit Uppal, Dy.Managing Director of the Company.



NOTICE (Contd.)

**MR.SHOBHIT UPPAL** (Deputy Managing Director) aged 54 years has graduated in Electrical Engineering and has been to his credit more than 29 years of Experience in multifarious activities relating to infrastructure. He has been instrumental in award and execution of many mega projects by the Company. He has been involved with the execution of many other projects. At present, he is actively involved with Kolkata, Patna and Odissa including Delhi NCR projects.

Mr. Shobhit Uppal is one of the leading young entrepreneurs in the country and a name to reckon with in the construction industry. He has been instrumental in the meteoric rise of Ahluwalia Contracts (India) Limited (ACIL), a leading and progressive construction Company of the country over the past two decades. Under his leadership the Company has been able to bag some of the most prestigious assignments in the public and private sector and has established a presence in all the major cities of the country. As the Deputy Managing Director of the Company, it is his vision and endeavor to ensure that ACIL is firmly established as a construction Company adhering to highest standards of quality and deliverance.

The accolades which have been awarded to ACIL recently are:

1. Best Professionally Managed Company (>₹ 1000 Crores) by Construction Industry Development Council (CIDC) in 2011.
2. Awarded the Status of “Second Fastest Growing

Construction Company” by Minister of Commerce & Industry in 2010.

Mr. Shobhit Uppal is a pillar of the Building Construction Industry and also was President of the Indian Buildings Congress (IBC), an organisation created on the lines of Indian Roads Congress, which facilitates the interaction between the Government Bodies and the Building industry. The Minister for Urban Development is the Chief Patron of IBC. Using the platform, Shri Uppal is propagating the concept of workmen training across the country and working to improve the skills of the construction workers.

Relationships with Directors of the Company are as under:

Mr. Shobhit Uppal, Dy. Managing Director of the Company, is Brother in law of Mr. Vikas Ahluwalia, Whole Time Director of the Company and son in law of Mr. Bikramjit Ahluwalia, Managing Director of the Company.

- 25 Pursuant to Regulation 26 & Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Clause 49(VIII)(E) of the Listing Agreement read with Secretarial Standards issued by ICSI, the details of Directors seeking appointment/re-appointment in the Annual General Meeting scheduled on Friday, **24<sup>th</sup> September, 2021** are as below:

<b>Name</b>	<b>Mr.Shobhit Uppal</b>	<b>Mr. Vikas Ahluwalia</b>
DIN	00305264	00305175
Date of Birth	25-03-1967	12-07-1974
Age	54 years	47 Years
Date of Re-Appointment	1 <sup>st</sup> April, 2021	1 <sup>st</sup> April, 2021
Qualifications	B. Tech (Electrical Engineer)	BE (Civil)
Expertise in specific functional area	More than 29 years' experience to manages Building Construction activities in India and oversees	More than 20 years' experience to manages Building Construction activities in India and oversees
Directorship held in other public limited companies (excluding Foreign Companies)	NIL	NIL

NOTICE (Contd.)

Name	Mr.Shobhit Uppal	Mr. Vikas Ahluwalia
Membership (M)/ Chairmanship (C) of Committees of other public companies (includes only Audit Committee (AC) of the Company) and Stakeholders'/ Investor' Grievance Committee (SIGC)), CSR Committee, Nomination & Remuneration Committee	Audit Committee	None
Number of Equity Shares held in the Company	4308000	33500
Relationship with other Directors	Son in law of Mr.Bikramjit Ahluwalia, Managing Director	Son of Mr.Bikramjit Ahluwalia, Managing Director
Relationship with the manager of the Company	None	None
Number of meetings attended during the year	3	4
Membership and Chairmanship of the Committees of the Board	Audit Committee, Stakeholders Relationship Committee, Corporate Social Responsibility Committee	None



NOTICE (Contd.)

**EXPLANATORY STATEMENT IN RESPECT OF SPECIAL BUSINESS**

(Pursuant to section 102 of the Companies Act, 2013)

**ITEM NO. 3**

The tenure of Mr. Shobhit Uppal, Whole time director of the Company expired on 31<sup>st</sup> March, 2021. He was re-appointed for another period of Five (5) years w.e.f 1<sup>st</sup> April, 2021 after the recommendation from the Nomination & remuneration Committee and Board in their meeting held on 13<sup>th</sup> February, 2021 respectively subject to the approval of the members of the Company. Thus, the said resolution is proposed to be passed by the members of the Company.

