

June 12, 2023

To,

BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400023
BSE Code: 532926

National Stock Exchange of India Limited
Exchange Plaza, Bandra – Kurla Complex,
Bandra (E),
Mumbai - 400051
Scrip Code: JYOTHYLAB

Dear Sir,

Sub: Submission of advertisement published in newspapers with respect to intimation of 32nd Annual General Meeting through Electronic Mode, Book Closure and Remote E- voting Information

Pursuant to Regulation 30 read with Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and in compliance with Section 91 of the Companies Act, 2013 and Rules made thereunder read with General Circular No. 10/2022 and 20/2020 dated December 28, 2022 and May 5, 2020 respectively issued by the Ministry of Corporate Affairs and SEBI Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023 read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 we are enclosing herewith copies of newspaper advertisement published in Loksatta (Marathi) and Financial Express (English) on June 12, 2023, pertaining to convening of 32nd Annual General Meeting of the members of the Company through Video Conferencing (VC) or Other Audio Visual Means (OAVM) and providing necessary details as mentioned in General Circular No. 20/ 2020 dated May 5, 2020 issued by the Ministry of Corporate Affairs.

Further, the aforesaid information is also available on the website of the Company at www.jyothy.com.

Kindly take the above on your record and disseminate the same for information of investors.

Thanking you,

Yours faithfully,

For Jyothy Labs Limited

Shreyas Trivedi
Head- Legal & Company Secretary

Encl.: As above

Jyothy Labs Limited

CIN: L24240MH1992PLC128651

'Ujala House', Ramkrishna Mandir Road,
Kondivita, Andheri (East), Mumbai 400 059.

Tel: +91 022-6689 2800 | Fax: +91 022-6689 2805

info@jyothy.com | www.jyothy.com



Jyothy Labs

JYOTHY LABS LIMITED

CIN: L24240MH1992PLC128651

Regd. Office: 'Ujala House', Ram Krishna Mandir Road, Kondivita, Andheri (E), Mumbai - 400 059;
Tel: 022-66892800; Fax: 022-66892805; Email Id: secretarial@jyothy.com; Website: www.jyothy.com

Notice of the 32nd Annual General Meeting of the Company to be convened through Video Conferencing (VC) or Other Audio Visual Means (OAVM), Book Closure and Remote E-Voting Information

PUBLIC NOTICE is hereby given that in compliance with the provisions of the Companies Act, 2013 and the requirements of the General Circular No. 10/2022 dated December 28, 2022 issued by the Ministry of Corporate Affairs (hereinafter referred to as 'MCA Circular'), the 32nd Annual General Meeting ('AGM') of Jyothy Labs Limited (the Company) will be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM) on **Tuesday, July 25, 2023 at 11:30 a.m.** to transact the Ordinary and Special Business as set out in the Notice dated June 9, 2023 convening the AGM. The said MCA Circular has allowed the Companies to conduct their AGM, through VC or OAVM in accordance with the requirements provided in paragraphs 3 and 4 of the General Circular No. 20/2020 dated May 5, 2020 and in the manner provided in General Circular No. 14/2020 dated April 8, 2020 and General Circular No. 17/2020 dated April 13, 2020 issued by MCA (Collectively referred to as 'MCA General Circulars'). Accordingly, in compliance with the requirements of the aforesaid MCA General Circulars, the Company is convening its 32nd AGM through VC / OAVM, without the physical presence of the Members at a common venue.

