



Honeywell Automation India Limited
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July 17, 2020

To
BSE Limited
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai 400 001

To
National Stock Exchange of India Limited
Exchange Plaza, 5th Floor, Plot No. C/1,
G Block, Bandra-Kurla Complex,
Bandra (East), Mumbai 400051

Dear Sirs,

Sub: Intimation of Annual General Meeting, Record Date, Remote e-voting, claiming the unclaimed dividend, updation of e-mail ID, Mobile No., Bank Mandate and KYC details

Ref: Regulation 42 and Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Stock Code- BSE: 517174, NSE: HONAUT; ISIN: INE671A01010

I. Notice of Annual General Meeting (AGM)

This is to inform you that the 36th Annual General Meeting (AGM) of the Company is scheduled to be held on **Tuesday, August 18, 2020 at 4.00 p.m.** through Video Conference and/or Other Audio Video Means in compliance with the General Circulars and all other applicable laws and circulars issued by the Ministry of Corporate Affairs, Government of India and Securities and Exchange Board of India.

In compliance with the above circulars, electronic copies of the Notice of the AGM and Annual Report for the Financial Year ended March 31, 2020 will be sent to all shareholders whose email addresses are registered with the Company/ Depository Participant(s).

Shareholders holding shares in the dematerialised mode, are requested to register their email addresses, Permanent Account Number, and mobile numbers with their Depository Participants. **Alternatively, for the purpose of this AGM, Shareholders holding shares in physical mode/dematerialised mode are requested to furnish their email addresses and mobile numbers to the Company's Registrar and Share Transfer Agent, TSR Darashaw Consultants Private Limited at <https://green.tsrdarashaw.com/green/events/login/ho>**

II. Final Dividend, Record date, Remote e-voting, Bank Mandate and KYC

This is further to inform you that the Record Date for the purpose of payment of final dividend will be Tuesday, August 11, 2020.

As informed earlier, the Board of Directors of the Company at its meeting held on May 22, 2020, had recommended a dividend of INR 75/- (Rupees Seventy Five only) per Equity Share for the financial year 2019-20. The said dividend, if declared by the members at the ensuing Annual General Meeting will be paid on or before Friday, September 11, 2020.

Further, please note that the cut-off date for determining the eligibility of members to vote through remote e-voting or e-voting at the Annual General Meeting is Tuesday, August 11, 2020. The remote e-voting period would commence on Thursday, August 13, 2020 (9.00 a.m. IST) and would end on Monday, August 17, 2020 (5.00 p.m. IST).

We, hereby further request to all shareholders to update their e-mail ID, Bank Mandate and KYC details with their respective Depository Participants, if shares are held by them in electronic mode or with the Company, if the shares are held by them in Physical mode, in case if they have not updated the said details/information.

III. Transfer of Un-Claimed Dividend/Shares

Pursuant to Section 124 of the Companies Act, 2013 (Act) read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 and the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Amendment Rules, 2017 and other applicable provisions of the Act, if any, the Company will credit the shares in respect of which dividend has remained unclaimed for seven consecutive years to the DEMAT Account of the Ministry of Corporate Affairs for the said purpose.

The Company has sent reminder letters dated February 25, 2020 and March 9, 2020, to the shareholders who have not claimed their dividend amount(s) for the seven consecutive years / not claimed their dividend for any of the financial year ended December 31, 2012 onwards and intimated that failure to claim the same would lead to credit of their shares/dividend to DEMAT Account of the Ministry of Corporate Affairs / IEPF respectively.

Pursuant to MCA General Circular No. 16/2020 dated April 13, 2020 and in view of the Covid-19 Pandemic situation, the Company will be transferring the unpaid/unclaimed amounts of dividend(s) and shares to the IEPF in September 2020. **The Company therefore extends the last date for making application/request to the Company/Registrar for claiming aforesaid unpaid/unclaimed Final Dividend for the financial year ended December 31, 2012 to Friday, August 21, 2020, so that the unpaid/unclaimed dividend(s) and shares are not transferred to the IEPF.**

The shareholders who have not claimed any of their unclaimed dividend for the financial year ended December 31, 2012, are hereby requested to claim the same by sending a request letter along with copy of self-attested PAN Card, self-attested Proof of Address and cancelled cheque leaf and email to the Company's Registrar and Transfer Agent at csg-unit@tsrdarashaw.com and courier the originals at the Registered Office of the Company at Honeywell Automation India Limited, 56 & 57, Hadapsar Industrial Estate, Pune 411 013 to the attention of the Company Secretary or to the Registrar & Share Transfer Agents, TSR Darashaw Consultants Private Limited at 6-10, Haji Moosa Patrawala Ind. Estate, 20, Dr. E. Moses Road, Near Famous Studio, Mahalaxmi, Mumbai - 400 011.

Request you to take the above on record.

Yours faithfully,

For Honeywell Automation India Limited



**Farah Irani
Company Secretary**

**CC: Central Depository Services (India) Limited
National Securities Depository Limited
TSR Darashaw Consultants Pvt. Ltd.**