



एनटीपीसी लिमिटेड

(भारत सरकार का उद्यम)

NTPC Limited

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय/ Corporate Centre

Ref. No.01:SEC:LA:1

Dated : 29.1.2024

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| General Manager Department of Corporate Services BSE Limited Floor 25, Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai-400 001 Scrip Code: 532555 | Manager Listing Department National Stock Exchange of India Limited "Exchange Plaza", Bandra-Kurla Complex, Bandra (E), Mumbai -400 051 Scrip Code: NTPC |
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Sub.: Corporate Disclosure regarding Appointment of Ms. Ritu Arora as Company Secretary & Compliance Officer of NTPC

Dear Sir/Madam,

In line with the corporate disclosure requirement under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, we wish to inform that:

The Board of Directors has appointed Ms. Ritu Arora (FCS No. 5270), General Manager as Company Secretary & Compliance Officer of NTPC Limited with immediate effect in place of Shri Arun Kumar. The terms & conditions of appointment including remuneration of Ms. Ritu Arora shall be as per the existing policy of the Company.

Ms. Ritu Arora (aged 47 years) is graduated in Commerce with Fellow Membership of the Institute of Company Secretaries of India (ICSI). She also possesses a bachelor's degree in law.

She has working experience of more than 27 years including 22 years as Company Secretary in public sector and private sector companies of diversified fields such as Railways & Road Infrastructure, Manufacturing, Trading, Telecommunication and Logistics. Her gamut of experience includes Company Secretarial Operations with Corporate Governance, Legal Affairs, Human Resource and Finance & Audit. She has handled various corporate actions / functions viz. IPO, bonus, preferential issues & private placement, mergers, acquisitions & restructuring, internal audit, risk management etc. She has also acted as director in various subsidiary companies of previous organizations.

As Company Secretary, Ms. Ritu Arora shall be responsible, including but not limited to, for functions of Company Secretary & Compliance Officer as per the Companies Act, 2013, SEBI (LODR) Regulations, 2015, other Regulations and Rules, amendment(s) thereto and any other responsibility assigned to her by the Management from time to time.

This is for your information and record.

Thanking you,

Yours faithfully,

(Jaikumar Srinivasan)
Director (Finance)

पंजीकृत कार्यालय : एनटीपीसी भवन, स्कोप कॉम्प्लेक्स, 7, इन्स्टीट्यूशनल एरिया, लोधी रोड नई दिल्ली-110003

कार्पोरेट पहचान नम्बर : L40101DL1975GOI007966, टेलीफोन नं.: 011-24387333, फैक्स नं.: 011-24361018, ईमेल: ntpccc@ntpc.co.in, वेबसाइट: www.ntpc.co.in

Registered Office : NTPC Bhawan, SCOPE Complex, 7 Institutional Area, Lodi Road, New Delhi-110003

Corporate Identification Number : L40101DL1975GOI007966, Telephone No.: 011-24387333, Fax No.: 011-24361018, E-mail : ntpccc@ntpc.co.in

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