Further, the Nomination and Remuneration committee & the Board in their meetings held on 13<sup>th</sup> February, 2021 has approved the existing remuneration of Mr. Shobhit Uppal upto ₹ 14 lakhs per month effective from 1<sup>st</sup> April, 2021 to 31<sup>st</sup> March, 2026 subject to the approval of the Members. Thus, the said resolution is proposed to be passed by the members of the Company.

The proposed resolution does not relate to or affect the business interest of any other Company in which the Promoter, Director, Manager or Key Managerial Personnel have substantial interest.

None of the Directors & their Relatives are interested in the proposed resolution except Mr. Bikramjit Ahluwalia & Mr. Vikas Ahluwalia.

The directors recommend the said resolution for the approval of the members of the Company by way of an Ordinary Resolution.

**ITEM NO. 4**

The tenure of Mr. Vikas Ahluwalia (DIN- 00305175), Whole time director of the Company expired on 31<sup>st</sup> March, 2021. He was re-appointed for another period of Five (5) years w.e.f 1<sup>st</sup> April, 2021 after the recommendation from the Nomination & remuneration Committee and Board in their meeting held on 13<sup>th</sup> February, 2021 respectively subject to the approval of the members of the Company. Thus, the said resolution is proposed to be passed by the members of the Company.

**REGISTERED OFFICE**

A-177, Okhla Industrial Area,  
Phase-I, New Delhi-110020  
CIN: L45101DL1979PLC009654  
Date: 10<sup>th</sup> August, 2021

Further, the Nomination and Remuneration committee & the Board in their meetings held on 13<sup>th</sup> February, 2021 has approved the existing remuneration of Mr. Vikas Ahluwalia (DIN- 00305175) upto ₹ 5 lakhs per month effective from 1<sup>st</sup> April, 2021 to 31<sup>st</sup> March, 2026 subject to the approval of the members. Thus, the said resolution is proposed to be passed by the members of the Company.

The proposed resolution does not relate to or affect the business interest of any other Company in which the Promoter, Director, Manager or Key Managerial Personnel have substantial interest.

None of the Directors & their Relatives are interested in the proposed resolution except Mr. Bikramjit Ahluwalia & Mr. Shobhit Uppal.

**ITEM NO. 5**

The Board, on the recommendation of the Audit Committee, has approved the appointment and remuneration for an amount of ₹ 2 Lakhs per annum for conducting the cost audit for the financial year 2021-22 of the Cost Auditors- M/s N. M & Co., Cost Accountants (FRN: 000545).

In accordance with the provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors has to be approved by the members of the Company by way of an ordinary resolution.

Accordingly, consent of the members is sought for passing an Ordinary Resolution as set out at Item No. 6 of the Notice for ratification of the remuneration payable to the Cost Auditors for the financial year 2021-22.

The proposed resolution does not relate to or affect the business interest of any other Company in which the Promoter, Director, Manager or Key Managerial Personnel have substantial interest.

None of the Directors / Key Managerial Personnel of the Company / their relatives is, in any way, concerned or interested, financially or otherwise, in the said resolution.

The directors recommend the said resolution for the approval of the members of the Company by way of an Ordinary Resolution.

By order of the Board  
For Ahluwalia Contracts (India) Limited  
Sd/-  
**(Vipin Kumar Tiwari)**  
Company Secretary  
ACS: 10837

## NOTICE (Contd.)

### **IMPORTANT COMMUNICATION**

SEBI and the Ministry of Corporate Affairs encourages paperless communication as a contribution to greener Environment. Members holding shares in physical mode are requested to register their e-mail ID's with – Company's Registrar and Share Transfer Agents (RTA) M/s Link Intime India Private Limited, Noble Heights, 1st Floor, Plot NH 2, C-1, Block LSC, Near Savitri Market, Janakpuri, New Delhi – 110058, Phone: 011 -49411000, 414 10592, 93, 94; Fax : 011 - 414 10591 and Members holding shares in demat mode are requested to register their e-mail ID's with their respective Depository Participants (DPs) in case the same is still not registered.

If there is any change in the e-mail ID already registered with the Company, members are requested to immediately notify such change to the Registrars & Share Transfer Agents of the Company in respect of shares held in physical form and to their respective DPs in respect of shares held in electronic form.