The MCA Circular dated December 28, 2022 read with MCA General Circular no. 20/2020 dated May 5, 2020 and SEBI Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023 read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 has granted relaxations to the companies, with respect to printing and dispatching physical copies of Annual Report to shareholders. Accordingly, the Company will only be sending soft copy of the Notice convening the 32nd AGM and Annual Report for the financial year 2022-23 (Annual Report) to the shareholders whose email ids are registered with the Company/ Registrar and Share Transfer Agent/ Depository Participant as on the cut-off date i.e. Friday, June 16, 2023. Those shareholders of the Company whose email ids are not updated with the Company/ Registrar and Share Transfer Agent/ Depository Participant can avail soft copy of the Notice of 32nd AGM and Annual Report by raising a request to the Company at secretarial@jyothy.com. Alternatively, the Notice of 32nd AGM and Annual Report will also be made available on the Company's website i.e. www.jyothy.com, on the websites of Central Depository Services (India) Limited (CDSL), BSE Limited and the National Stock Exchange of India Limited. Further, members are advised to register/update their address, e-mail address and bank mandates (i.e. bank account number, name of the bank and the branch, 9 digit MICR Bank/Branch code and account type) to their DPs in case of shares held in electronic form and to the Company and/or its Registrar and Share Transfer Agent (RTA) in case of shares held in physical form for receiving dividend in their bank accounts and all communications, including Annual Report, Notices, Circulars etc. from the Company in future.

Pursuant to Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, July 4, 2023 to Tuesday, July 11, 2023 (both days inclusive) for the purpose of AGM and determining the names of members eligible for dividend on equity shares for the Financial Year 2022-23.

Members who are holding shares in physical form or whose email addresses are not registered with the Company can cast their vote through remote e-voting or through the e-voting at the time of the AGM in the manner and following the instructions as mentioned below:

A) Manner in which members whose email addresses are not registered with the Company/ RTA/ depositories can obtain credentials for e-voting:

- Members holding shares in Physical form are requested to provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email at **Company's email id i.e. secretarial@jyothy.com / RTA's email id i.e. rnt.helpdesk@linkintime.co.in**
- Members holding shares in Demat mode are requested to provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) at **Company's email id i.e. secretarial@jyothy.com / RTA's email id i.e. rnt.helpdesk@linkintime.co.in**.

B) Instructions for members for remote e-voting are as under:

- The remote e-voting period begins on **Saturday, July 22, 2023 at 9:00 a.m.** and ends on **Monday, July 24, 2023 at 5:00 p.m.** During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. July 18, 2023, may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter.
- The members should log on to the e-voting website www.evotingindia.com.
- Click on "Shareholders/Members" module.
- Now enter your User ID
 - For CDSL: 16 digits beneficiary ID,
 - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - members holding shares in Physical Form should enter Folio Number registered with the Company.
- Next enter the Image Verification as displayed and Click on Login.
- If the member is holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then the existing password of the member is to be used. If the member is a first time user, then follow the steps given in the Notice convening the 32nd AGM.
- Click on the relevant EVSN of the Company to vote.
- On the voting page, the member will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that the member assent to the Resolution and option NO implies that the member dissent to the Resolution.
- Click on the "RESOLUTIONS FILE LINK" if the member wishes to view the entire Resolution details.
- After selecting the resolution the member have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If the member wish to confirm the vote, then click on "OK", else to change their vote, click on "CANCEL" and accordingly modify the vote.
- Once the member "CONFIRM" his/her vote on the resolution, the member will not be allowed to modify his/ her vote.
- If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

C) Instructions for members for attending the AGM through VC/OAVM & e-Voting during the AGM are as under:

- The procedure for attending meeting & e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
- Only those members, who are present in the AGM through VC or OAVM facility and have not casted their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during the AGM.
- If any Votes are cast by the members through the e-voting available during the AGM and if the same members have not participated in the meeting through VC or OAVM facility, then the votes cast by such members shall be considered invalid as the facility of e-voting during the meeting is available only to the members attending the meeting.
- Members who have voted through remote e-voting will be eligible to attend the AGM, however, they will not be eligible to vote at the time of AGM. In case Members cast their vote both by remote e-voting and e-voting at the time of AGM, then voting done through remote e-voting shall prevail and voting done by e-voting at the time of AGM will be treated as invalid.

Members may also refer the detailed instructions as specified in the Notice dated June 9, 2023 convening the 32nd AGM of the Company.

By order of the Board of Directors
For Jyothy Labs Limited

Sd/-

Shreyas Trivedi

Head - Legal & Company Secretary

Place: Mumbai

Date : June 9, 2023

