



# KANCO TEA & INDUSTRIES LIMITED

Registered Office : "Jasmine Tower", 3rd Floor  
31 Shakespeare Sarani, Kolkata - 700 017, India, Telefax : 2281-5217  
E-mail : contact@kancotea.in, Website : www.kancotea.in  
Corporate Identity Number (CIN)-L15491WB1983PLC035793

Ref: KTIL/AGM\_Evoting

28<sup>th</sup> June, 2021

To,  
The Manager,  
Corporate Affairs Department,  
The Bombay Stock Exchange Limited  
Phiroze Jeejeebhoy Towers  
Dalal Street,  
Mumbai – 400 001

**Scrip Code/ID-541005/KANCOTEA**

Dear Sir,

## **Sub-Annual General Meeting, EVOTING and CUT-OFF Date**

This is to inform you that the Thirty-Eighth (38<sup>th</sup>) Annual General Meeting (AGM) of the Company will be held on Tuesday, 7<sup>th</sup> September, 2021 at 2:00 p.m. IST through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India.

The remote e-voting period shall commence from Saturday, 4<sup>th</sup> September, 2021(9:00 A.M) and ends on Monday, 6<sup>th</sup> September, 2021(5:00 P.M).

The Company has fixed Tuesday, 31<sup>st</sup> August, 2021 as the "Cut-off Date" for the purpose of determining the members eligible to vote on the resolutions set out in the Notice of the AGM or to attend the AGM.

Thanking you,  
For **Kanco Tea & Industries Limited**

Charulata Kabra  
Company Secretary and Compliance Officer  
Membership No: F9417